



# Country Solution Italy

IFSCLOUD25R1

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# 1 Company Set-up

## 1.1 Overview



In order to utilize the Italian functionality, the company must be set up as using the Italian localization. This is defined on the **Company** page.

## 1.2 Define localization

- Open the **Company** page.
- Search for the company.
- Select “Italy” in the drop-down list in the **Localization** field and **Save**. Note that this cannot be changed once transactions are created for the company.

Application Base Setup > Enterprise > Company > Company > 

### Company IT1 - IT1 ▼

  Update Company Update Company Translation [New Company](#)

Company	Name	Association No	Created By
IT1	IT1		ANBASE

#### General Information

Default Language  
English ▼

Country  
ITALY ▼

Localization  
Italy

Form of Business  
▼

Creation Date  
2019-12-11

Activity Start Date  
☰

Source Company

Source Template ID  
STD

Template Company  
No

Master Company for Group Consolidation  
No

#### Miscellaneous Information

Document Logotype

Document Recipient Address Positioning  
Right ▼

Print Document Senders Address  
☐

Authorization ID  
Authorization ID

Authorization ID Expiration Date  
☰

Identifier Reference  
☰

ID Reference Validation  
None ▼

Attachments ▼

### 1.3 Select Localization functionality

Specify which functionality to use.

- Open the **Localization Control Center** tab in the **Company** page
- All functionality available for ITALY is presented in the list. Enable/Disable the functionality based on the requirements of the company by enabling/disabling the toggle. Note that some functionality is mandatory and cannot be disabled.

Application Base Setup > Enterprise > Company > Company > Localization Control Center

#### Localization Control Center

DJ-ITALY - DJ- Italy - Italy 2 of 21

Company: DJ-ITALY Name: DJ- Italy Association No: DJ-IT@GET.CMB.GrHo Created By: DEENLK

Functionality	Description	Mandatory	Enabled
<input type="checkbox"/> Alternative Delivery Note Number in Chron	Delays the creation of alternative delivery note number to the po	Yes	Yes
<input type="checkbox"/> Delivery Note Print-out Mandatory to Creat	Restricts the creation of customer order / collective invoice witho	Yes	Yes
<input type="checkbox"/> Discounted Price Rounded	Enables the rounding of the sales price after applying the discour	No	No
<input type="checkbox"/> Goods/Services Statistical Codes Definition	Enables the identification/classification of goods and services for	Yes	Yes
<input type="checkbox"/> Additional Information in Italy Intrastat	Enables the use of additional information in the Intrastat report, i	Yes	Yes
<input type="checkbox"/> Italian Payment Formats	Enables two Italian payment formats RIBA and BONIFICO FOREIG	Yes	Yes
<input type="checkbox"/> Italian Tax Reports	Enables Italian Tax Reports (for Purchase, Sales and Corporate tax)	Yes	Yes



## 2 Discounted Price Rounded

### 2.1 Overview Legal Requirement

According to Italian VAT regulations, the invoices have to include price discounts. The discounted price must be rounded to two decimals and the net amount must be calculated as the discounted price multiplied by quantity. Currently, in standard version, the net amount is calculated as price \* quantity, then discounts are applied, and the discounted price is rounded. The difference in calculations in Standard and the Italian localization result in slightly different values.

In order to comply with the Italian VAT regulations and business practice, the calculation has been changed accordingly to fit Italian requirements.

- The percentage (%) is recalculated in such a way, so that the standard algorithm for net amount calculation becomes usable for Italian customers
- The calculation on the net amount is not changed

New discount calculation is used on customer invoice reports and when invoice postings are created.

### 2.2 Prerequisites

The company must be set up to use Italy localization, see the [Company Set up](#) chapter and the 'Discounted Price Rounded' parameter must be enabled.

### 2.3 Comparison

In standard, the net amount is calculated as price \* discount \* quantity and the result is rounded to two decimals: round (price \* (1-discount %) \* quantity, 2).

According to the Italian requirements the net amount should be calculated as rounded discounted price multiplied by quantity, according to the following formula: round(**round**(price \* (1-discount %),**2**) \* quantity, 2).

Net amount calculation			
STANDARD way		Italian way	
round(1,2*0,99*1000; 2)		round(round(1,2*0,99; 2) *1000; 2)	
Net Amount	1188	Net Amount	1190
Discounted Price	1,188	Discounted Price	1,19

### 2.3.1 DETAILED STANDARD ALGORITHM EXAMPLE

### 1. Apply **Order Line Discount**

Discounted Price:  $2,77 * (1 - 0,10) = 2,493$

## 2.a Apply **Group Discount**

Discounted Price: **2,493** \* (1 - 0,10) = **2,2437**

### 2.b Apply **Additional Discount**

Discounted Price: **2,493** \* (1 - 0,05) = **2,36835**

Final Discounted Price:  $2,77 - 0,28 - 0,2493 - 0,12465 = \mathbf{2,11905}$

Expected **Net Amount**:  $\text{round}(2,11905 * 1000; 2) = 2119,05$

Net amount rounding in standard:

# Customer Order

P11072
3 of 3

<
+
-

Status
Share
Operations
Freight
Invoice
Related Pages
Copy Order
Order History

Order No	Customer	Site	Order Type	Wanted Delivery Date/Time
P11072	HPCUST1 - HP CUSTOMER 1	HPS1	NO	2020-09-14 00:00

## Order Amounts

Total Net Amount/Base	Total Contribution Margin/B...	Contribution Margin(%)	Total Net Amount/Curr	Total Tax Amount/Curr	Total Gross Amount/Curr
2119,0500 SEK	2119,0500 SEK	100,00	2119,0500 SEK	529,7600 SEK	2648,8100 SEK

LINES

RENTAL LINES

ORDER DETAILS

CHARGES

INVOLVED PARTIES

+
-

			Sales Part No	Sales Part Description	Sales Qty	Price/Base	Discount (%)	Discount Amount/Curr	Group Discount (%)	Additional Discount (%)	Total Order Line Discount (%)	Net Amount/Base
<input type="checkbox"/>	:		1010	Skrubar	1000	2.7700	10	277,0000	10	5	23,5	2119,0500

### 2.3.2

### 2.3.3

### 2.3.4

### 2.3.5 DETAILED ITALIAN ALGORITHM EXAMPLE

### 1. Apply **Order Line Discount**

Discounted Price:  $\text{round}(2,77 * (1 - 0,10); 2) = \mathbf{2,49}$

## 2.a Apply **Group Discount**

Discounted Price:  $\text{round}(2,49 * (1 - 0,10); 2) = 2,24$

### 2.b Apply **Additional Discount**

Discounted Price:  $\text{round}(2,49 * (1 - 0,05); 2) = 2,37$

Final Discounted Price:  $2,77 - 0,28 - 0,25 - 0,12 = \mathbf{2,12}$

**Expected Net Amount:**  $\text{round}(2,12 * 1000; 2) = 2120$

Net amount rounding in the Italian localization:

### Customer Order

P11076    2 of 3

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<<
+ - ✎ 📄 ⌵
Status ▾ Share ▾ Operations ▾ Freight ▾ Invoice ▾ Related Pages ▾
[Copy Order](#)
[Order History](#)

---

Order No <b>P11076</b>	Customer <b>HP HP-ITCUST - HP ITALIAN CUSTOMER</b>	Site <b>HPIT1</b>	Order Type <b>NO</b>	Wanted Delivery Date/Time <b>2020-09-14 00:00</b>
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#### Order Amounts

Total Net Amount/Base <b>€ 2120,000 EUR</b>	Total Contribution Margin/B... <b>2120,000 EUR</b>	Contribution Margin(%) <b>100,00</b>	Total Net Amount/Curr <b>€ 2120,000 EUR</b>	Total Tax Amount/Curr <b>€ 530,000 EUR</b>	Total Gross Amount/Curr <b>€ 2650,000 EUR</b>
--	---	---	--	---	--

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LINES

RENTAL LINES

ORDER DETAILS

CHARGES

INVOLVED PARTIES

{ } ▾ + - ✎ 📄 ⌵

✓	:	✎	Sales Part No	Sales Part Description	Sales Qty	Price/Base	Discount (%)	Discount Amount/Curr	Group Discount (%)	Additional Discount (%)	Total Order Line Discount (%)	Net Amount/Base
<input type="checkbox"/>	:	✎	1010	Skrudar	1000	2,7700	10	280,000	10	5	23,59	2120,000

## 2.4 Group Discount & Additional Discount

Group Discount and Additional Discount are added together but are compound (not simply added percent) with Order Line Discount. This is standard functionality and is not changed by the Italian functionality. See the standard calculation below:

$$\text{Price} * (1 - \text{discount}\%) * (1 - (\text{group\_discount}\% + \text{additional\_discount}\%)) * \text{quantity}$$

The functionality is adding rounding at every discount type calculation. The discounted price (technically discount amount) is rounded after each discount type is applied. The rounded value after Order Line Discount is used as a calculation's basis both for Group Discount and Additional Discount.

Example 1:

Assume that Line Discount, Group Discount, and Additional Discount are set to 1 %; the calculation basis (sales price) equals 1,20.

The net amount and discounted price is calculated as follows:

Applying **Order Line Discount**

Discounted Price:  $\text{round}(1,20 * 0,99, 2) = \mathbf{1,19}$

(discount amount = 0,01)

Applying **Group Discount**

Discounted Price:  $\text{round}(1,19 * 0,99, 2) = \mathbf{1,18}$

(discount amount = 0,01)

Applying **Additional Discount**

"Discounted Price":  $\text{round}(1,18 * 0,99, 2) = \mathbf{1,17}$  (final price is 1,17)

(discount amount = 0,01).

Note: The base calculation for both Group Discount and Additional Discount is the same.

Final Discounted Price:  $1,20 - 0,01 - 0,01 - 0,01 = \mathbf{1,17}$

Expected **Net Amount** should be calculated as "final" discount price times quantity

Net Amount:  $\text{round}(1,17 * 1000, 2) = \mathbf{1170}$

If each discount is recalculated in the described way then the net amount is calculated properly by using the existing algorithm.

Example 2:

Assume that

Line Discount = 10%

Group Discount = 10%

Additional Discount = 5%

Sales price = 2,77

Quantity = 1000

The net amount and discounted price is calculated as follows:

Applying **Order Line Discount**

Discounted Price:  $\text{round}(2,77 * 0,90, 2) = \mathbf{2,49}$

(discount amount  $2,77 - 2,49 = 0,28$ )

Applying **Group Discount**

Discounted Price:  $\text{round}(2,49 * 0,90, 2) = \mathbf{2,24}$

(discount amount  $2,49 - 2,24 = 0,25$ )

Applying **Additional Discount**

"Discounted Price":  $\text{round}(2,24 * 0,95, 2) = \mathbf{2,37}$

(discount amount  $2,24 - 2,37 = 0,12$ )

Final Discounted Price:  $2,77 - 0,28 - 0,25 - 0,12 = 2,12$

Expected **Net Amount**:  $\text{round}(2,12 * 1000, 2) = 2120$

The discount originally entered by the user in **Order/Quotation/Invoice Line Discount** dialog, in the **Additional Discount** field or fetched from **Discount Group** settings, are stored in three new columns which have been added to:

*Customer Order/Lines*

*Customer Order/Rental Lines*

*Sales Quotation/Lines*

*Sales Quotation/Rental Lines*

*Customer Invoice*

The new fields are called **Original Discount**, **Original Additional Discount** and **Original Group Discount** but are displayed in existing columns: **Discount**, **Additional discount** and **Group Discount**.

## 2.5 Delimitations

When **Price Including Tax** is selected then standard method of discount calculation is used on sales quotation, customer order and customer invoice.

If user creates a collective invoice that contains orders created both before and after enabling the "Discounted Price Rounded" parameter, the Customer Invoice will show the actual discounts for all lines, not the newly created columns with "original values".

## 3 Goods/Services Statistical Codes Definition per Company

### 3.1 Overview Legal Requirement


In Italy sales of services must also be included in the Intrastat reporting. For that, the Service Statistic Number (CPA, Classification of products by activity) is used instead of Customs Statistic Number, which is used for goods.

### 3.2 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Goods/Services Statistical Codes Definition per Company” localization functionality must be enabled.

### 3.3 Define Service Statistic Number for sales

Service Statistic Numbers for Sales of Services are defined in the **Goods/Services Statistical Codes** page.

● > Application Base Setup > General Data > Goods/Services Statistical Codes  Company EVERY DENNISON ITALY

### Goods/Services Statistical Codes

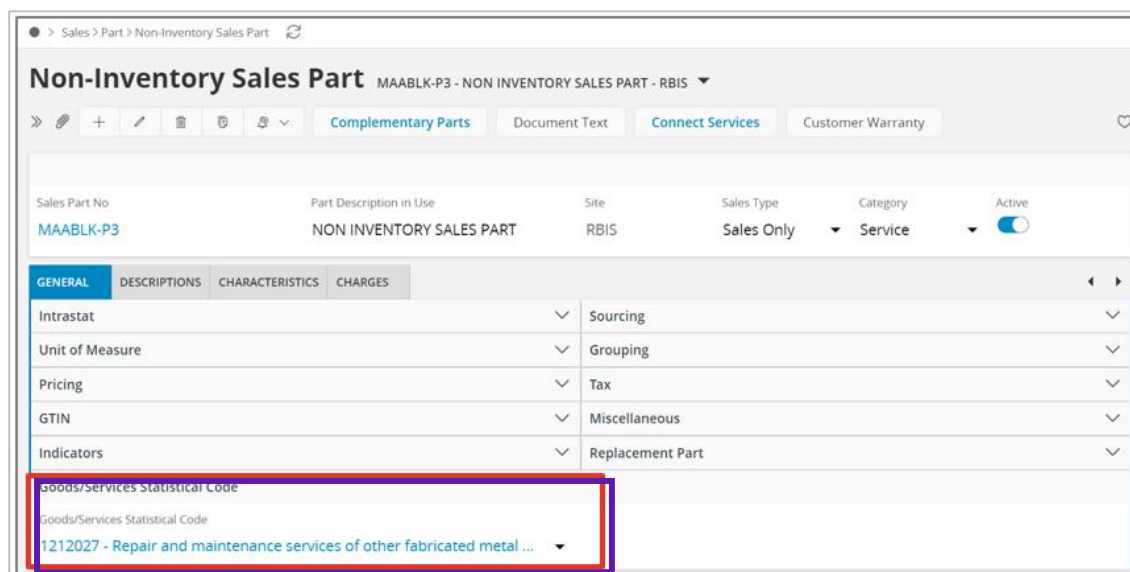
☰ ⚙️ 📄 ⌵ + ✎ Translation 🗃️ ⌵

✓	:	Goods/Services Statistical Code	Description	Validity
<input type="checkbox"/>	:	032019	CPA for Services	Active
<input type="checkbox"/>	:	1212072	Installation services of industrial machinery and equipment	Active
<input type="checkbox"/>	:	1212027	Repair and maintenance services of other fabricated metal products	Active
<input type="checkbox"/>	:	1212735	Retail trade services of coffee, tea, cocoa and spices	Active
<input type="checkbox"/>	:	1212844	Road transport services of freight by refrigerator vehicles	Active

### 3.4 Connect Service Statistics Number

Defined service statistics numbers should be connected to Non-inventory sales parts and Purchase parts. New **Goods/Services Statistical Code** field is added to the *Non-Inventory Sales Part/General* tab.

This field is enabled only when the **Category** is set to “Service” in the non-inventory sales part.



**Non-Inventory Sales Part** MAABLK-P3 - NON INVENTORY SALES PART - RBIS

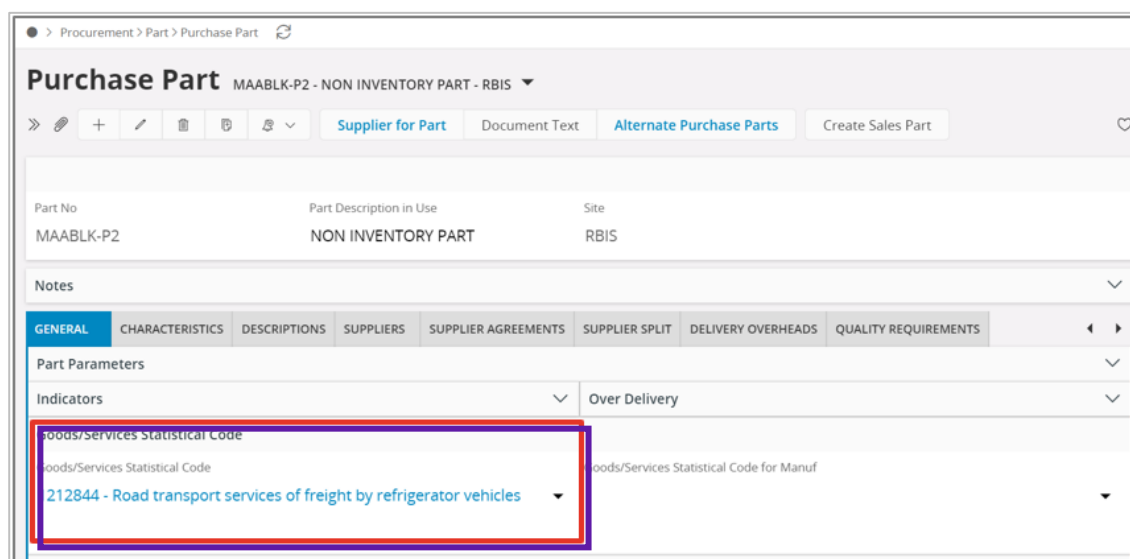
Sales Part No: MAABLK-P3 | Part Description in Use: NON INVENTORY SALES PART | Site: RBIS | Sales Type: Sales Only | Category: Service | Active: ☒

**GENERAL** | DESCRIPTIONS | CHARACTERISTICS | CHARGES

Intrastat: Sourcing | Unit of Measure: Grouping | Pricing: Tax | GTIN: Miscellaneous | Indicators: Replacement Part

Goods/Services Statistical Code: 1212027 - Repair and maintenance services of other fabricated metal ...

New **Goods/Services Statistical Code** field is added to the *Purchase Part/General* tab.



**Purchase Part** MAABLK-P2 - NON INVENTORY PART - RBIS

Part No: MAABLK-P2 | Part Description in Use: NON INVENTORY PART | Site: RBIS

Notes: ☐

**GENERAL** | CHARACTERISTICS | DESCRIPTIONS | SUPPLIERS | SUPPLIER AGREEMENTS | SUPPLIER SPLIT | DELIVERY OVERHEADS | QUALITY REQUIREMENTS

Part Parameters: ☐ | Indicators: Over Delivery: ☐

Goods/Services Statistical Code: 212844 - Road transport services of freight by refrigerator vehicles

This field is enabled only for non-inventory purchase parts. i.e. when the **Inventory Part** option is disabled.

### 3.5 Connect Service Statistic Number for Repair at Supplier in company

In Italy, service of repair should be included in the Intrastat reporting. To facilitate this, **Service Statistical Code for Repair at Supplier** field is added to the *Company/Supply Chain Information/Warehouse Management* tab.

Application Base Setup > Enterprise > Company > Company > Supply Chain Information

## Supply Chain Information

MAABLK-COM-01 - AVERY DENNISON ITALY 1 of 1

Company: MAABLK-COM-01 Name: AVERY DENNISON ITALY Association No: Created By: MAALK

GENERAL WAREHOUSE MANAGEMENT PROCUREMENT SALES RENTAL

Enable IPR on All Sites Disable IPR on All Sites

General

Inventory Part Lifecycle Parameters

Financial Control Parameters

Units of Measure

Part Ownership Transfer Reason

Italy Intrastat

Next Intrastat File Number: 12

Service Statistical Code for Repair at Supplier: 1212072 - Installation service...

### 3.6 Connect Service Statistic Number for manufacturing in purchase part

**Goods/Services Statistical Code for Manuf** field is added to the *Purchase Part/General* tab. If the value is not defined in the purchase part, service statistic code for manufacturing connected to company will be used when collecting Intrastat for external services.

Procurement > Part > Purchase Part

## Purchase Part

MAABLK-P9 - REPAIR PART AT SUPPLIER SERVICE 3 - RBIS

Supplier for Part Document Text Alternate Purchase Parts Create Sales Part

Part No: MAABLK-P9 Part Description in Use: REPAIR PART AT SUPPLIER SERVIC... Site: RBIS

Notes

GENERAL CHARACTERISTICS DESCRIPTIONS SUPPLIERS SUPPLIER AGREEMENTS SUPPLIER SPLIT DELIVERY OVERHEADS QUALITY REQUIREMENTS

Part Parameters

Indicators: Over Delivery

Goods/Services Statistical Code

Goods/Services Statistical Code: 032019 - CPA for Services

Goods/Services Statistical Code for Manuf: 1212072 - Installation services of industrial machinery and equipm...

### 3.7 Delimitations

N/A

## 4 Delivery Note Print-out Mandatory to Create Customer Order Invoice

### 4.1 Overview Legal Requirement

In Italy, the business practice is to print a delivery note, if created. The invoice will have the delivery note numbers as reference and the delivery note numbers should match with the invoice. Any order that contains a delivery note that is not yet printed, shall not be invoiced. This is not a legal requirement.

### 4.2 Process Overview



### 4.3 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Delivery Note print-out Mandatory to Create Customer Invoice” localization functionality must be enabled.

Application Base Setup > Enterprise > Company > Company > Localization Control Center

**Localization Control Center** DJ-ITALY - DJ- Italy - Italy 2 of 18

Company	Name	Association No	Created By
DJ-ITALY	DJ- Italy	DJ-IT@GET.CMB.GrHo	DEENLK

Company Localization Info List

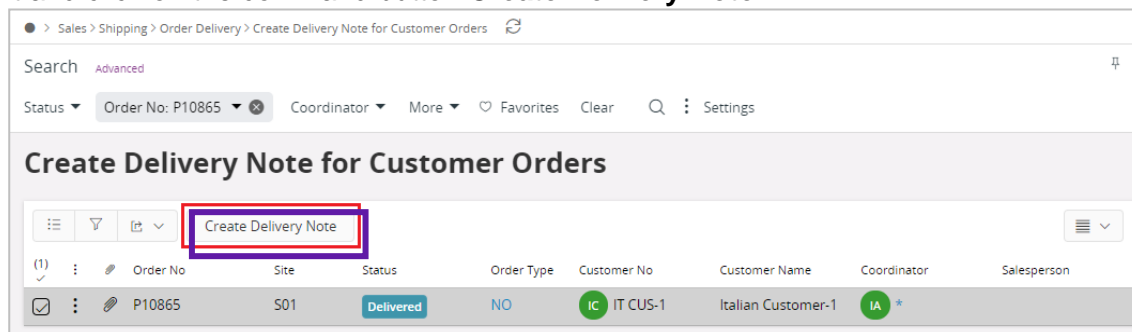
(1)	Functionality	Description	Mandatory	Enabled
<input type="checkbox"/>	Alternative Delivery Note	Delays the creation of alternative delivery note number to the point where we print the first delivery note or send	Yes	Yes
<input checked="" type="checkbox"/>	Delivery Note Print-out Mandatory to Create Customer Invoice	Restricts the creation of customer order / collective invoice without printing the created delivery note.	Yes	Yes
<input type="checkbox"/>	Italian Payment Formats	Enables two Italian payment formats RIBA and BONIFICO FOREIGN and adds additional codes (CIG and CUP) to t	Yes	Yes
<input type="checkbox"/>	Italian Tax Reports	Enables Italian Tax Reporting, Purchases, Sales, Corrispettivi, Tax Summarized Reports, Tax Liquidation Report ar	No	Yes
<input type="checkbox"/>	Automatic Update of Date	Enables the update of inventory delivery transactions date applied with the delivery/transport date when printin	Yes	Yes
<input type="checkbox"/>	Enhanced Tax Books Har	Enables the possibility to use, not only tax codes, but also invoice types and invoice series as base for the Tax Bo	Yes	Yes
<input type="checkbox"/>	Tax Exemption Certificati	Enables the printing of the Tax Exemption Certification Number and Certification Jurisdiction Note on customer	Yes	Yes



## 4.4 Processing customer order deliveries

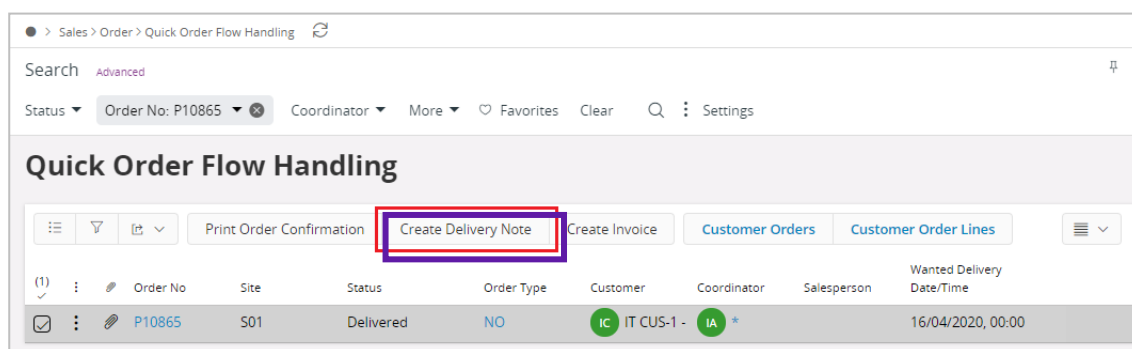
Use standard functionality to create a delivery note(s) for the customer order. Following options are available:

In **Create Delivery Note for Customer Orders** page search for the relevant customer order, select it and click on the command button **Create Delivery Note**.



	Order No	Site	Status	Order Type	Customer No	Customer Name	Coordinator	Salesperson
<input checked="" type="checkbox"/>	P10865	S01	Delivered	NO	IC IT CUS-1	Italian Customer-1	IA *	

Alternatively, the same can be done via the **Quick Order Flow Handling** page by querying for the relevant customer order, selecting it and clicking on the **Create Delivery Note** command button.



	Order No	Site	Status	Order Type	Customer	Coordinator	Salesperson	Wanted Delivery Date/Time
<input checked="" type="checkbox"/>	P10865	S01	Delivered	NO	IC IT CUS-1	IA *		16/04/2020, 00:00

**NOTE:** Make sure the delivery note is ONLY created and not printed. This can be setup via **Customer Order Type** page by specifying a stop point after **Create Delivery Note** event.

## 4.5 Create Invoice

Use standard functionality to create customer invoices from the following pages.

- **Create Customer Invoices**
- **Batch Create Customer Invoices**
- **Create Collective Customer Invoices**
- **Batch Create Collective Customer Invoices**
- **Quick Order Flow Handling**

When trying to create customer invoices via the above pages using customer orders with delivery notes yet to be printed, an error message would be raised. This error would be raised real-time or in the respective background job; depending on the setup associated with the order type and the page from which the invoice creation is initiated. The error would be raised real-time only if the **Online Processing** toggle is set to ON position in the **Customer Order Type** page for the respective order type as well as the page from which the customer order creation is initiated supports online invoice creation.

Sales > Basic Data > Customer Order Type

### Customer Order Type

NO - NORMAL ORDER 1 of 4

Order Type: NO, Description: NORMAL ORDER, Priority Reservations: ☐, **Online Processing: ☒**, Use Shipment Invent...: ☐, Keep Remaining Res...: No

Events	Stop After
<input type="checkbox"/> RELEASE ORDER	No
<input type="checkbox"/> PRINT ORDER CONFIRMA	No
<input type="checkbox"/> RESERVE ORDER	No

The error message would be displayed in a toast as follows:

Sales > Order > Quick Order Flow Handling

Search: Advanced

Status: Order No: P10866, Coordinator: More, Favorites, Clear, Settings

### Quick Order Flow Handling

Print Order Confirmation, Create Invoice, Customer Orders, Customer Order Lines

Order No	Site	Status	Order Type	Customer	Coordinator	Salesperson	Wanted Delivery Date/Time	Next Step in Order Flow
P10866	S01	Delivered	NOD	IC IT CUS	IA *		16/04/2020, 00:00	Print delivery note, Create invoice

**Cannot create invoice without printing the delivery note/s 201400 when Delivery Note Print-out Mandatory to Create Customer Invoice localization functionality is enabled.**

## 4.6 Delimitations

- This is only applicable for customer order invoices (normal and collective invoices) and does not cover rental transactions.
- Sending the DESADV (Dispatch Advice) message is not supported in this functionality. Therefore, if there is a delivery note that is sent through DESAADV message but not printed, users will not be able to invoice the order delivery till the delivery note is printed.

## 5 No Delivery Note for Services

### 5.1 Overview Legal Requirement

In Italy it is common business practice to exclude non-transportable (non-inventory sales part of category service) from the delivery note printout. And stop the consumption of delivery note number when there is only non-inventory sales part for a customer order.

### 5.2 Process Overview



### 5.3 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “No Delivery Note for Services” localization functionality must be enabled.

Application Base Setup > Enterprise > Company > Company > Localization Control Center

### Localization Control Center

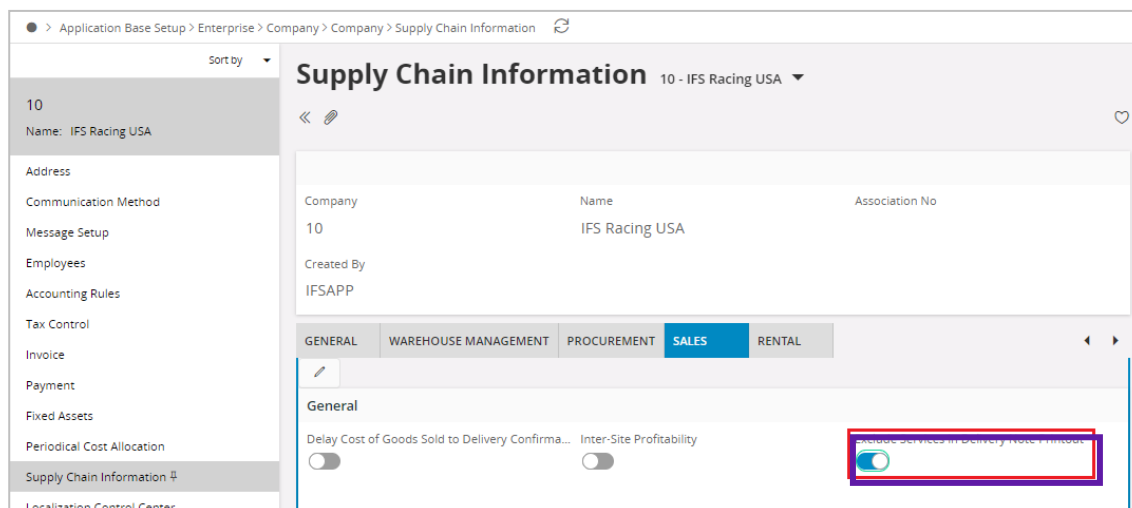
10 - IFS Racing USA - Italy

Company	Name	Association No	Created By
10	IFS Racing USA		IFSAPP

#### Company Localization Info List

(1)	Functionality	Description	Mandatory	Enabled
<input type="checkbox"/>	Alternative Delivery Note Number in Chronological Order	Delays the creation of alternative delivery note number to the po	Yes	Yes
<input type="checkbox"/>	Delivery Note Print-out Mandatory to Create Customer Invoice	Restricts the creation of customer order / collective invoice witho	Yes	Yes
<input type="checkbox"/>	Italian Payment Formats	Enables two Italian payment formats RIBA and BONIFICO FOREIG	Yes	Yes
<input type="checkbox"/>	Italian Tax Reports	Enables Italian Tax Reports (for Purchases, Sales and Corrispettiv	No	No
<input type="checkbox"/>	Italian e-invoice	Enables the generation of the e-invoice XML file including Italian I	Yes	Yes
<input type="checkbox"/>	Automatic Update of Date Applied on Inventory Transactions	Enables the update of inventory delivery transactions date applie	Yes	Yes
<input type="checkbox"/>	No Delivery Note for Services	Enables to exclude non-inventory sales parts of category services	No	Yes
<input type="checkbox"/>	Enhanced Tax Books Handling Using Invoice Types and Series	Enables the possibility to use, not only tax codes, but also invoice	Yes	Yes

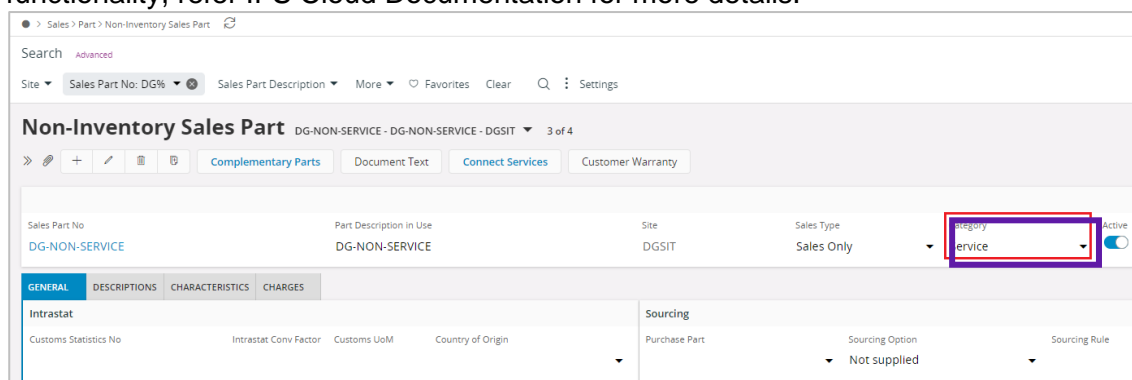
The ‘Exclude Services in Delivery Notes Printout’ parameter in the *Company/Supply Chain Information/Sales* tab should be enabled.



A Non-Inventory Sales part of category 'Services' should be created and, this is standard functionality and refer IFS Cloud Documentation for details.

## 5.4 Create a non-inventory sales part of category service

Create non-inventory sales parts in the **Non-inventory sales part** page. This is standard functionality, refer IFS Cloud Documentation for more details.



## 5.5 Processing customer order deliveries

Create a customer order with non-inventory sales part of category service. Process the order until the creation of delivery note. This is standard functionality, refer IFS Cloud Documentation for more details.

## 5.6 No delivery note for service

If we try to query for the delivery note in the **Customer Order Delivery Note Analysis** page using the Order No, there will not be any record available because a delivery note is created. This is because the customer order was created only with a non-inventory sales part with category service. Here if the delivery of the customer order was done using a shipment, still the system will not create a delivery note.

If the customer order had an inventory part line or a non-inventory sales part (goods) and a non-inventory sales part (service) then, the system will create a delivery note.

The 'Exclude Services in Delivery Notes Printout' option in the **Customer Order Delivery Note Analysis** page will be selected and, both customer order lines (inventory part line and non-inventory sales part (service)) will be shown in the page.

Navigation: Sales > Shipping > Order Delivery > Customer Order Delivery Note Analysis

Search: Advanced

Order No: P11073 | Delivery Note No: | Created: | More: | Favorites: | Clear: | Settings: |

### Customer Order Delivery Note Analysis 1 of 1

Print | **Print Delivery Note for Customer Orders** | Print Customer Order Pro Forma Invoice | Misc Delivery Info

Delivery Note No 201727	Alt Delivery Note No 201727	Shipment ID	Site DGSIT
Receiver ID DGCUS-IT	Receiver Description DG-Italy Customer	Actual Ship Date 6/18/20, 3:43 PM	Created 6/18/20, 3:43 PM
Forwarder	Delivery Terms * - IFS Applications	Ship-Via * - IFS Applications	<b>Exclude Services in Delivery Notes Printout</b> <b>Yes</b>

Dispatch Advice Sent: No

Order Info

Weight & Volume Totals

**CUSTOMER ORDER LINES** | ADDRESS

Order No	Line No	Rel No	Sales Part No	Description	Ordered Qty	Remaining Quantity	Sales UoM
11073	1	1	DG-NON-GOODS	DG-NON-GOODS	5	0	pcs
11073	2	1	DG-NON-SERVICE	DG-NON-SERVICE	10	0	pcs

This option 'Exclude Services in Delivery Notes Printout' indicates, whether services are excluded from the printout or not and it's not possible to change the value of this option from the **Customer Order Delivery Note Analysis** page. So, in this scenario, services on the delivery note are not printed in the delivery note printout.

## 5.7 Delimitations

None

## 6 Automatic Update of Date Applied on Inventory Transactions

### 6.1 Overview Requirement

There is an accounting practice in Italy to have high focus on the dates used for inventory value calculations. The date applied on the inventory transactions should be as close to the real date as possible:

In Italy the requirement is the following:

- Date applied is when the delivery note is created or
- Date applied is when the transport was actually made and
- Date applied is when the goods arrive from the customer, in the return scenario

In IFS Cloud there are two different dates on inventory transactions:

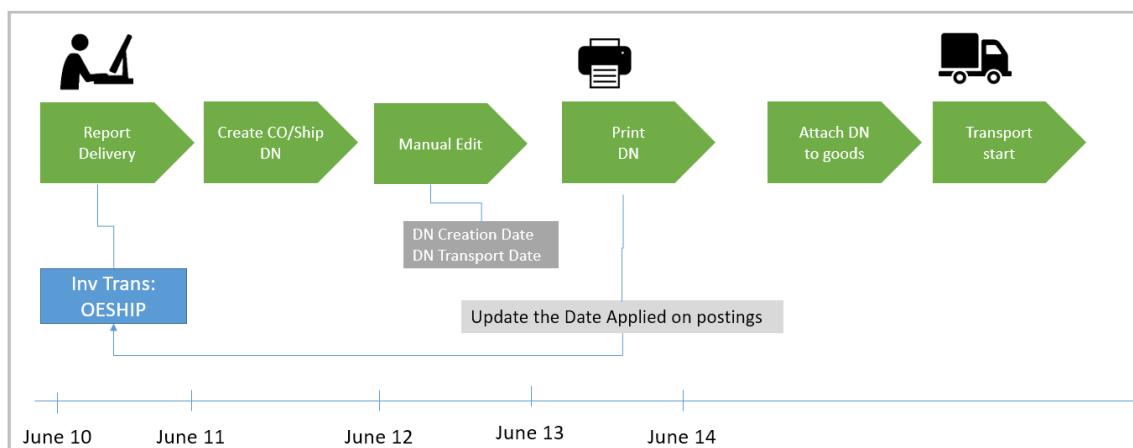
- Created: The date on which the transaction was created. This value is set automatically when a transaction is created. This field cannot be updated.
- Applied date: The actual transaction date.

In the standard functionality, the date when the user reports the delivery of a customer order (OESHIP) is set as the applied date, even if the creation of the delivery note or the actual transport took place some other day.

In the standard functionality, the date when the user reports the return of material (OERETURN) or the scrap is set as the applied date, even if the goods might have arrived to the site several days earlier.

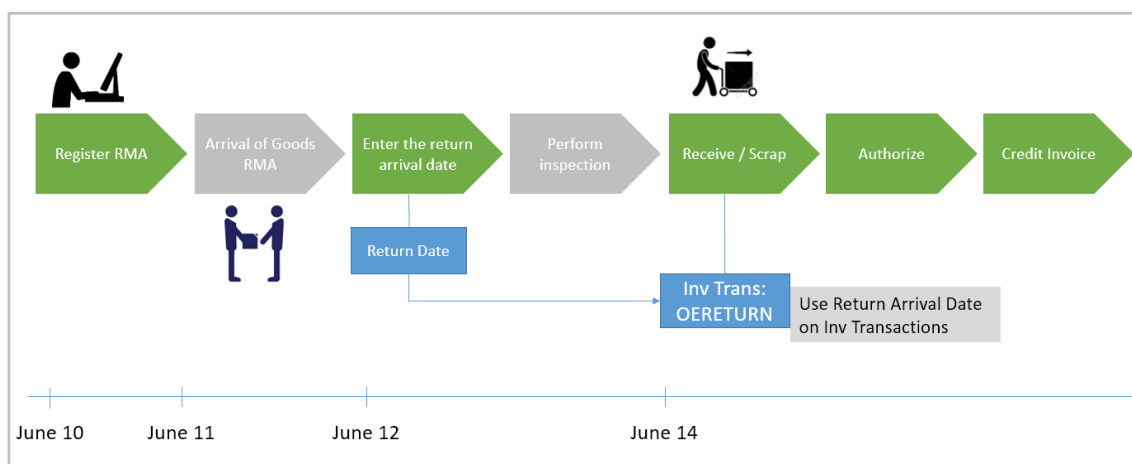
#### 6.1.1 PROCESSING CUSTOMER ORDER DELIVERIES

When printing the customer order or shipment delivery note for the first time, the date applied to the inventory transactions will be automatically updated based on either the creation date or the transport date on the delivery note. This is defined on the company level.



#### 6.1.2 PROCESSING RETURN MATERIAL AUTHORIZATIONS

The value of the **Arrival Date** will be used as date applied when generating the inventory transactions for either receiving into inventory or scrapping the goods.



Following standard behaviour, the date applied may only be changed if the inventory transaction has not been transferred to financials or if it has not been included in the inventory quantity or value aggregation per period statistics.

## 6.2 Prerequisites

The company must be set-up to use Italian localization, see the Company Set up chapter, and the “Automatic Update of Date Applied on Inventory Transactions” localization functionality must be enabled.

## 6.3 Basic Data Company

Select the appropriate value from the drop-down list **Auto Update Inv Trans Date Applied** on the *Company/Supply Chain Information/Warehouse Management* tab. Use this field to define which date to use as date applied on the inventory transactions.

The following options are available in the drop-down list:

- **No Auto Update** – No automatic update of date applied when printing the delivery note. This will be the default value and system will not update the date applied automatically.
- **Del Note Print Date** – The creation date of the delivery note will be used as date applied on the inventory transactions
- **Del Note Transport Date** – The transport date of the delivery note will be used as date applied on the inventory transactions

Application Base Setup > Enterprise > Company > Company > Supply Chain Information

## Supply Chain Information

LW COM ITALY - LW Company Italy 1 of 1

Company	Name	Association No	Created By
LW COM ITALY	LW Company Italy		LALWLK

GENERAL WAREHOUSE MANAGEMENT PROCUREMENT SALES RENTAL

Enable IPR on All Sites Disable IPR on All Sites

**General**

Enable IPR for New Sites ☐ Keep Engineering Revision in Inter-Site Transfer ☐

**Inventory Part Lifecycle Parameters**

Introduction Duration Days 30 Decline Inactivity Days 365

Max Number of Issues for Expired 1

**Financial Control Parameters**

Ownership Transfer Point Post Price Difference at ... Use Transit Balance Post... Block Modification of Stock Account Control Type Val...

## 6.4 Processing Customer Order Deliveries

Process a customer order until a delivery note is created using standard functionality.

Search for the delivery note in the **Customer Order Delivery Note Analysis** page. Date in the **Transport Date** field on the **Customer Order Delivery Note Analysis/Misc Delivery Info** tab will be automatically set to the delivery note creation date. If the actual transport date is different to the delivery note creation date, user can set the correct date as long as the delivery note is in the "Created" status. i.e. Delivery note has not yet been printed.

A value for the field **Transport Date** is mandatory when the Automatic Update of Date Applied on Inventory Transactions localization is enabled.

Field **Del Note Print Date** is set to the current date when delivery note is printed.

Sales > Shipping > Order Delivery > Customer Order Delivery Note Analysis

## Customer Order Delivery Note Analysis

1 of 1

Print Print Delivery Note for Customer Orders Print Customer Order Pro Forma Invoice Misc Delivery Info

Delivery Note No	Alt Delivery Note No	Shipment ID	Site
200998	200998		LW S4
Receiver ID	Receiver Description	Actual Ship Date	Created
LC LW CUSTOMER - ITALY	LE Customer - Italy	1/21/20, 1:26 PM	1/21/20, 1:26 PM
Forwarder	Delivery Terms	Ship-Via	Exclude Services in Delivery Note Printout
	302 - Free on Board - Destination	20 - Rail Transport	No
Dispatch Advice Sent			
No			

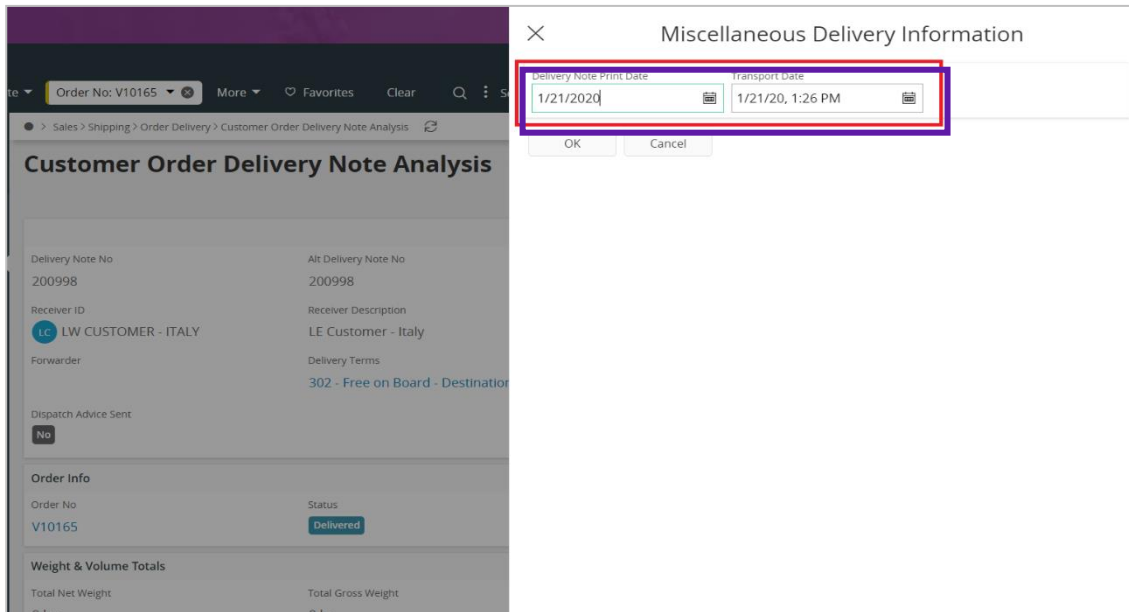
**Order Info**

Order No	Status	Customer	External CO Label Note
V10165	Delivered	LC LW CUSTOMER - ITALY - LE Custome...	

**Weight & Volume Totals**

Total Net Weight	Total Gross Weight	Total Volume





#### 6.4.1 PRINTING THE DELIVERY NOTE

When printing the delivery note, the date applied of inventory transactions of the delivery note lines will be updated depending on the setting on the *Company/Supply Chain Information /Warehouse Management* tab.

Regardless of the settings on company level, the prerequisites are the same as in IFS Cloud standard when manually modifying the transport date and automatically updating date applied:

- The transaction may not have been transferred to IFS Financials, and it should have no errors.
- The transaction may not be included in the inventory statistics.
- The new date may not belong to an accounting period that has already been closed.
- The new date of the transaction must be later than or the same as the start date of the latest period in the inventory value statistics
- The date cannot be a future date than the current date.

**Example 1. *Del Note Print Date*** set for the **Auto Update Inv Trans Date Applier** field:

- The customer order line is delivery reported 2020-01-21, the **Created** and **Date Applied** in OESHIP transaction is set to 2020-01-21
- The delivery note is created 2019-09-21
- The delivery note is printed 2019-09-28
- The OESHIP transaction **Date Applied** is automatically updated with the delivery note printout date 2019-09-28

Warehouse Management > Transaction History > Inventory Transaction History

Inventory Transaction History

216669 - OESHIP - LW USB - LW S4 - 1/21/2020 - 1:26 PM - 1 of 1

Transaction ID

216669

Transaction Code

OESHIP - Ship Inventory Parts

Part

LW USB - LW USB Drive

Site

LW S4 - Venus

Configuration ID

\*

Created

1/21/2020

Creation Time

1:26 PM

Created By

LALWLK

GENERAL

ACCOUNTING

COST DETAIL

Location

Location No

Warehouse ID

Bay ID

Row ID

Tier ID

Bin ID

202087

WH 01

B1

R1

T1

1

Location Type

Picking

Location Group

30

Location Group Desc...

Picking Storage

Quantity and Cost

Direction

Quantity

Catch Direction

Catch Qty

-

1 PCS

Cost

Inventory Cost

Miscellaneous Cost

20.00

20.00

0.00

Total Cost

20.00

Tracing

Lot/Batch No

Serial No

W/D/R No

Revision No

\*

\*

\*

1

Condition Code

Expiration Date

Source

Order Ref 1

Order Ref 2

Order Ref 3

Order Ref 4

Order Ref 5

V10165

1

1

0

201925

Order Type

Customer Order

Tracing

Lot/Batch No

Serial No

W/D/R No

Revision No

\*

\*

\*

1

Condition Code

Expiration Date

Source

Order Ref 1

Order Ref 2

Order Ref 3

Order Ref 4

Order Ref 5

V10165

1

1

0

201925

Order Type

Customer Order

Ownership

Project ID

Activity Sequence

Ownership

Owner

Owner Name

0

Company Owned

Previous Ownership

Previous Owner

Previous Owner Name

Transfer Reason

Handling Unit

Handling Unit ID

Handling Unit Type ID

Type Description

0

SSCC

Alt Handling Unit Label ID

Miscellaneous

Return/Scrap

Return/Scrap Desc

Inv Trans Report ID

Incl Part Aggr per Per...

Incl Value Aggr per P...

N

N

Notes

Applied Date

Modified Date/Time

Modified by User

28/2/2020

3/2/20, 2:09 PM

LALWLK

## Example 2: Del Note Transport Date set for the Auto Update Inv Trans Date Applier field:

- The customer order line is delivery reported 2020-02-21, the **Created** and **Date Applied** in OESHIP transaction is set to 2020-02-21
- The delivery note is created 2019-02-28
- The Transport Date is manually changed from 2020-02-21 to 2019-02-28
- The delivery note is printed 2019-02-28

The OESHIP transaction **Date Applied** is automatically updated with the delivery note transport date 2019-02-28

As described in the Example 1 and 2, for shipments the same process is followed, and the necessary changes are done in the "Misc Delivery Info" Tab "Shipment Delivery Note Analysis".

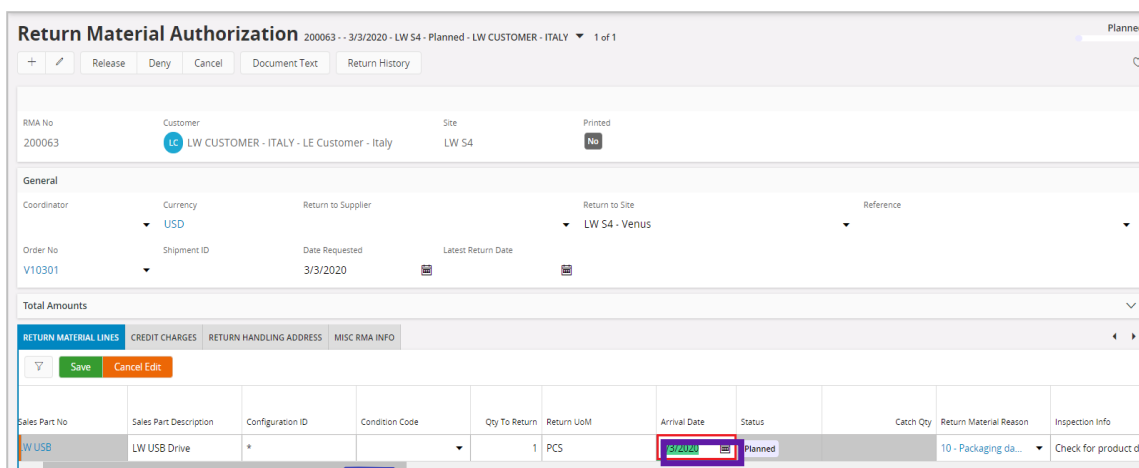
## 6.5 Processing Return Material Authorization

Process the return material authorization using standard process.

A new **Arrival Date** field is added to the *Return Material Authorization/Return Material Lines* tab. This field is used to manually enter the actual arrival date when the goods are received from the customer.

The Arrival Date cannot be a future date compared to the site date when entering a RMA line. This information is mandatory to further process of RMA line to perform the following actions;

- Receive parts
- Receive parts against order deliveries
- Scrap parts
- Return parts from internal order transit
- Scrap Parts from Internal Order Transit



### 6.5.1 RECEIVING OR SCRAPPING RETURN MATERIAL AUTHORIZATION LINES

Report receipt into stock or scrap using standard process.

When reporting the receipt into stock or the scrap of the return material authorization line, the arrival date is used to automatically update the date applied on the resulting inventory transactions.

There are 4 new fields introduced by for Italian localization in the Return Parts or Scrap Parts Pages.

1. **External Delivery Note Reference**
2. **External Delivery Note Date**
3. **Arrival Date**
4. **Delivery Reason**
5. **Delivery Reason Description**

Return Material Authorization 200063 - DEDEMO07 - 3/3/2020 - LW S4 - Released - LW CUSTOMER - ITALY 1 of 1

RMA No 200063 Customer LC LW CUSTOMER - ITALY - LE Customer - Italy Site LW S4 Printed No

General  
Coordinator DEDEMO07 Currency USD Return to Supplier Return to Site Return to Supplier  
Order No V10301 Shipment ID Date Requested 3/3/2020 Latest Return Date

Total Amounts

RETURN MATERIAL LINES CREDIT CHARGES RETURN HANDLING ADDRESS MISC RMA INFO

Receive Parts Receive Parts against Order Deliveries Scrap Parts RMA Line Tax Lines Approve for Credit Document Text

Configuration ID	Condition Code	Qty To Return	Return UoM	Arrival Date	Status	Catch Qty	Return Material Reason	Inspection
*		1	PCS	3/3/2020	Released		10 - Packaging damage...	Check for

Example:

- Enter and release a return material authorization with one line, date requested 2020-02-21
- Report the arrival of the goods by adjusting the **Arrival Date** to a later date, 2020-02-25
- Receive the material back into stock, after concluding some inspections, 2020-02-02
- The resulting inventory transactions "Date Applied" is 2020-03-03

Warehouse Management > Transaction History > Inventory Transaction History

Lot/Batch No	Serial No	Order Ref 1	Order Ref 2	Order Ref 3	Order Ref 4
*	*	V10301	1	1	0
W/D/R No	Revision No	Condition Code	Order Ref 5	Order Type	
*	1		202065	Customer Order	
Ownership		Handling Unit			
Project ID	Activity Sequence	Ownership	Handling Unit ID	Handling Unit Type ID	
	0	Company Owned	0		
Owner	Owner Name	Previous Ownership	Previous Owner	Type Description	SSCC
Previous Owner Name	Transfer Reason	Alt Handling Unit Label ID			
Date Applied Log		Miscellaneous			
Applied Date	Modified Date/Time	Return/Scrap	Return/Scrap Desc	Inv Trans Report ID	Incl Part Aggr per Period
3/3/2020	Modified Date/Time				N
Modified by User		Incl Value Aggr per Period	Notes		
		N			

## 6.6 Delimitations

In the return material authorization flow: the update is not triggered for non-inventory sale.

## 7 Alternative Delivery Note Number Created when printing Delivery Note

### 7.1 Overview Legal Requirement

It is a legal requirement in Italy for companies to maintain the chronological order of the delivery note numbers with the actual deliveries. The date of the actual delivery can be related to the delivery note print date.

### 7.2 Process Overview

This will happen when the “Alternative Delivery Note Number in Chronological Order” function is enabled:

1. The alternative delivery note number is generated when the user prints the delivery note for the first time or send the dispatch advice message for the first time.
2. Until a delivery note is printed or dispatch advice message is sent, the delivery note number and the alternative delivery note number will be the same. Once delivery note is printed or dispatch advice message is sent, the alternative delivery note number will be considered as the official delivery note number.

### 7.3 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Alternative Delivery Note Number in Chronological Order” localization functionality must be enabled.

### 7.4 Basic Data for Alternative Delivery Note Number Creation (Standard)

The functionality *Alternative Delivery Note Number* is used in order to follow the legal requirement of having the (alternative) delivery note number in chronological order. Setup the basic data required to use the alternative delivery note number (standard functionality). Read more in IFS Cloud Documentation.

### 7.5 Stand-alone Delivery Note (Customer Order Delivery Note)

#### 7.5.1 CREATE DELIVERY NOTE

Use standard functionality to create a delivery note for a customer order delivery. Following options are available:

- In the **Create Delivery Note for Customer Orders** page use the command **Create Delivery Note**.
- In the **Quick Order Flow Handling** page open the command **Create Delivery Note**. Once a delivery note is created, it can be viewed in the **Delivery Notes Analysis** page. Read more in IFS Cloud Documentation.

When the “Alternative Delivery Note Number in Chronological Order” function is enabled, IFS Cloud will not generate “*Alternative Delivery Note Number*” at the creation of the Delivery Note.

• Sales > Shipping > Order Delivery > Customer Order Delivery Note Analysis

Search Advanced

Delivery Note No ▾ Created ▾ Site ▾ Order No ▾ State: Created ▾ More ▾ Favorites Clear Q ⋮ Settings

**Customer Order Delivery Note Analysis** ▾ 1 of 24+

Print [Print Delivery Note for Customer Orders](#) Print Customer Order Pro Forma Invoice Misc Delivery Info

Delivery Note No <b>201024</b>	Alt Delivery Note No 201024	Shipment ID	Site LW S4
Receiver ID LW CUSTOMER - ITALY	Receiver Description LE Customer - Italy	Actual Ship Date 1/23/20, 5:53 PM	Created 1/23/20, 5:53 PM
Forwarder	Delivery Terms 302 - Free on Board - Destination	Ship-Via 20 - Rail Transport	Exclude Services In Delivery Note Printout No
Dispatch Advice Sent No			

**Order Info**

Order No D550136	Status Delivered	Customer LW CUSTOMER - ITALY - LE Custome...	External CO Label Note
---------------------	---------------------	---	------------------------

**Weight & Volume Totals**

Total Net Weight	Total Gross Weight	Total Volume
------------------	--------------------	--------------

## 7.5.2 PRINT DELIVERY NOTE

When printing the deliver note. Following options are available:

1. In the **Customer Order/Shipment Delivery Note Analysis** page use the command **Print Delivery Note**.
2. In the **Print Delivery Note for Customer Orders** page use the command **Print Delivery Note**.
3. Order Report functionality and select the **Delivery Note** as the report name. Read more in IFS Cloud Documentation.

When a delivery note is printed out for the first time, system will generate an “*Alternative Delivery Note Number*”. You can reprint Delivery Note when required. However, that action will not change the alternative delivery note number already set.

• Sales > Shipping > Order Delivery > Customer Order Delivery Note Analysis

Search Advanced

Delivery Note No: 201024 ▾ Created ▾ Site ▾ State ▾ Order No ▾ More ▾ Favorites Clear Q ⋮ Settings

Sort by ▾

**Customer Order Delivery Note Analysis** ▾ 1 of 1

Print [Print Delivery Note for Customer Orders](#) Print Customer Order Pro Forma Invoice Misc Delivery Info

201024  
**Printed**  
Site: LW S4  
Receiver ID: LW CUSTOMER - ITALY  
Shipment ID: D550136  
Customer No: LW CUSTOMER - ITALY

Delivery Note No <b>201024</b>	Alt Delivery Note No BR 1-12	Shipment ID	Receiver ID LW CUSTOMER - ITALY
Site LW S4	Receiver Description LE Customer - Italy	Forwarder	Created 1/23/20, 5:53 PM
Actual Ship Date 1/23/20, 5:53 PM	Ship-Via 20 - Rail Transport	Exclude Services In Delivery Note Printout No	
Delivery Terms 302 - Free on Board - Destination			
Dispatch Advice Sent No			

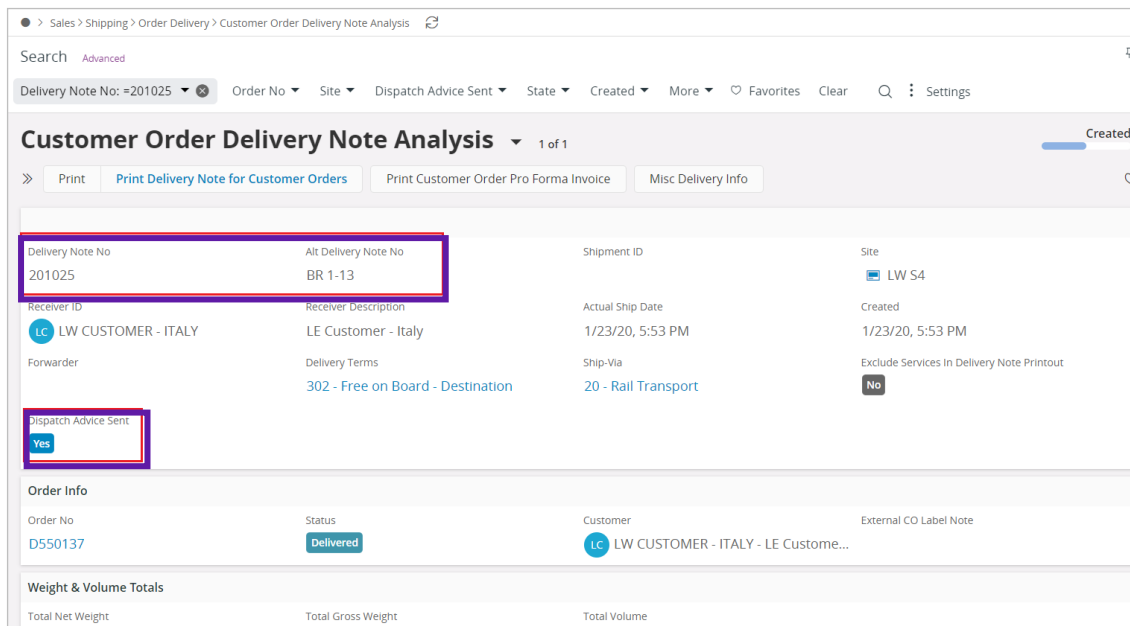
**Order Info**

Order No D550136	Status Invoiced/Closed	Status	Customer LW CUSTOMER - ITALY - LE Customer - ...
---------------------	---------------------------	--------	---

### 7.5.3 SEND DISPATCH ADVICE (DESADV) MESSAGE

Use the standard functionality to send dispatch advice message (DESADV) instead of printing a delivery note in **Created** status.

- In the **Print Delivery Note for Customer Orders** page use the command **Send Dispatch Advice Message**. (Read more in IFS Cloud Documentation).
- Note: System will generate an alternative delivery note number when you first send the DESADV message. You can send dispatch advice message as and when required. However, that action will not change the “*Alternative Delivery Note Number*”.



## 7.6 Shipment Delivery

Compared to the stand-alone customer order delivery, there is no specific step to create a shipment delivery note. However, when a shipment is completed, IFS Cloud will create a shipment delivery note.

- Use the standard functionality to process a shipment to **Completed** status. Once a **Shipment Delivery Note** is created, it can be viewed in the **Shipment Delivery Notes Analysis** page. (Read more in IFS Cloud Documentation).
- Note: System will not generate **Alternative Delivery Note Number** at creation of **Shipment Delivery Note**.
- Deliver the Shipment using standard functionality. (Read more in IFS Cloud Documentation).

Sales > Shipping > Shipment Delivery > Shipment Delivery Note Analysis

Search Advanced

Delivery Note No Forwarder Site Shipment ID Created State: Created More Favorites Clear Q Settings

**Shipment Delivery Note Analysis** 1 of 9

Print Misc Delivery Info

Delivery Note No 201030 Alt Delivery Note No 201030 Shipment ID 588 Site LW S4

Actual Ship Date 1/23/20, 6:15 PM Created 1/23/20, 6:15 PM Forwarder Delivery Terms 302 - Free on Board - Destination

Ship-Via 20 - Rail Transport Exclude Services in Delivery Note Printout Dispatch Advice Sent No

**Sender**

Sender Type Sender ID LW S4

Site Receiver Receiver Type Customer Receiver ID LW CUSTOMER - ITALY

Sender Description Receiver Description LE Customer - Italy

Venus

**Weight & Volume Totals**

Total Net Weight Total Gross Weight Total Volume

### 7.6.1 PRINT SHIPMENT DELIVERY NOTE

Print shipment delivery note using standard functionality. Following options are available:

- In the **Shipment** page use the command **Print Shipment Delivery Note**.
- In the **Shipments** page use the command **Print Shipment Delivery Note**.
- In the **Consolidated Shipment** page use the command **Print Shipment Delivery Note**.
- In the **Consolidated Shipments** page use the command **Print Shipment Delivery Note**.
- In the **Delivery Note Analysis** page use the command **Print Delivery Note**.
- Use Order Report functionality and select the **Delivery Note for Shipment** as the report name.

Read more in IFS Cloud Documentation.

System will generate an **Alternative Delivery Note Number** when you print a shipment delivery note for the first time. Remember that system does not generate an **Alternative Delivery Note Number** at the time of Shipment creation. You can reprint shipment delivery notes when required. However, that action will not change the “*Alternative Delivery Note Number*”.

Sales > Shipping > Shipment Delivery > Shipment

Search Advanced

Shipment ID: 944 Status Site Notes More Favorites Clear Q Settings

**Shipment** 944 1 of 1

+ Status Share Shipment Handling Unit Structure Operations Shipment Inventory CO Collect/Freight Charges

**Shipment Information**

Shipment ID 944 Site LW S4 Source Ref Type Customer Order Next Step in Shipment Flow Close

Shipment Type NA Created 4/17/2020 Planned Ship Date/Time 4/17/20, 4:31 PM Planned Delivery Date/Time

Notes

**Sender Information**

**Receiver Information**

**Settings and Indicators**

Auto Connection Blocked Unattached Shipment LI... Approve Before Delivery Dispatch Advice Sent Document Text Packing List Consignment Note Bill of Lading

Delivery Note Pro Forma Invoice Address Label

### 7.6.2 SEND DISPATCH ADVICE (DESADV) MESSAGE – SHIPMENT DELIVERIES

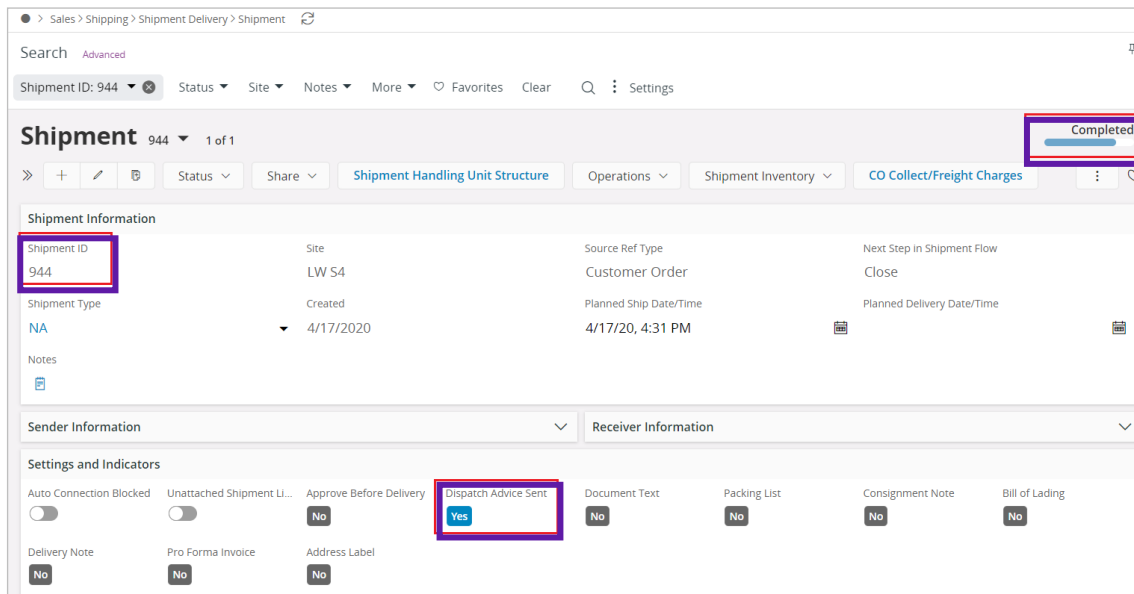
Use standard functionality to send Dispatch Advice message (DESADV) instead of printing a shipment delivery note in created status. Follow the option below:



- in the **Shipment** page use the command **Send Dispatch Advice**.
- in the **Shipments** page use the command **Send Dispatch Advice**.
- in the **Consolidated Shipment** use the command **Send Dispatch Advice**.
- in the **Consolidated Shipments** page use the command **Send Dispatch Advice**.

Read more in IFS Cloud Documentation.

System will generate an alternative delivery note number when you first send the DESADV message. You can resend Dispatch Advice message when required. However, that action will not change the “Alternative Delivery Note Number”.



The screenshot shows the IFS Cloud interface for a shipment. The top navigation bar indicates the path: Sales > Shipping > Shipment Delivery > Shipment. A search bar is present with the text 'Shipment ID: 944'. Below the search bar, the shipment is identified as 'Shipment 944' with '1 of 1' items. A 'Completed' status indicator is shown in the top right corner. The main section is titled 'Shipment Information' and contains a table with the following data:

Shipment ID	Site	Source Ref Type	Next Step in Shipment Flow
944	LW 54	Customer Order	Close
Shipment Type	Created	Planned Ship Date/Time	Planned Delivery Date/Time
NA	4/17/2020	4/17/20, 4:31 PM	

Below the shipment information, there are sections for 'Sender Information' and 'Receiver Information'. The 'Settings and Indicators' section is expanded, showing various status indicators:

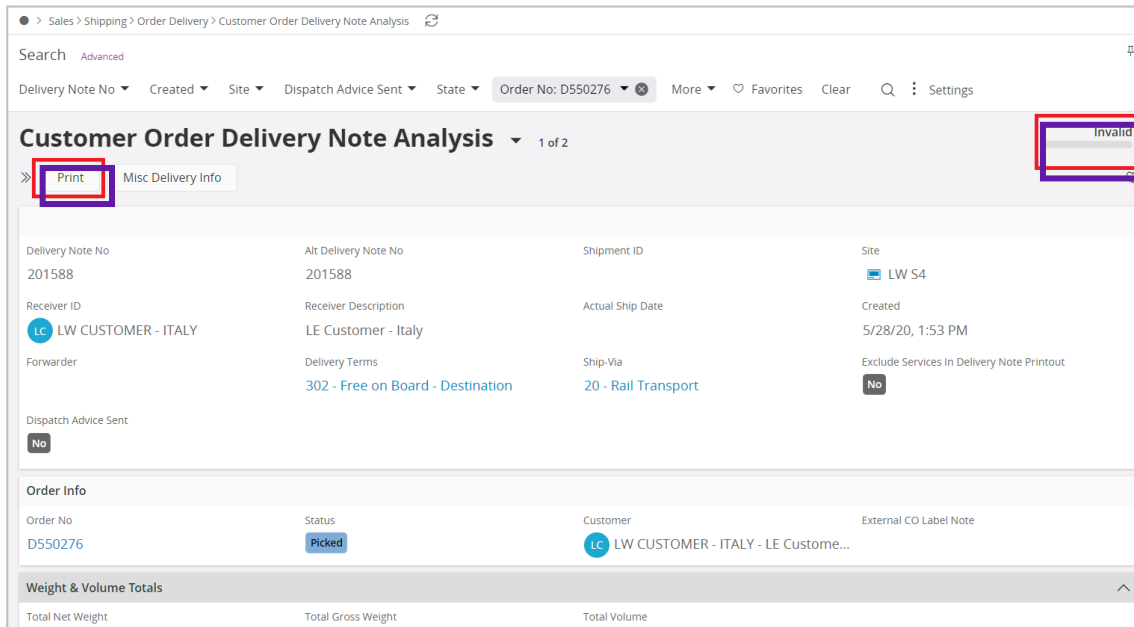
Auto Connection Blocked	Unattached Shipment Li...	Approve Before Delivery	Dispatch Advice Sent	Document Text	Packing List	Consignment Note	Bill of Lading
No	No	No	Yes	No	No	No	No

The 'Dispatch Advice Sent' indicator is highlighted with a red box, showing a 'Yes' status.

### 7.6.3 PRINT CANCELED DELIVERY NOTES

Use standard functionality to undo a “*Customer Order Delivery*”. The Delivery Note status of the Customer Order is set to “*Invalidated*”. To print the invalidated Delivery Note:

- In the *Delivery Note Analysis* use the command **Print**.



- Use Order Report functionality and select the **Delivery Note** as the report name. Enter the Invalidated delivery note number and select **OK**.
- Use Order Report functionality and select the **Delivery Note for Shipment** as the report name. Enter the Invalidated delivery note number and select **OK**.

**Note!** If a shipment delivery note has been Invalidated then the delivery note will only contain the header info, if re-printed. Information about delivered material can be seen in the previously printed document in Report Archive and in **Customer Order Deliveries** page (for Customer Orders) or **Inventory Transactions History** page (for other sources).

## 7.7 Delimitations

Pre-shipment delivery note functionality has not been modified.

## 8 Transport Delivery Note

### 8.1 Overview Legal Requirement

When transporting goods on public roads, in Italy, it is a legal requirement to have an official document (delivery note) accompanying the goods. A delivery note should have a unique number. This number should be assigned in a sequence that is aligned with the actual transport date.

### 8.2 Process Overview

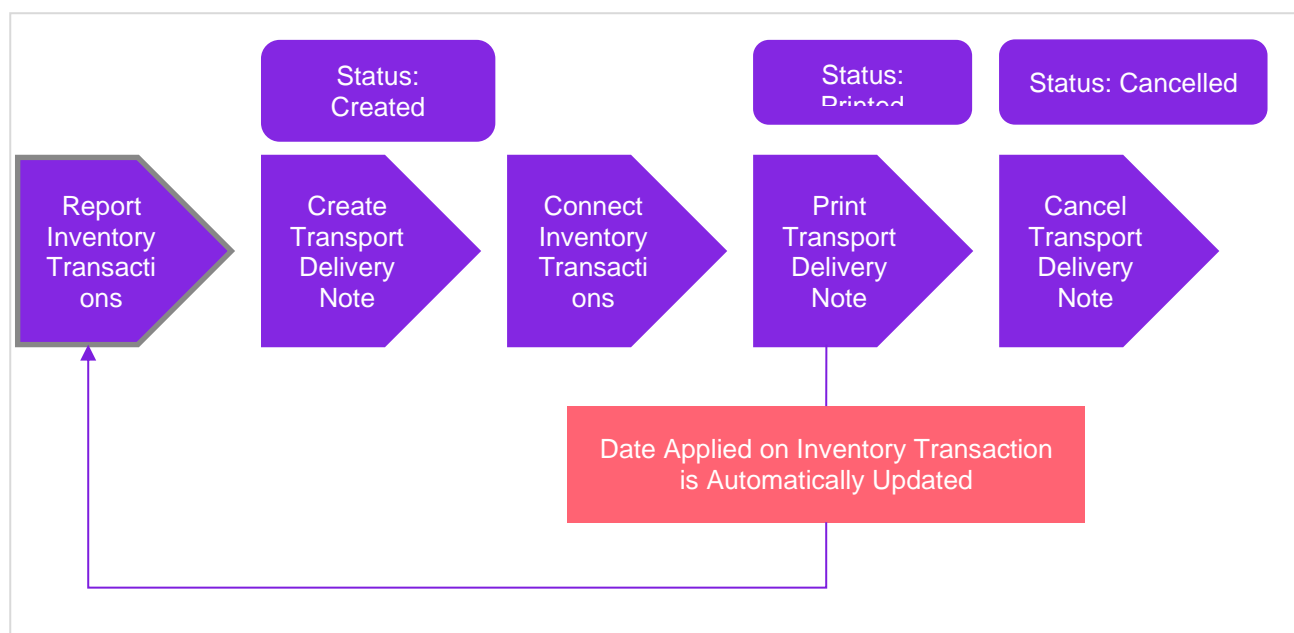
The deliveries originating from customer orders and shipment for supplier return are covered in delivery notes the standard) functionality. However, in order to meet the legal requirements above, new “Transport Delivery Note” functionality is introduced. Material and non-inventory part movements that are not originating through customer orders and shipment for supplier return will be included in this new transport delivery note.

A delivery note number will be generated automatically using the coordinator group when creating a new transport delivery note in a similar way to the customer order delivery note number. This will be referred as the preliminary delivery note number.

**Transport Delivery Note** page is used to create transport delivery notes, connect “Inventory and/or purchase Transactions”, print and reprint report. It provides an overview of all transport delivery notes.

The transport delivery notes can be connected to the transaction Types Inventory and/or Subcontract and/or Purchase and the date applied of Inventory transactions are updated with the delivery note creation date or the transportation date. This is controlled by the **Auto Update Inventory Transaction Date Applied** on the *Company/Supply Chain /Warehouse Management* tab.

The following process diagram shows the summarized flow of the creation of Transport Delivery Note.



## 8.3 Prerequisites

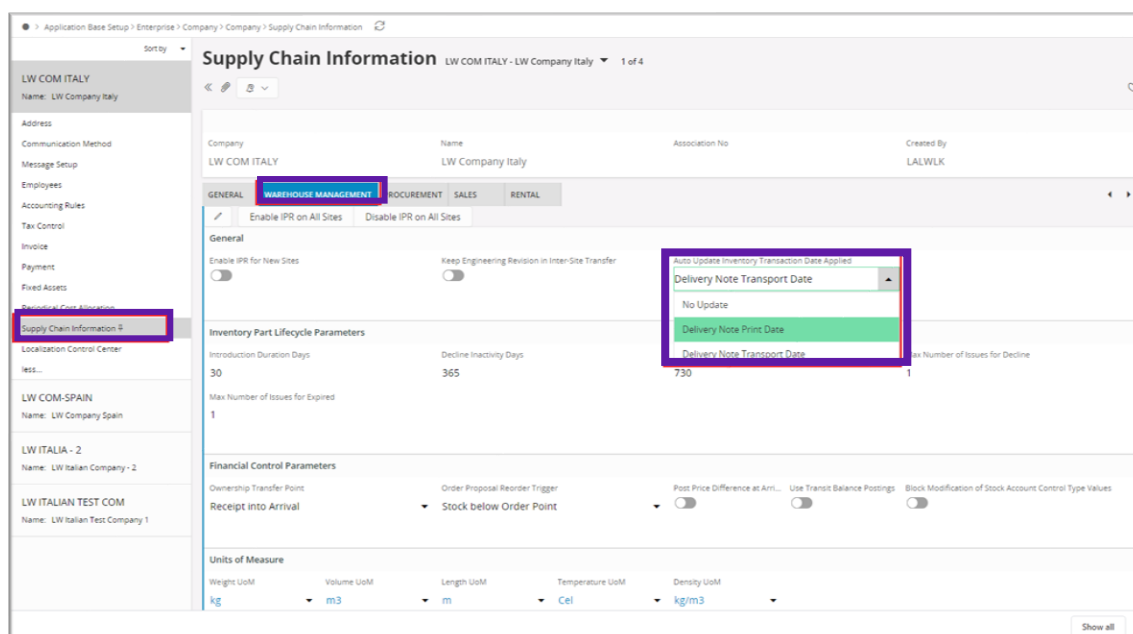
The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Transport Delivery Note” localization functionality must be enabled.

## 8.4 Basic Data Company

A new field **Auto Update Inv Trans Date Applied**, is added to the *Company/Distribution/ Inventory* tab. Use this field to define which date to use as date applied on the inventory transactions.

The following options are available in the drop-down list:

- **No Auto Update** – No automatic update of date applied when printing the delivery note. This will be the default value and system will not update the date applied automatically.
- **Del Note Creation Date** – The creation date of the delivery note will be used as date applied on the inventory transactions
- **Del Note Transport Date** – The transport date of the delivery note will be used as date applied on the inventory transactions



The screenshot shows the 'Supply Chain Information' form for 'LW COM ITALY'. The 'WAREHOUSE MANAGEMENT' tab is active. In the 'General' section, the 'Auto update Inventory Transaction Date Applied' dropdown is highlighted with a red box, showing options: 'Delivery Note Transport Date', 'No Update', and 'Delivery Note Print Date'. The 'Delivery Note Transport Date' option is selected.

## 8.5 Basic Data for Alternative Delivery Note Number Creation (Core)

In order to follow the legal requirement of having a transport delivery note number in date sequence, the standard functionality alternative delivery note number is used. To use the alternative delivery note number, setup the basic data. Read more in IFS Cloud Documentation. This number is generated at the time of printing the delivery note.

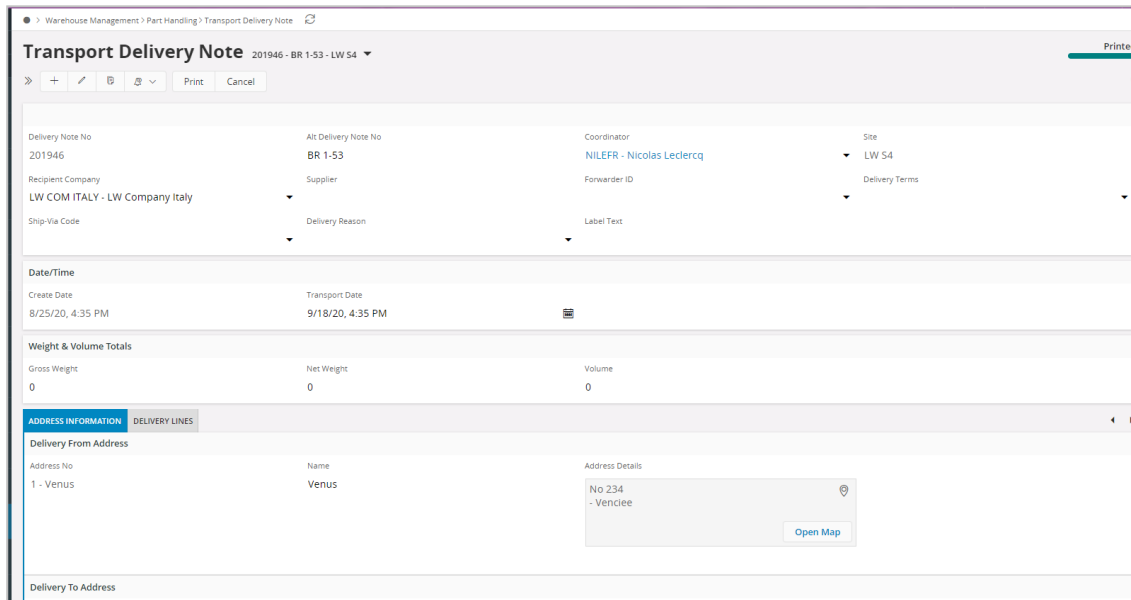
## 8.6 Create Transport Delivery Note

Transport delivery notes are created in the **Transport Delivery Note** page.

In the page header generic information such as creation date, supplier, forwarder information and ship via etc. is stored. Start by entering header information. Enter the Transport Date which is the date of the actual transport, enter delivery reason, receipt company or supplier and save.

- Change the default address information in the *Address Information* tab if needed.
- Connect Inventory transactions in the *Delivery Lines* tab.

The transport delivery note is editable until it is finally printed.



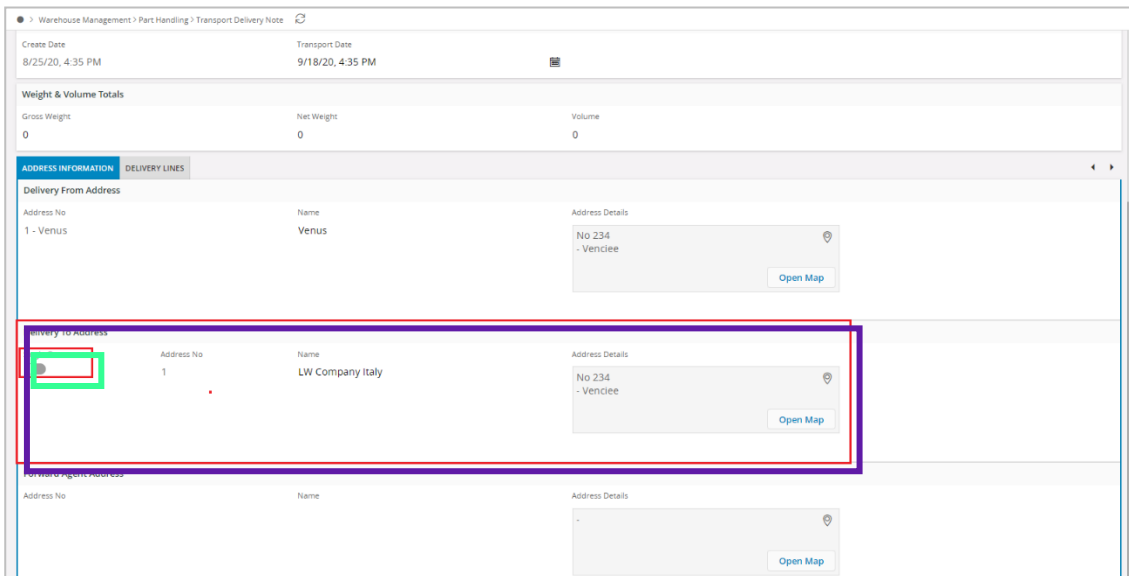
### 8.6.1 ADDRESS INFORMATION TAB

The address information tab is divided into three groups as follows:

- **Delivery From Address.**
  - This contains the site's delivery address information.
  - Information is read only
- **Delivery To Address.**
  - This contains the delivery address information. (Destination of the transported goods).
  - This information will be automatically set to the default delivery address of the company or the default delivery address of the supplier depending on whether you have specified a company or a supplier as the recipient. – Read only
  - If you want to manually enter the address information, (Use single occurrence option) turn the **Single Occurrence** toggle button on and edit the address information. (similar to core behavior)
  - This information is editable until the transport delivery note is finally printed.
  - Note: due to General Data Protection Regulation (GDPR), whenever **Single Occurrence** option is selected and **Delivery To Address** is entered or modified – the warning message will show up. It is user's responsibility to use personal data with natural person's consent only.

- **Forwarder Address:**

- This contains the forwarding agent's default document address information for the delivery.
- Information is read only



Warehouse Management > Part Handling > Transport Delivery Note

Create Date: 8/25/20, 4:35 PM | Transport Date: 9/18/20, 4:35 PM

**Weight & Volume Totals**

Gross Weight	Net Weight	Volume
0	0	0

**ADDRESS INFORMATION** | DELIVERY LINES

**Delivery From Address**

Address No	Name	Address Details
1 - Venus	Venus	No 234 - Venclee <a href="#">Open Map</a>

**Delivery To Address**

Address No	Name	Address Details
1	LW Company Italy	No 234 - Venclee <a href="#">Open Map</a>

**Forwarder Agent Address**

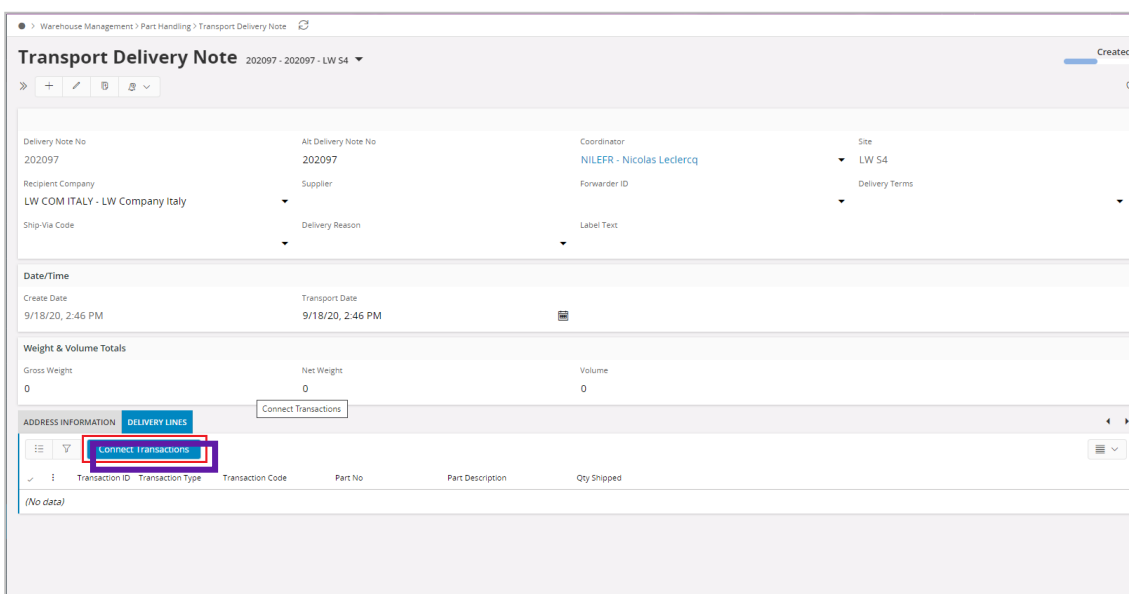
Address No	Name	Address Details
		<a href="#">Open Map</a>

## 8.6.2 DELIVERY LINES TAB

Use the *Delivery Lines* tab to connect existing inventory and/or purchase transactions to the transport delivery note and to view the connected inventory and/or purchase transactions.

You can add/remove transactions until the transport delivery note is finally printed.

Go to the delivery lines and click on the Connect Transactions command button to connect inventory and/or purchase transactions. This will open the *Connect Transactions* dialog box.



Warehouse Management > Part Handling > Transport Delivery Note

**Transport Delivery Note** 202097 - 202097 - LW 54

Created

Delivery Note No: 202097 | Alt Delivery Note No: 202097 | Coordinator: NILEFR - Nicolas Leclercq | Site: LW 54

Recipient Company: LW COM ITALY - LW Company Italy | Supplier: | Forwarder ID: | Delivery Terms: | Ship-Via Code: | Delivery Reason: | Label Text: |

**Date/Time**

Create Date: 9/18/20, 2:46 PM | Transport Date: 9/18/20, 2:46 PM

**Weight & Volume Totals**

Gross Weight	Net Weight	Volume
0	0	0

**ADDRESS INFORMATION** | **DELIVERY LINES** | [Connect Transactions](#)

[Connect Transactions](#)

Transaction ID	Transaction Type	Transaction Code	Part No	Part Description	Qty Shipped
(No data)					

Warehouse Management

Transport I

Delivery Note No  
202097

Recipient Company  
LW COM ITALY - LW

Ship-Via Code

Date/Time  
Create Date  
9/18/20, 2:46 PM

Weight & Volume Total  
Gross Weight  
0

ADDRESS INFORMATION  
(No data)

### Connect Transactions

Connect Transactions Group

Delivery Note Id  
202097

Search

Transaction ID Transaction Code Transaction Type Date Created More Favorites Clear Q Settings

Transaction ID	Transaction Code	Transaction Type	Transaction	Site	Part No	Part Description	Date Applied	Configuration ID	Direction
<input type="checkbox"/>	216675	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-21 00:00:00	*
<input type="checkbox"/>	216681	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-21 00:00:00	*
<input type="checkbox"/>	219254	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-03-06 00:00:00	*
<input type="checkbox"/>	218255	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-02-21 00:00:00	*
<input type="checkbox"/>	219353	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-12 00:00:00	*
<input type="checkbox"/>	219360	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-12 00:00:00	*
<input type="checkbox"/>	219361	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-12 00:00:00	*
<input type="checkbox"/>	217673	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-02-12 00:00:00	*
<input type="checkbox"/>	219155	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-04 00:00:00	*
<input type="checkbox"/>	219156	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-04 00:00:00	*
<input type="checkbox"/>	216678	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-21 00:00:00	*
<input type="checkbox"/>	216772	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-23 00:00:00	*
<input type="checkbox"/>	216781	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-23 00:00:00	*
<input type="checkbox"/>	218164	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-02-20 00:00:00	*
<input type="checkbox"/>	218165	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-02-20 00:00:00	*

By default, above dialog box will be empty considering performance. Filter the transaction from transaction ID. The transaction type can be Inventory and/or Subcontract and/or Purchase.

- Under the **Inventory** category, all the inventory transactions except OESHIP, CO-OESHIP CO-DELV-OUT, RETWORK, RETCREDIT, RETWORKINT, CO-REWORK, CO-RCREDIT will be listed.
- Under the **Subcontract** category, WIPTOSUB transactions will be listed.
- Under the **Purchase** category, the following transactions will be listed: RENTRET-NI, NINVSCRAP, NSCPCREDIT, NINSCPINT for both non-inventory parts and no parts.

Once the inventory/purchase transactions are retrieved to the *Connect Transactions* dialog box, you have two options.

- Manually select the inventory/purchase transactions using the check box for each transaction line.
- To connect all transactions, click the check button in the top above the check boxes.

Warehouse Management

Transport I

Delivery Note No  
201952

Recipient Company  
LW COM ITALY - LW

Ship-Via Code

Date/Time  
Create Date  
8/26/20, 11:24 AM

Weight & Volume Total  
Gross Weight  
5

ADDRESS INFORMATION

### Connect Transactions

Connect Transactions Group

Delivery Note Id  
201952

Click to select or deselect all

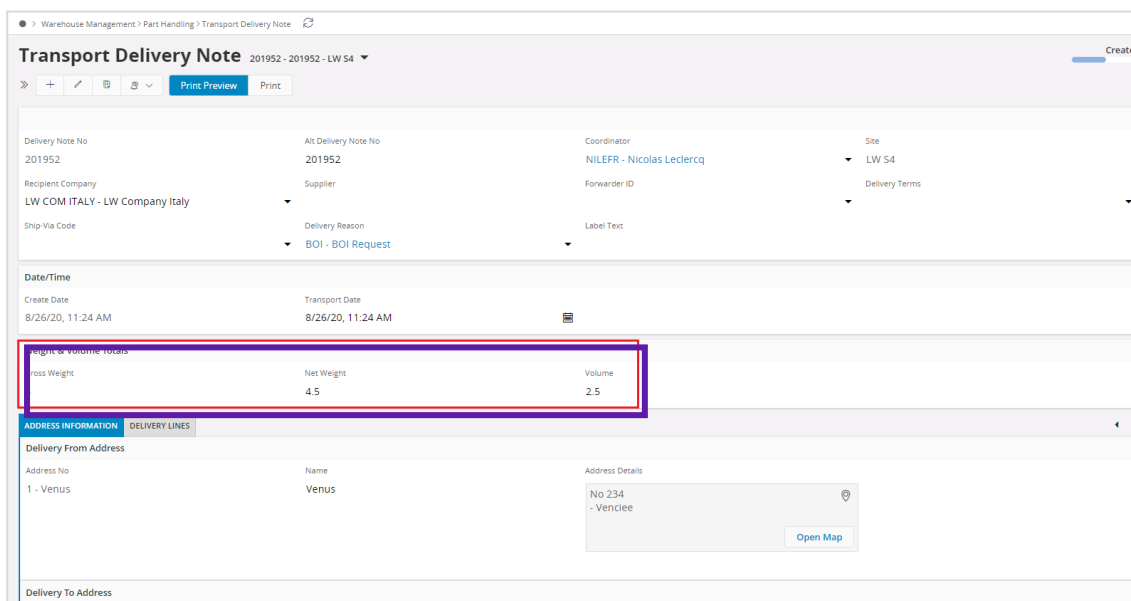
Transaction ID Transaction Code Transaction Type Date Created More Favorites Clear Q Settings

Transaction ID	Transaction Code	Transaction Type	Transaction	Site	Part No	Part Description	Date Applied	Configuration ID	Direction
<input type="checkbox"/>	216675	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-21 00:00:00	*
<input checked="" type="checkbox"/>	216681	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-21 00:00:00	*
<input checked="" type="checkbox"/>	219254	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-03-06 00:00:00	*
<input checked="" type="checkbox"/>	218255	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-02-21 00:00:00	*
<input checked="" type="checkbox"/>	219353	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-12 00:00:00	*
<input checked="" type="checkbox"/>	219360	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-12 00:00:00	*
<input checked="" type="checkbox"/>	219361	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-12 00:00:00	*
<input checked="" type="checkbox"/>	217673	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-02-12 00:00:00	*
<input checked="" type="checkbox"/>	219155	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-04 00:00:00	*
<input checked="" type="checkbox"/>	219156	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-04 00:00:00	*
<input checked="" type="checkbox"/>	216678	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-21 00:00:00	*
<input checked="" type="checkbox"/>	216772	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-23 00:00:00	*
<input checked="" type="checkbox"/>	216781	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-23 00:00:00	*
<input checked="" type="checkbox"/>	218164	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-02-20 00:00:00	*
<input checked="" type="checkbox"/>	218165	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-02-20 00:00:00	*

It is not possible to connect an inventory/purchase transaction to multiple transport delivery notes. If this is attempted an error message is given, mentioning “Transaction ID XX is already connected to delivery note 1-XXXXX”

Inventory/purchase transactions that are connected to already printed transport delivery notes will not be listed, so that they cannot be connected to any other transport delivery note.

Once the required transactions are added to the transport delivery note, manually enter the **Gross Weight**, **Net Weight** and the **Volume** and save.



**Transport Delivery Note** 201952 - 201952 - LW S4

Created

Delivery Note No: 201952  
Alt Delivery Note No: 201952  
Coordinator: NILEFR - Nicolas Leclercq  
Site: LW S4  
Recipient Company: LW COM ITALY - LW Company Italy  
Supplier: Forwarder ID  
Delivery Terms  
Ship Via Code  
Delivery Reason: BOI - BOI Request  
Label Text

**Weight & Volume Totals**

Gross Weight	Net Weight	Volume
4.5	4.5	2.5

**ADDRESS INFORMATION** DELIVERY LINES

**Delivery From Address**

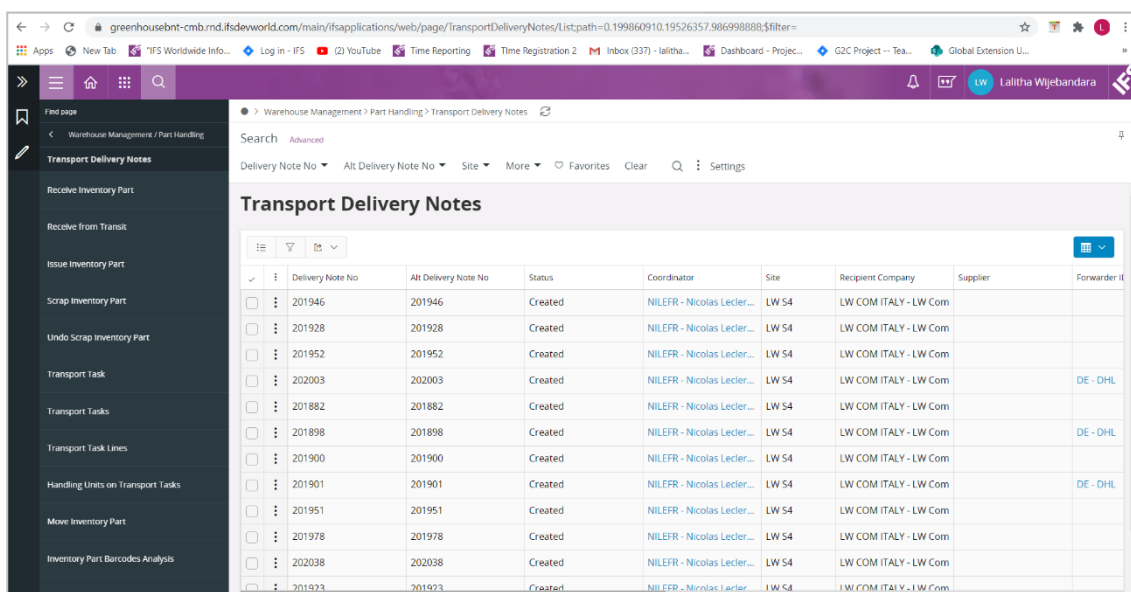
Address No	Name	Address Details
1 - Venus	Venus	No 234 - Venciee

[Open Map](#)

**Delivery To Address**

## 8.7 Transport Delivery Notes

Use the **Transport Delivery Notes** page to view and analyze the transport delivery notes created in IFS Cloud. You cannot modify information from this page.



**Transport Delivery Notes**

Delivery Note No	Alt Delivery Note No	Status	Coordinator	Site	Recipient Company	Supplier	Forwarder ID
201946	201946	Created	NILEFR - Nicolas Leclercq	LW S4	LW COM ITALY - LW Com		
201928	201928	Created	NILEFR - Nicolas Leclercq	LW S4	LW COM ITALY - LW Com		
201952	201952	Created	NILEFR - Nicolas Leclercq	LW S4	LW COM ITALY - LW Com		
202003	202003	Created	NILEFR - Nicolas Leclercq	LW S4	LW COM ITALY - LW Com		DE - DHL
201882	201882	Created	NILEFR - Nicolas Leclercq	LW S4	LW COM ITALY - LW Com		
201898	201898	Created	NILEFR - Nicolas Leclercq	LW S4	LW COM ITALY - LW Com		DE - DHL
201900	201900	Created	NILEFR - Nicolas Leclercq	LW S4	LW COM ITALY - LW Com		
201901	201901	Created	NILEFR - Nicolas Leclercq	LW S4	LW COM ITALY - LW Com		DE - DHL
201951	201951	Created	NILEFR - Nicolas Leclercq	LW S4	LW COM ITALY - LW Com		
201978	201978	Created	NILEFR - Nicolas Leclercq	LW S4	LW COM ITALY - LW Com		
202038	202038	Created	NILEFR - Nicolas Leclercq	LW S4	LW COM ITALY - LW Com		
201923	201923	Created	NILEFR - Nicolas Leclercq	LW S4	LW COM ITALY - LW Com		



## 8.8 Print Transport Delivery note


The transport delivery note is editable until it is finally printed. You can preview the report before printing.

The transport delivery note is printed from the **Transport Delivery Note** page.

- Open the context menu and select the **Print Delivery Note Preview** to print the preliminary report. The transport delivery note remains in the Created status.
- Open the context menu and select the **Print Transport Delivery Note** to print the final report. The transport delivery note status is updated to Printed.

It is possible to re-print the transport delivery notes at any time.

When a preview print is performed the document is marked with Preliminary in the top of the document.


Preliminary

**IFS1**

Authorize Name  
Nicolas Leclercq

Create Date  
26-AUG-20

Delivery Note  
201952

**Delivery Note**

Delivery Address:  
LW Company Italy  
No 234  
Shrial  
Venciee  
ITALY

---

Forward Agent:

Delivery Site:  
Venus  
No 234  
Shrial  
Venciee  
ITALY

Transport Date  
26-AUG-20

Signature:

---

Second forwarding agent:

Date: 26-AUG-20

---

Delivery Terms Desc

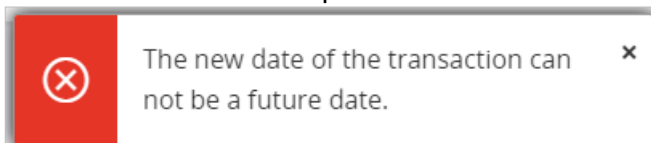
Ship Via Code

Ship Via Desc

When printing the transport delivery note, you can observe the following changes.

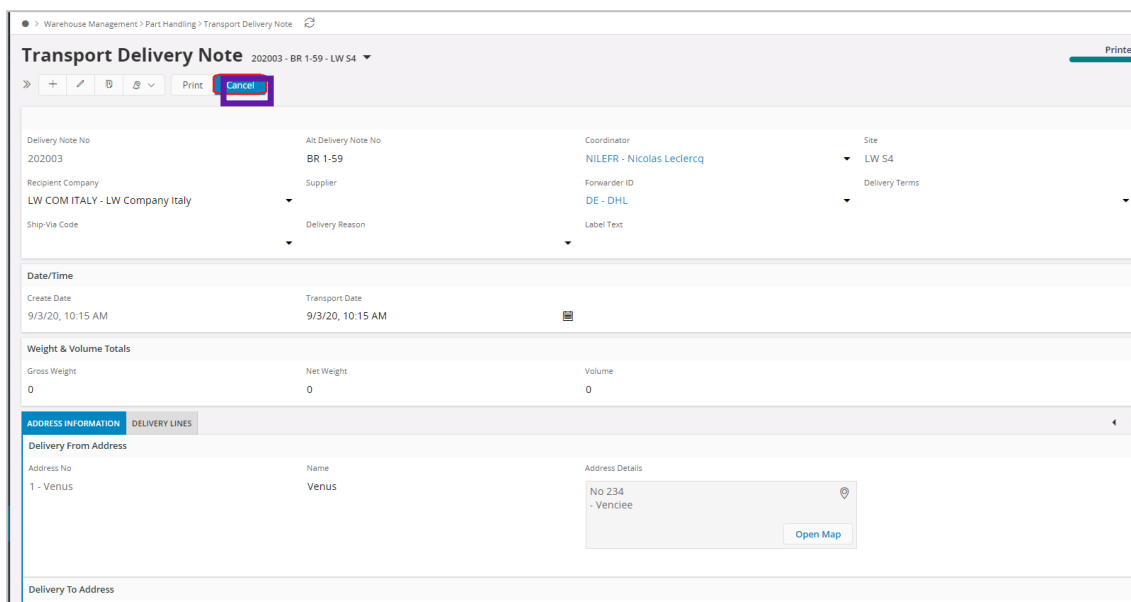
- **Alt Del Note No** field will be updated with the alternative delivery note number as per the date entered in the pre-requisite **Error! Reference source not found.**
- Inventory transaction records/Labor and operation history records/Purchase transaction records will be updated with Delivery reason, Delivery reason description, Delivery note date and Alternative delivery note number.
- Transport delivery note header status is set to Printed.
- The date applied on the inventory transactions will be updated as per the setting **Auto Update Inv Trans Date Applied** on the *Company/Supply Chain/ Warehouse Management* tab.

In case the **Transport Date** is a future date than the site date, the date applied on the inventory transactions will not be updated. User will be notified by an error message.



## 8.9 Cancel Transport Delivery Note

To cancel an already printed transport delivery note, click the cancel button in the header of the **Transport Delivery Note** and confirm by selecting OK in the warning message. This option is only available for transport delivery notes in the “Printed” status. When cancelled, the delivery note number is removed from the inventory/purchase transaction history records that are connected to the cancelled delivery note.



## 9 Italian E-invoice for the Public Administration

### 9.1 Overview Legal Requirement

In Italy it is a legal requirement that all companies must send all invoices to Public Administration with an electronically (XML file) invoice, in Italy called FatturaPA. The FatturaPA is an electronic invoice and is the only type of invoice that will be accepted by Public administration entities, which according to the articles of associations, are obliged to use the Exchange System. The Exchange System is an electronic system capable of:

- Receiving invoices in the form of files with the characteristics of the FatturaPA
- Carrying out checks on the files received,
- Forwarding invoices to the addressee Administrations

Starting from 1<sup>st</sup> of January 2017 the format of the xml file used for the electronic invoices addressed to public customers has been changed to allow the flow of electronic invoices also between private parties. The format of the xml file is adapted to be used for this case as well.

Starting from 1<sup>st</sup> of January 2019 E-invoicing is mandatory for all types of companies. Each invoice issued in Italy for a domestic customer should be in electronic format – XML file. Every issued invoice should be submitted for authorization to the system called SDI (Sistema di Intercambio, Exchange System in English) maintained by Italian government. After it is authorized it is automatically forwarded to the customer via email or other communication channel chosen by the customer.

Invoice issued for foreign customer can also be reported to SDI but it will not be forwarded to customer via SDI.

Starting from 1<sup>st</sup> of January 2022 all customer invoices including also the one sent to foreign customers and the supplier invoices received from foreign suppliers should be sent to the Italian Authority web portal (SDI) in FatturaPA format.

The Spesometro (called also Esterometro) that was including the invoices addressed or received from foreign subjects will be abolished.

## 9.2 Solution Overview

An IFS-style data file based on FatturaPA format will be created to send invoice data to Tax Authority SDI through a 3rd party software. This 3rd party software will communicate with the Tax Authority and send responses received from the Tax Authority back to IFS Cloud as an IFS-style response file.

It is possible to handle inter-site flow (EDI/MHS/INET\_TRANS) or E-INVOICE flow parallel to sending the Italian E-invoice to the Public Administration. With the introduction of the **new basic data** page "E-invoice Processing Type", it is allowed to set up process type relating to Italian E-invoice and connect it to the Company or Customer level. The basic data relating to inter-site flow or E-invoice flow at the Customer level.

The existing basic data needs to be adjusted. The "E-INVOICE\_IT" receiver needs to be removed from the Company level and the standard process type with the format "E-invoice Italy" will be connected to the Process type field in *Company/Invoice/General*.

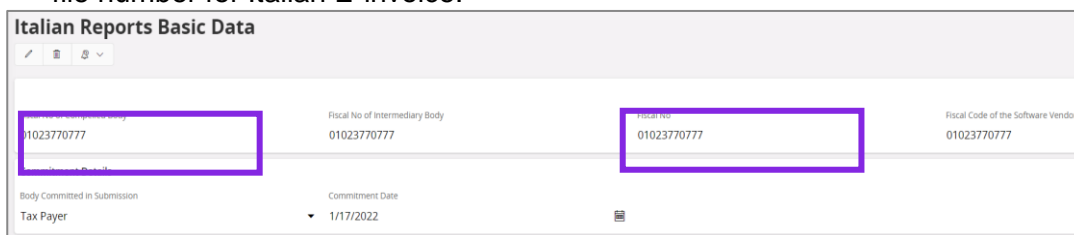
The solution has divided between customer invoices and supplier invoices.

## 9.3 Prerequisites

The company must be set up to use the Italian localization and "Italian e-invoice" is enabled on the *Company/Localization Control Center* tab. The "Italian Tax Reports" localization parameter must be enabled to enter fiscal number.

Localization Control Center				
SWGIT - SWGIT 5 of 12				
<div> <div>&lt;&lt; &lt; &gt; &gt;&gt;</div> <div> <div>Company</div> <div>SWGIT</div> </div> <div> <div>Name</div> <div>SWGIT</div> </div> <div> <div>Association No</div> <div>SWGIT</div> </div> </div>				
<div> <div>Localization</div> <div>Italy</div> </div>				
<div> <div>Filter</div> <div>Edit</div> </div>				
✓	Functionality	Description	Mandatory	Enabled
<input type="checkbox"/>	Alternative Delivery Note Number in Chrono	Delays the creation of alternative delivery note number to the point where we print the first delivery note or send the	Yes	Yes
<input type="checkbox"/>	Delivery Note Print-out Mandatory to Create	Restricts the creation of customer order / collective invoice without printing the created delivery note.	Yes	Yes
<input type="checkbox"/>	Discounted Price Rounded	Enables the rounding of the sales price after applying the discounts on the customer order lines and customer order i	No	No
<input type="checkbox"/>	Goods/Services Statistical Codes Definition	Enables the identification/classification of goods and services for operational and statutory reporting purposes.	Yes	Yes
<input type="checkbox"/>	Additional Information in Italy Intrastat	Enables the use of additional information in the Intrastat report, among others: statistical numbers for service parts (s	Yes	Yes
<input type="checkbox"/>	Italian Payment Formats	Enables two Italian payment formats RIBA and BONIFICO FOREIGN and adds additional codes (CIG and CUP) to the pa	Yes	Yes
<input type="checkbox"/>	Italian Tax Reports	Enables Italian Tax Reports (for Purchases, Sales and Corrispettivi Tax Books), the Quarterly Tax Liquidation Report an	No	Yes
<input type="checkbox"/>	Italian e-invoice	Enables the generation of the e-invoice XML file including Italian legal required data for clearance and the handling of	Yes	Yes
<input type="checkbox"/>	Automatic Update of Date Applied on Inven	Enables the update of inventory delivery transactions date applied with the delivery/transport date when printing the	Yes	Yes
<input type="checkbox"/>	No Delivery Note for Services	Restricts the creation of delivery note, for customer orders with only non-inventory sales parts of category service.	No	No
<input type="checkbox"/>	Enhanced Tax Books Handling Using Invoice	Enables the possibility to use, not only tax codes, but also invoice types and invoice series as base for the Tax Books. T	Yes	Yes
<input type="checkbox"/>	Transport Delivery Note	Enables the printing of delivery notes for inventory transactions without customer orders, e.g. change Inventory Locat	No	No
<input type="checkbox"/>	Warehouse Journal Report Data	Enables the collection of data for the warehouse journal report, according to the Italian legal requirements.	Yes	Yes
<input type="checkbox"/>	Year End Certificate	Enables the generation of the Year End Certificate report, which companies send to their suppliers (consultants) specif	Yes	Yes

- Enter a fiscal number in the **Financials/Financial e-Reporting/Italian Reports Basic Data** page. It is used for tag <IdCodice> in <DatiTrasmissione> block and it is also part of XML file number for Italian E-invoice.

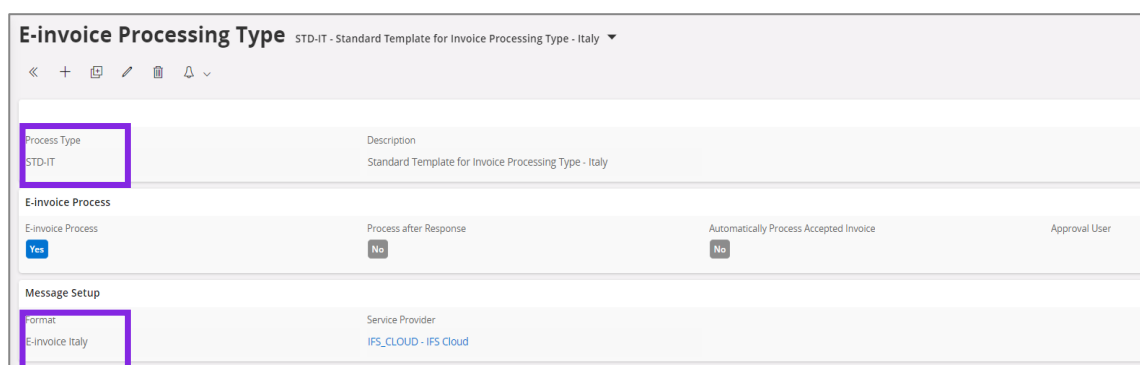


## 9.4 Define Basic Data

The common basic data set up for both Customer and Supplier invoices are listed below,

### 9.4.1 NEW PROCESS TYPE

New Process type STD-IT has been introduced to handle the previous E-invoicing compliance process.



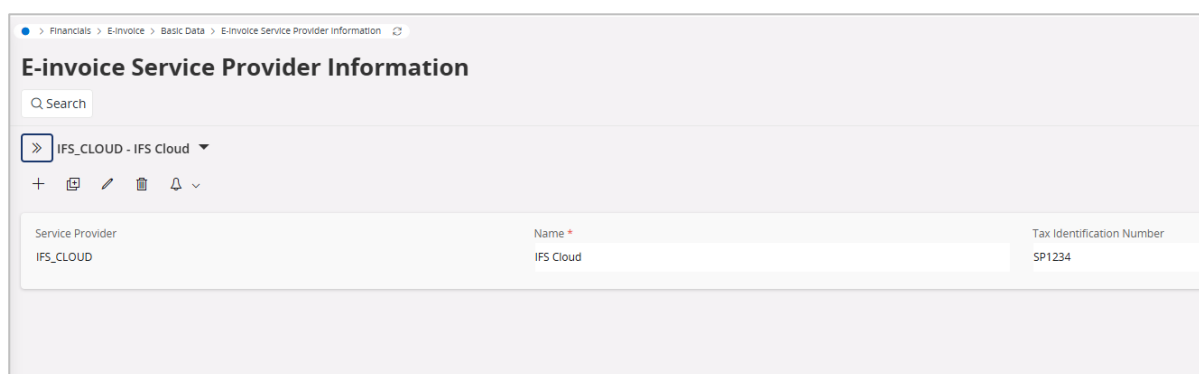
A new process type could be defined by user with the parameters set as below:

- E-invoice Process = Yes
- Format = E-invoice Italy
- Approval User needs to be added.

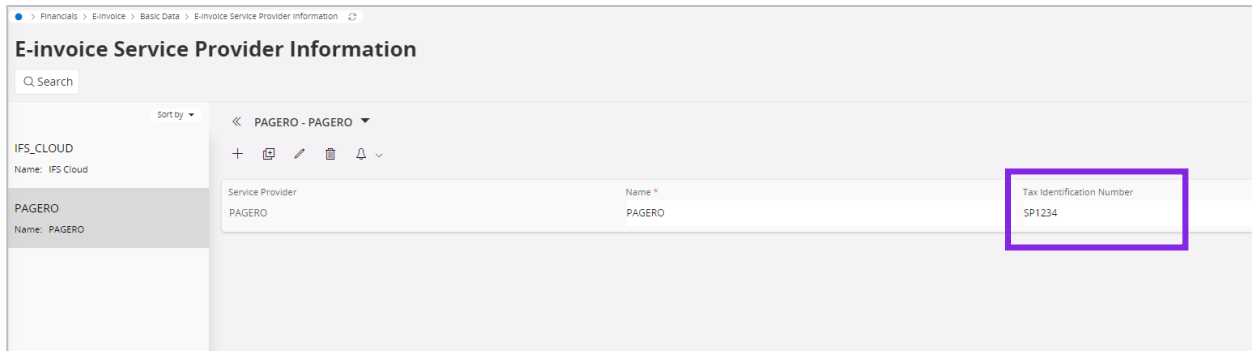
Format E-invoice Italy is added to generate the Italian E-invoice to the Public Administration entity.

### 9.4.2 E-INVOICE SERVICE PROVIDER

This page is used to define the information related to 3<sup>rd</sup> party service provider.

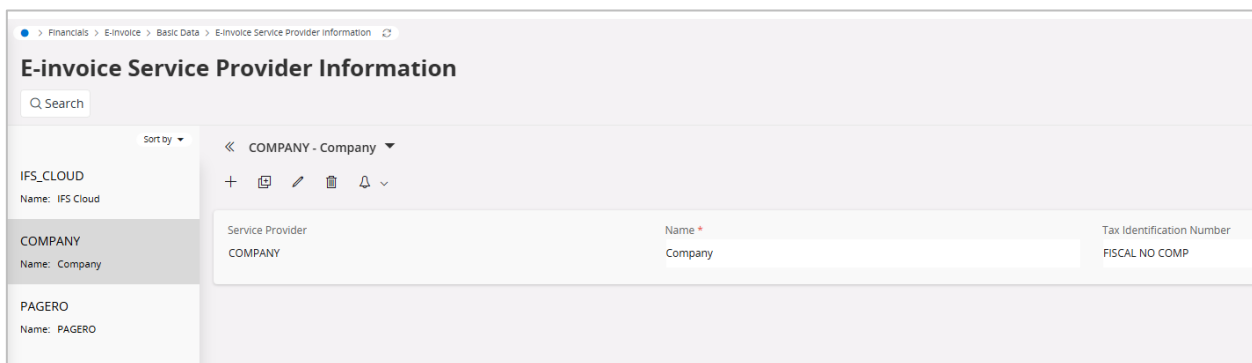


To enter the fiscal number of the 3<sup>rd</sup> party service provider in Italy, a new field called **Tax Identification Number** is created in **E-Invoice Service Provider Information** page. In this field, enter the fiscal number of the 3<sup>rd</sup> party service provider. This value is fetched to the first <IdCodice> tag in the IT\_XML.



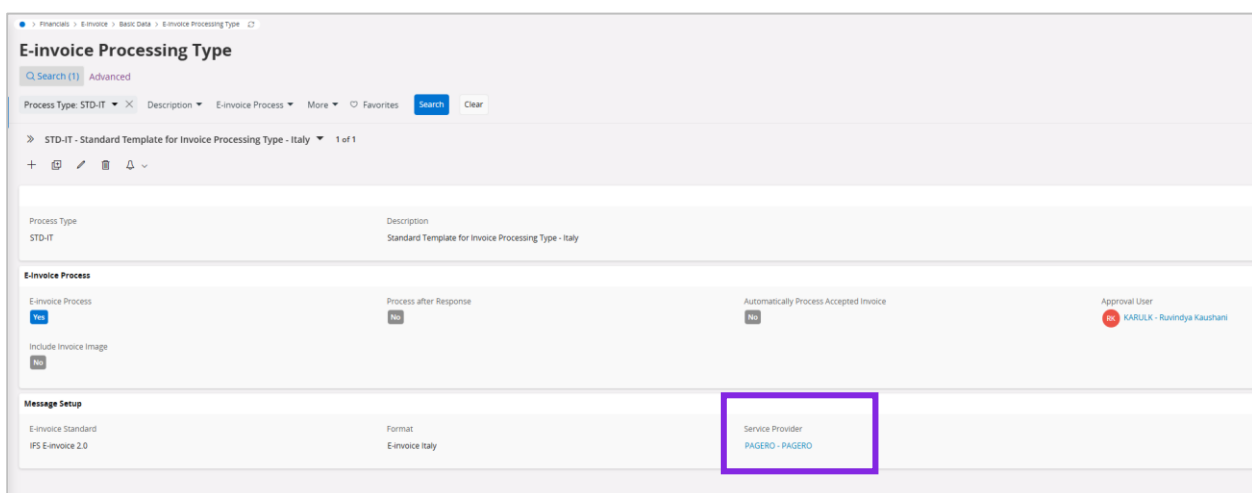
The screenshot shows the 'E-Invoice Service Provider Information' page. On the left, there is a sidebar with a search bar and a list of providers: IFS\_CLOUD (Name: IFS Cloud), PAGERO (Name: PAGERO), and PAGERO (Name: PAGERO). The main area displays the details for the selected provider, PAGERO. It includes a table with columns: Service Provider, Name, and Tax Identification Number. The Service Provider is PAGERO, the Name is PAGERO, and the Tax Identification Number is SP1234. The Tax Identification Number field is highlighted with a red box.

If a 3<sup>rd</sup> party service provider is not used to transmit the XML file to the Public Administration, the company itself must be defined as the service provider. In this case, a service provider entry should be created with the company's fiscal number (this the fiscal number entered in 'Fiscal No' field Italian Reports Basic Data page) entered in the **Tax Identification Number** field within the **E-Invoice Service Provider Information** page.



The screenshot shows the 'E-Invoice Service Provider Information' page. On the left, there is a sidebar with a search bar and a list of providers: IFS\_CLOUD (Name: IFS Cloud), COMPANY (Name: Company), and PAGERO (Name: PAGERO). The main area displays the details for the selected provider, COMPANY. It includes a table with columns: Service Provider, Name, and Tax Identification Number. The Service Provider is COMPANY, the Name is Company, and the Tax Identification Number is FISCAL NO COMP. The Tax Identification Number field is highlighted with a red box.

Then the Service provider (3<sup>rd</sup> Party service provider or the company) should be connected to the E-invoicing Processing Type.



The screenshot shows the 'E-Invoice Processing Type' page. It includes a search bar, a list of processing types, and a table of processing types. The table has columns: Process Type, Description, E-Invoice Process, Process after Response, Automatically Process Accepted Invoice, and Approval User. The first row shows the process type 'STD-IT - Standard Template for Invoice Processing Type - Italy'. The E-Invoice Process is 'E-Invoice Process', the Process after Response is 'No', the Automatically Process Accepted Invoice is 'No', and the Approval User is 'KARULK - Ravindra Kaurhani'. The 'Service Provider' field in the 'Message Setup' section is highlighted with a red box, showing 'PAGERO - PAGERO'.

When sending a Customer Invoice, if the Tax Identification Number of the service provider linked to the processing type is not entered in **E-Invoice Service Provider Information** page, the following error message will be displayed.

**Instant Invoice**

Search (1) Advanced Hide invoices with status Paid/Posted

Status Customer Invoice Date More Favorites Search

PR - 209573

More Information Installment Plan and Discounts Pre Posting Send Invoice Print Work Copy Advance Invoices Use Invoice Template Create Invoice Template Create Recurring Invoice Notes

Customer: RK CUS ITALY - RK CUS ITALY Invoice Type: INSTAN Series ID: PR Invoice No: 209573 Project ID: Invoice Date: 1/22/2025

Delivery Date: 1/22/2025 Invoice Address: ID 01 Delivery Address: ID 01 Notes: Advance Invoice: No Invoice Fee: No Correction Invoice: No Correction Exists: No

Preposting: No Currency: USD Currency Rate: 1 Gross Amount: 100.00 Net Amount: 100.00 Tax Amount: 0.00

**Payment and Tax Information**

Pay Term Base Date: 1/22/2025 Payment Terms: 0 - Due Immediately Due Date: 1/22/2025 Payment Method: Payment Address ID: Supply Country: ITALY Tax Liability: TAX

**E-invoice Information**

E-invoice Status: E-invoice Reference Number: E-invoice Reference Date: Response Error Code: Response Error: Error

**Lines**

(1)	Position	Text ID	Object ID	Description	Delivery Type ID	Customer Income Type	Quantity	Unit of Measure	Price	Price Type	Tax Code	Tax Class	Tax Calculation Structure	Multiple Tax Lines	Tax Method Tax Disbursed	Tax Percent	Gross Amount	Net Amount	Tax Amount	Tax Amount in Accounting Currency	Tax Amount in Parallel Currency	Withheld Tax Amount in Accounting Currency	Withheld Tax Amount in Parallel Currency	Manual Tax Liability
1	1	so 01					1		100.00	Net Price	E1		Invoice Entry	No		0	100.00	100.00	0.00	0.00	0.00	0.00	0.00	

**Attachments**

Error(s) occurred when sending one or more preliminary E-invoice(s).

When the page is refreshed, below detailed error message will appear.

**Instant Invoice**

Search (1) Advanced Hide invoices with status Paid/Posted

Status Customer Invoice Date More Favorites Search

II - 9700026

More Information Installment Plan and Discounts Pre Posting Reprint Original Reprint Modified Correction Invoices Create Credit Invoice Advance Invoices Use Invoice Template Create Invoice Template Create Recurring Invoice Notes

Customer: RK CUS ITALY - RK CUS ITALY Invoice Type: INSTAN Series ID: II Invoice No: 9700026 Project ID: Invoice Date: 1/22/2025

Delivery Date: 1/22/2025 Invoice Address: ID 01 Delivery Address: ID 01 Notes: Advance Invoice: No Invoice Fee: No Correction Invoice: No Correction Exists: No

Preposting: No Currency: USD Currency Rate: 1 Gross Amount: 100.00 Net Amount: 100.00 Tax Amount: 0.00

**Payment and Tax Information**

Pay Term Base Date: 1/22/2025 Payment Terms: 0 - Due Immediately Due Date: 1/22/2025 Payment Method: Payment Address ID: Supply Country: ITALY Tax Liability: TAX

**E-invoice Information**

E-invoice Status: Failed E-invoice Reference Number: E-invoice Reference Date: Response Error Code: Response Error: Error

Error: 1) A value is required for Tax Identification Number in E-invoice Service Provider information to continue.

**Lines**

(1)	Position	Text ID	Object ID	Description	Delivery Type ID	Customer Income Type	Quantity	Unit of Measure	Price	Price Type	Tax Code	Tax Class	Tax Calculation Structure	Multiple Tax Lines	Tax Method Tax Disbursed	Tax Percent	Gross Amount	Net Amount	Tax Amount	Tax Amount in Accounting Currency	Tax Amount in Parallel Currency	Withheld Tax Amount in Accounting Currency	Withheld Tax Amount in Parallel Currency	Manual Tax Liability
1	1	so 01					1		100.00	Net Price	E1		Invoice Entry	No		0	100.00	100.00	0.00	0.00	0.00	0.00	0.00	

Navigate to **E-invoice Process Monitoring** page. On this page, the error message can also be viewed after locating the corresponding invoice number.

**E-invoice Process Monitoring**

Search Advanced Hide Documents with Cancelled Status

E-invoice Status Document Type Response Error Code Document No: 9700026 More Favorites Search Clear

Document Type	Identity	Series ID	Document No	Document Status	Attachments	Sent Time	E-invoice Status	Response Error Code	Response Error	Error	E-invoice Reference Number	E-invoice Reference Date
Invoice	RK CUS ITALY	II	9700026	Posted Auth		1/22/25, 12:56 PM	Failed			T1 A value is required for Tax Identification Number in E-invoice Service Provider Information to continue.		

After entering the missing basic data, can resend the E-invoice **from E-invoice Process Monitoring** page.

**E-invoice Process Monitoring**

Search Advanced Hide Documents with Cancelled Status

E-invoice Status Document Type Response Error Code Document No: 9700026 More Favorites Search Clear

Customer Invoice Analysis Resend E-Invoice

Document Type	Identity	Series ID	Document No	Document Status	Attachments	Sent Time	E-invoice Status	Response Error Code	Response Error	Error	E-invoice Reference Number	E-invoice Reference Date
Invoice	RK CUS ITALY	II	9700026	Posted Auth		1/22/25, 12:56 PM	Failed			T1 A value is required for Tax Identification Number in E-invoice Service Provider Information to continue.		

### 9.4.3 E-INVOICE SETUP

User needs to connect the Process Type in **Company** or in **Customer** page.  
Basic data set up in Company Page/ Invoice /General tab/Miscellaneous Parameters

**Invoice** SWGIT - SWGIT

Company: SWGIT Name: SWGIT Association No: SWGIT Created By: SASGLK

**GENERAL** DEFAULT INVOICE TYPES PO MATCHING DOCUMENT MANAGEMENT

**Posting Parameters**

Create Posting at Invoice Entry ☒ Same No on Preliminary and Final Supplier Invoice Voucher ☐ Same Date on Preliminary and Final Supplier Invoice Voucher ☐ Use Posting Proposal ☐

Accepted Invoice Voucher Difference in Accounting Currency  Accepted Invoice Rounding Difference in Invoice Currency  Rounding Line

**Miscellaneous Parameters**

Planned Payment Date Calculation Base  Unique Supplier Invoice No Per  Incoming Invoice Currency Rate Base  Outgoing Invoice Currency Rate Base

Pay Term Base Date  Supplier Invoice Authorization Only by Separate Function ☐ Cash Discount Based on Gross Amount ☒ Set Invoice Date to Current Date When Printing Outgoing Invoices ☐

Process Type

Unique Payment Reference Validation ☐

Basic data set up in Customer Page/ Invoice /General tab.



**Invoice** CUSTOMER SWIT - CUSTOMER SWIT 6 of 13

Customer: CUSTOMER SWIT Name: CUSTOMER SWIT Association No: SWGITPP

Company: SWGIT - SWGIT

Q + [Icons] Notes IPD Tax Information Italian E-Invoice

**GENERAL** PROPERTIES MESSAGE SETUP

Customer Type: External Default Currency Rate Type: Currency: EUR Customer Group: 0 - External

No of Invoice Copies: 0 Numeration Group: Payment Terms: 0 - Due Immediately Tax Code:

National Bank Code: Inactive Date: Inactive Reason:

Process Type: SW-ITALY - SWGIT ITALY Invoice Fee: Print Tax Code Text: Notes: Exclude Invoice Image:

Attachments

The process type connected to Company/Customer will facilitate enabling the “**Send Invoice**” command from the customer invoice level. The process type connected to the Company will facilitate the “**Send Invoice Enclosure**” command from the **Invoice Enclosures – EU Taxes Analysis** page for the Supplier. This will also be given the possibility to send attachments for customer invoices when sending Italian E-invoice to the Public Administration entity.

It is also possible to modify the process type at the invoice level (Instant Invoice/Customer Order Invoice/Project Invoice) when it is connected to the Company or Customer. In such cases, the system will automatically fetch the process type associated with the Company or Customer. Priority is given to the customer-level process type. This functionality enables the exclusion of non-liable invoices from being sent to Tax Authorities by selecting a process type that is not enabled for “**E-invoice Process**” at the invoice level.

**Instant Invoice**

Search (24+) Advanced Hide Invoices with status Paid/Posted

Status: Customer Invoice Date: More Favorites Search

> II - 9700001

Customer: Invoice Type: Series ID:

**More Information**

Process Type: UF-GEN-1

Payment Reference: Transfer Status: 1 Tax Currency Rate: 1

Creator Reference: Signature: SASGLK

National Bank Code: Nature of Business: Ref Invoice Series ID: Ref Invoice No:

Correction Reason ID: Correction Reason: Branch: Customer Branch:

**Customer Invoice**

Search (1)

>> CUSTOMER SW - CUSTOMER SW - 213357 - CUSTORDDEB - V12368 2 of 3

Share Cancel Invoice Posting Installment Plan and Discounts Notes

Customer No: CUSTOMER SW Customer Address Name: CUSTOMER SW Series ID: PR Invoice No: 213357 Company: SWG - SWG Site: SWG Invoice Created: 2/20/2025 Order Created: 2/20/2025

**Amounts**

Currency: USD Gross Amt: 27400.00 Net Amt: 20000.00 Tax Amt: 7400.00 Currency Rate: 1 Tax Currency Rate: 1

**LINES** GENERAL HISTORY

Invoice Type: CUSTORDDEB - Customer Order Invoice, Debit

Invoice Address: SW AD Invoice Date: 2/20/2025 Printed Date:

Process Type: UF-GEN-1 - UF GEN 1

**Indicators**

Price Adjustment: No Advance/Prepayment Invoice: No Use Price Ind Tax: No

Notes: No Correction Exist: No Correction Invoice: No

Project Management > Invoicing > Project Invoice

## Project Invoice

Search (2)

PJ - 20010002

Customer: CUSTOMER SW, Invoice No: 20010002, Invoice Period Start: 2/1/2025, Invoice Period End: 2/17/2025, Invoice Series: PJ, Invoice Text: No

Amounts: Currency: USD, Gross Amount: 2270.09, Net Amount: 1657.00, Tax Amount: 613.09

Lines: GENERAL, PRE POSTING, ACCOUNTING

Invoice Information: Invoice Date: 2/17/2025, Invoice Type: PRIINV, Process Type: UF-GEN-1 - UF GEN 1, Series Reference: , Invoice Number Reference: , Currency Rate: 1, Our Reference: , Customer Ref:

## 9.4.4 NEW ROUTING RULE

Example\_Send\_IT\_E-invoice has been introduced to send the invoice.

Solution Manager/ Integration/IFS Connect/Routing Rules/ Outbound

### Routing Rules

INBOUND, OUTBOUND

Rule Name: Example\_Send\_IT\_E-Invoice, Route Type: , Queue: , More: , Favorites: , Apply: , Clear: , Saved Filters: ,

Rule Name	Route Type	Queue	Enabled	Customized
Example_Send_IT_E-Invoice	APPLICATION_MESSAGE	OUT1	Yes	Yes

The setup of the routing rule needs to have the following conditions:

### Routing Rule Example\_Send\_IT\_E-Invoice 1 of 1

Route From: APPLICATION\_MESSAGE, Enabled: Yes, Customized: Yes, Rule Name: Example\_Send\_IT\_E-Invoice

Queue: OUT1, Direction: Outbound

Content Based Conditions: Search Path: MESSAGE\_FUNCTION, Operation: Match, Value: SEND\_INVOICE\_MESSAGE

Destination Addresses: Set Destination Address

Chain Link No	Address	Description	Connector	Address
1	Example_Send_IT_E-Invoice		Ftp	/OUT

Routing address setup and transformers:

Example\_Send\_IT\_E-Invoice is the routing address used.

### Routing Addresses

Address Name: Example\_Send\_IT\_E-Invoice, Transport Connector: Customized, More: , Favorites: , Apply: , Clear: , Saved Filters: ,

Address Name	Transport Connector	Customized
Example_Send_IT_E-Invoice	FTP	No

### Routing Address Example\_Send\_IT\_E-Invoice 1 of 1

[Advanced](#)
[Set Customized](#)

---

Transport Connector: FTP  
 Address Name: Example\_Send\_IT\_E-Invoice  
 Customized: ☐ No

---

**Format**  
 Envelope:   
 Encoding:   
 Compress: ☐  
 Envelope Response: ☐

---

**Transformers**  
 +

Transformer
<input type="checkbox"/> IFS_EINVOICE_TO_ITINVOICE
<input type="checkbox"/> FORMAT_FIELDS

---

**Response transformers**  
 +

(No data)

---

**FTP Address Data**  
 Sender Instance: FTP\_SENDER1  
 Directory: /OUT  
 Output File: %TAG=IDPAESE%TAG=IDCODICE%TAG=PROGRESSIVOINVO%xml

## Receiving

### Routing Rule Setup

Example\_Receive\_Einvoice\_Response has been introduced to handle the response file.

### Routing Rules

[INBOUND](#)
[OUTBOUND](#)

+

Rule Name	Route Type	Queue	Enabled	Customized
Example_Receive_Einvoice_Response	SOAP_IFS	IN1	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

### Routing Rule Example\_Receive\_Einvoice\_Response 1 of 1

[Unset Customized](#)
[Set Location Based Condition](#)

---

**Rule Details**  
 Route From: SOAP\_IFS  
 Enabled: ☒  
 Customized: ☐ No  
 Rule Name: Example\_Receive\_Einvoice\_Response  
 Queue: IN1  
 Direction: Inbound

---

**Content Based Conditions**  
 +

Search Path	Operation	Match
fndcn:Function	=	RECEIVE_EINVOICE_RESPONSE

---

**Destination Addresses**  
 +

Chain Link No	Main Address	Description	Connector	Address
1	<input checked="" type="checkbox"/> Yes	Example_Receive_Einvoice_Response	Projection	

### Routing address Set Up

Example\_Receive\_Einvoice\_Response is the routing address used.

### Routing Addresses

Transport Connector
Customized
More
♥ Favorites
Apply
Clear
Saved Filters

Address Name	Transport Connector	Customized
Example_Receive_Einvoice_Response	Projection	No

### Routing Address Example\_Receive\_Einvoice\_Response 1 of 1

Advanced
Set Customized

Transport Connector	Address Name	Customized
Projection	Example_Receive_Einvoice_Response	No

#### Format

Envelope	Encoding	Compress	Envelope Response
		<input type="checkbox"/>	<input type="checkbox"/>

#### Transformers

+

Transformer
TO_MIXED_CASE
MODEL_BASED_XML_TO_JSON

#### Response Transformers

+

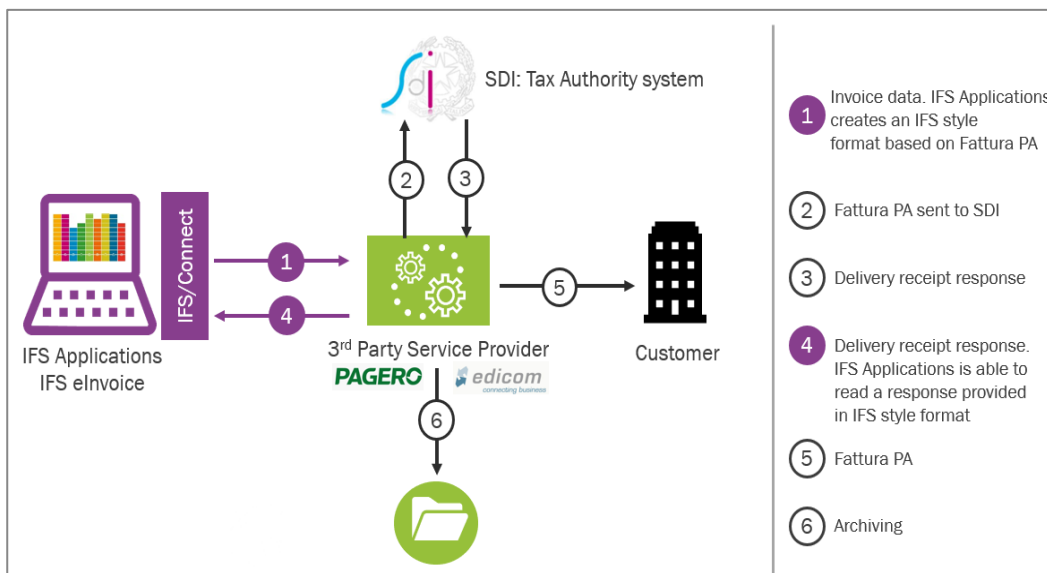
(No data)

#### Projection Address Data

Projection Method	Projection Resource
Action	InvoiceResponseService.ReceiveInvoiceResponse

## 9.5 Solution Overview For Customer Invoices

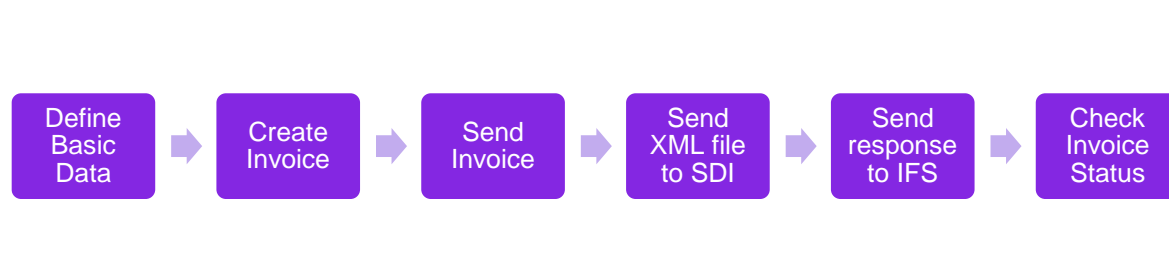
An IFS style data file based on FatturaPA format will be created to send invoice data to Tax Authority SDI through a 3<sup>rd</sup> party software. This 3<sup>rd</sup> party software will communicate with the Tax Authority and send responses received from the Tax Authority back to IFS Cloud as an IFS style response file.



To fulfill these requirements, the following has been added:

- New basic data added to the customer.
- Required format (tags) are created in the xml file for the invoice.
- In case of invoice issued to public customer it is possible to add stamp duty to the invoice.
- A new routing rule is created for Italian E-invoice so the correct XML will be generated and sent to the correct addressee. The file is placed in the outgoing folder of IFS Connect and the 3<sup>rd</sup> party service provider takes this file and sends it to SDI.
- A New page “**E-Invoice Process Monitoring**” has been introduced to view all Italian E-invoices sent to the Public Administration and fields **Reporting Sent**, **Reporting Status**, **Reporting Time** and **Reporting Error Message** have been removed from the **Sent Invoices** page.
- Handling of the response from SDI is added. The 3rd party service provider transforms the response to IFS style format and places it in the incoming folder of IFS Connect. The response is automatically uploaded to the IFS Cloud. The **E-invoice Status** of the invoice sending is visible on the **E-Invoice Process Monitoring page** and each invoice level is under the group “**E-invoice Information**”.

#### Customer Invoice Process



## 9.6 Define Basic Data for Customer Invoicing

### 9.6.1 CUSTOMER MESSAGE SETUP

The message setup is now handled from the **E-invoice Processing Type** Page. If a specific customer needs to include or exclude from the sending Italian E-invoice file to public administration can connect the relevant process type in the customer. If a customer needs to exclude then it needs to connect the “**E-invoice Process**” option disabled Process type to Customer.

Customers who want to run the Inter-site flow or E-invoice flow parallelly with the Italian E-invoice need to define Message Setup (EDI/MHS/ INET\_TRANS/E-INVOICE) at Customer level.

**Invoice** CUSTOMERSWIT - CUSTOMERSWIT

Customer: CUSTOMERSWIT Name: CUSTOMERSWIT Association No: SWIT

Company: SWGIT - SWGIT

Q + [Icons] Notes IPD Tax Information Italian E-Invoice

GENERAL PROPERTIES MESSAGE SETUP JINSUI INVOICE INFORMATION

	Media Code	Address	Seq No	Method Default	Number/Date Format Locale
<input type="checkbox"/>	MHS	100		No	
<input type="checkbox"/>	EDI	100		Yes	
<input type="checkbox"/>	E-INVOICE	100	2	No	

## 9.6.2 CUSTOMER, INVOICE TAB

A new group **Italian E-invoice** is added to *Customer/Invoice/General* tab. It contains:

- **E-invoice Receiver Code.** Define with 6 or 7 characters depending whether customer is public or private. This value is written to <CodiceDestinatario> tag in XML file. This is to ensure to transmit the invoice to the correct addressee through the Exchange System.
- **Certified E-mail.** Define email address of the customer defined in Exchange System. List of values show email addresses of customer defined on the *Comm. Method* tab. This value is written to <PECDestinatario> tag in XML file.
- **Tax Representative.** Define identity of another customer being tax representative. Make sure that the customer entered has tax ID defined on *Address/Document Tax Information* tab. When it is filled then block <RappresentanteFiscale> is filled in XML file with the name and tax ID number of the tax representative.
- **Person ID.** Define person ID if the customer is a natural person. When it is filled then tags <Nome> and <Cognome> are filled with first and last name of the person in <CessionarioCommittente>, <DatiAnagrafici>, <Anagrafica> block. Otherwise <Denominazione> tag is filled instead.

Customer > Customer > Invoice 4 of 4

**Invoice** CUSTOMERSWIT - CUSTOMERSWIT

Customer: CUSTOMERSWIT Name: CUSTOMERSWIT

Company: SWGIT - SWGIT

Q + [Icons] Notes IPD Tax Information Italian E-Invoice

GENERAL PROPERTIES MESSAGE SETUP JINSUI INVOICE INFORMATION

Customer Type: External

No of Invoice Copies: 0

Inactive Date: Inactive Reason:

Print Tax Code Text: [No]

**Italian E-Invoice**

Invoice Receiver Code: 0087609

Certified E-mail: Italy@ifs.com

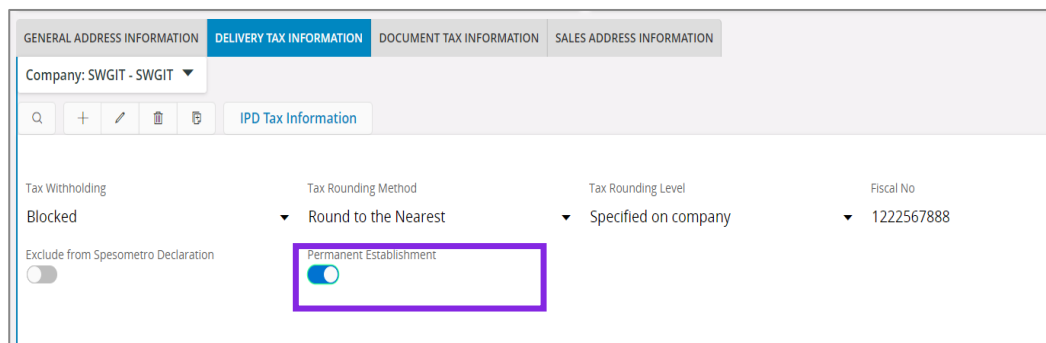
Tax Representative: FR\_AIRBUS - Airbus France

Person ID: SASGLK - Sa Gik

OK Cancel

### 9.6.3 CUSTOMER ADDRESS

New **Permanent Establishment** option is added to Customer/Address/Delivery Tax Information tab. It should be enabled for Italian addresses of foreign customers having permanent establishment (“stabile organizzazione” in Italian) in Italy. When this option is enabled for some address of the customer then <StabileOrganizzazione> block is filled in XML file.



Starting from the 1<sup>st</sup> of January 2022 all customer invoices including ones sent to foreign customers should be sent to the Italian Authority web portal (SDI) in FatturaPA format. With that change, added Default value 99999 into the tag <CAP> and skip the tag <Provincia> for foreign Customers. If the **Tax ID Number** and **Fiscal Number** of the foreign customer is empty, add the default value 99999999999 for the tag <IdCodice> without blocking the send.

Changes related to *Delivery Tax Information/Supply Country/Tax Exempt Info*. With a new law nr 293390/2021 of 29 October 2021, the Italian Authority has introduced new requirements for the electronic invoices of the customer that has exemption certificate to control that the certificate that allows the customer to buy without Vat is valid. For this new requirement therefore, the following changes are required for the current solution:

- Added fixed value “INTENTO” instead of the fixed value “CERT INT” for the tag <TipoDato>.
- Added new tag <RiferimentoData> It should be filled when there is a valid Exemption Certificate and the value for this field should be retrieved from Issue Date. The format is YYYY-MM-DD.
- If the Nature of VAT is equal to N2.1 insert the fixed Value “INVCONT” to the new tag <TipoDato>.

Companies that are in the Register of the company for art 2250 of the Civil code in Italy need to fill the block <IscrizioneREA> in the XML. New five fields have been added to the Company/Invoice/General tab under Italian E-invoice and entered value will fetch to the block <IscrizioneREA>.

### 9.6.4 STAMP DUTY ON INVOICES

Some transactions invoiced in Italy have to have the option to add a stamp duty. In order to fulfill these requirements, the invoice fee functionality in standard is utilized.

The **Invoice Fee** option should be enabled on the *Customer/Invoice/General* tab.

Customer: CUSTOMERSWIT, Name: CUSTOMERSWIT, Association No: SWIT

Company: SWGIT - SWGIT

Notes, IPD Tax Information, Italian E-Invoice

**GENERAL** | PROPERTIES | MESSAGE SETUP | JINSUI INVOICE INFORMATION

Customer Type: External, Default Currency Rate Type: 2 - EMU CURRENCIES, Currency: EUR, Customer Group: 0 - External

No of Invoice Copies: 0, Numeration Group, Payment Terms: 10 - 10 Days Net, Tax Code: 1 - Tax with no reduction 25%

Inactive Date, Inactive Reason, Invoice Fee: ☒

Print Tax Code Text: ☐ No

Create the following in the **Invoice Information per Currency** page.

**Invoice Information per Currency**

Currency Code: EUR, Rounding Factor, Invoice Fee Amount, More, Favorites, Apply, Clear

(1) ✓	Currency Code	Rounding Factor	Invoice Fee Amount	Invoice Fee Threshold Amount	Print Euro Equivalents on Invoice	Print Tax in Alternative Currency	Alternative Tax Currency
<input checked="" type="checkbox"/>	EUR	0	2.00	1000.00	No	Never	Accounting Currency

Use the command “**Add/Remove Invoice Fee**” on the **Instant Invoice**, **Customer Invoice** and **Project Invoice** pages. To added or removed the invoice fee to the invoice. The message displayed will be:

- **The fee X EUR has been added to the invoice** – when fee has been added to the invoice.
- **The fee has been removed from the invoice** – when fee has been removed.
- **The Invoice Fee Amount not found in Invoice Information per Currency** – when Invoice Fee Amount is not found.

**Instant Invoice** PR - 208837

Customer: CUSTOMERSWIT - CUSTOMERSWIT, Invoice Type: INSTINV, Series ID: PR, Invoice No: 208837, Project ID

Delivery Date: 27/01/2022, Invoice Address: CA1, Delivery Address: CA1, Notes: No, Advance Invoice: No, Invoice Fee: Yes, Correction Invoice: No

Preposting: No, Currency: EUR, Currency Rate: 1, Gross Amount: 1250.00, Net Amount: 1000.00

Tax Amount: 250.00

**Payment and Tax Information**

Pay Term Base Date: 27/01/2022, Payment Terms: 10 - 10 Days Net, Due Date: 06/02/2022, Payment Method, Payment Address ID

Supply Country: ITALY, Tax Liability: TAX

Lines

More Information, Installment Plan and Discounts, Pre Posting, Send Invoice, Print Work Copy, Advance Invoices, Use Invoice Template, Create Invoice Template, Create Recurring Invoice, Add/Remove Invoice Fee, Notes

Some transactions invoiced in Italy need to have the option to add a stamp duty and write it to XML invoice, but it should not be included in invoice total - so that the customer cannot be charged with it. This is the case for public customers – stamp duty is calculated when there is 0% VAT on the invoice, certain types of articles are sold, and invoice net amount is greater than 77 EUR.

In order to fulfill these requirements, new **Stamp Duty** option has been added to **Tax Codes** page. It is only possible to select on tax codes with 0 % of Tax type



✓	Tax Code	Description	Tax Type	Tax (%)	Deductible (%)	Valid From	Valid To	Tax Method Tax Reduced	Tax Method Tax Disallowed	Tax Amount at Invoice Printout	Tax Amount Limit in Accounting Currency	Tax Reporting Category	Stamp Duty	Location	Tax Category
<input type="checkbox"/>	EU CEEG	EU GOODS	Calculated Tax	22	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price	None	None	No	20	
<input type="checkbox"/>	EU CEES	EU Service	Calculated Tax	22	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price	None	None	No	20	
<input type="checkbox"/>	EXTRA CEE	Extra cee SERVICE	Calculated Tax	22	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price	None	None	No	20	
<input type="checkbox"/>	RC IT	REVERSE CHARGE ITALIA	Calculated Tax	22	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price	None	None	No	20	
<input type="checkbox"/>	RV 0	Reverse zero	Calculated Tax	0	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price	None	None	No	20	
<input type="checkbox"/>	N	No Tax	No Tax	0	100	1/1/2020	12/31/2049	No Tax	No Tax	Separate from Price	None	None	No	20	
<input type="checkbox"/>	0	Tax 0%	Tax	0	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price	None	None	No	20	
<input type="checkbox"/>	1	Tax with no reduction 25%	Tax	25	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price	None	None	No	20	
<input type="checkbox"/>	FC	fuori campo iva	Tax	0	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price	None	None	No	20	
<input type="checkbox"/>	N3.1	N 3.1	Tax	0	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price	None	None	No	20	
<input type="checkbox"/>	N3.2	N 3.2	Tax	0	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price	None	None	No	20	
<input type="checkbox"/>	N3.3	N 3.3	Tax	0	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price	None	None	No	20	
<input type="checkbox"/>	N3.5	N 3.5	Tax	0	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price	None	None	No	20	

On *Company/Tax Control/Invoice* tab in the **Invoice Fee Tax Code** field enter a tax code with **Stamp Duty** option NOT enabled, so that Invoice Fee functionality works in standard way.

Company  
FTD1

Name  
Italian company Flavia

Association No  
01023770777

Created By  
ALAIN

GENERAL INVOICE SUPPLY CHAIN EXTERNAL TAX SYSTEM

General Information  
Amount Method  
Net Amount Entry  
Tax Amount Limit, Outgoing Invoice Lines  
Post Preliminary Tax Withholding

Tax Rounding Level  
Total Level  
Use Tax Invoice

Invoice Fee Tax Code  
FC - fuori campo iva  
Correspondence, Invoice Line - Manual Postings  
Implement Tax Withholding

There are three scenarios, where stamp duty is reported in XML invoice depending on different parameters settings:

- **Invoice Fee** is NOT enabled on *Customer/Invoice/General* tab, invoice does not have invoice fee and the tax code with **Stamp Duty** is used on invoice – then stamp duty is written to the XML invoice and is NOT included in invoice total. The amount is taken from **Invoice Information per Currency** page.
- **Invoice Fee** is selected on *Customer/Invoice/General* tab, invoice has invoice fee and tax code with **Stamp Duty** is used on invoice – then stamp duty is both written to XML invoice and included in invoice total.
- Otherwise – no stamp duty information is written to XML file, however there might be standard invoice fee included in invoice total – treated as additional invoice line.

No validation is done for the invoice net amount – the applicable set up of parameters is user responsibility.

## 9.6.5 PROTOCOL NUMBER FOR VAT EXEMPTION

The Protocol Number (NAUTICA) is mandatory for claiming tax exemptions on sales made to vessels. As required by law, this number must be included in the e-Invoice XML. The Protocol Number entered in **Customer Order > Invoice Section** (at the time of printing or sending the invoice) is automatically captured and displayed in the XML under the <AltriDatiGestionali> tag with the label "NAUTICA". This block appears within the <DettaglioLinee> section of the e-Invoice XML.

**Customer Order**

Search (1)

V12307

Customer: MKALKK.ITA  
Site: MK-IT  
Wanted Delivery Date/Time: 10/18/24, 12:00 AM GMT

Order No: V12307  
Customer: MKALKK.ITA - MKALKK Customer ITA 1  
Site: MK-IT  
Order Type: MB  
Wanted Delivery Date/Time: 10/18/24, 12:00 AM GMT

**Order Amounts**

Total Net Amount/Base	Total Contribution Margin/Base	Contribution Margin(%)	Total Net Amount/Curr	Total Tax Amount/Curr	Total Gross Amount/Curr
100.00 USD	50.00 USD	50.00	50.00 EUR	12.50 EUR	62.50 EUR

**Lines** RENTAL LINES **ORDER DETAILS** CHARGES INVOLVED PARTIES

**Delivery Settings**

**Delivery Confirmation**

**Invoice**

Tax ID	Tax ID Validated ...	Tax ID Error Message
Tax Liability	Pay Term	Pay Term Base D...
TAX	0 - Due Immediately	Invoice Customer
Addr ID	Invoice Cust Reference	Use Price Incl Tax
		No
Supply Country	Tax Paying Party ...	Customer Branch
ITALY	No Tax	Invoice
Invoice Currency	Invoice Currency Rate Type	Entry Use Code
		Protocol No
		N.123456789

## 9.7 Create customer invoice

- Create an invoice using the standard functionality for invoices with the Process Type connected to the **Company** or **Customer**.
- Select command **Send Invoice**.
- A new group **E-invoice Information** has been introduced to view the status of Italian E-invoices sent to the Public Administration.
- XML file is placed in IFS Connect outgoing folder and can be verified from there if needed.
- This is the file that will be picked up by the 3rd party service provider and sent to SDI system.

**Instant Invoice** PR - 244687

More Information Installment Plan and Discounts Pre Posting **Send Invoice** Print Work Copy Advance Invoices Use Invoice Template Create Invoice Template Create Recurring Invoice Notes

Customer: C5 CUSTOMER SWIT - CUSTOMER SWIT  
Invoice Type: INSTINV  
Series ID: PR  
Invoice No: 244687  
Project ID: 08/09/2023  
Invoice Date: 08/09/2023

Delivery Date: 08/09/2023  
Invoice Address: CUSAD1  
Delivery Address: CUSAD1  
Notes: No  
Advance Invoice: No  
Invoice Fee: No  
Correction Invoice: No  
Correction Exists: No

Preposting: No  
Currency: EUR  
Currency Rate: 1  
Gross Amount: 1250.00  
Net Amount: 1000.00  
Tax Amount: 250.00

**Payment and Tax Information**

Pay Term Base Date: 08/09/2023  
Payment Terms: 0 - Due Immediately  
Due Date: 08/09/2023  
Payment Method:   
Payment Address ID:   
Supply Country: ITALY  
Tax Liability: TAX

**Invoice Information**

Invoice Status:   
E-invoice Reference Number:   
E-invoice Reference Date:   
Response Error Code:   
Response Error:   
Error:

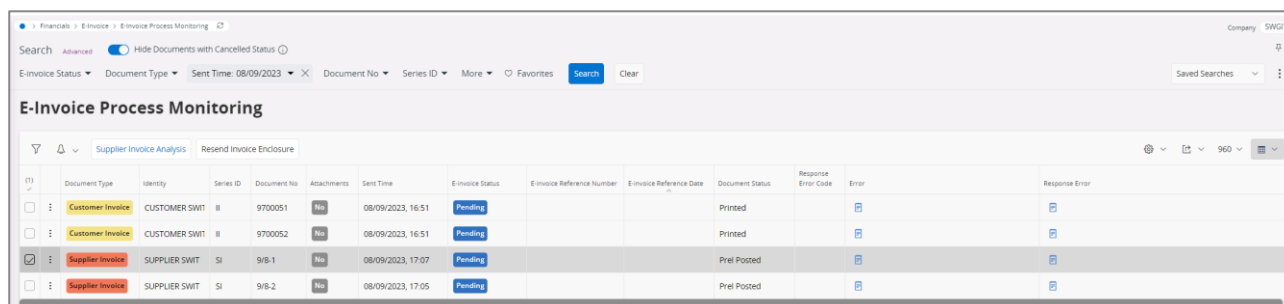
**Lines**

(1)	Position	Text ID	Object ID	Description	Delivery Type ID	Customer Income Type	Quantity	Unit of Measure	Price	Price Type	Tax Code	Tax Class	Tax Calculation Structure	Tax Multiple Tax Lines	Tax Method Tax Disbursed	Tax Percent
☑			SO1	SO1			1		1000.00	Net Price	1			No	Invoice E	25

**Attachments**

- If the customer is setup to run inter-site flow (EDI/MHS/ INET\_TRANS) or E-invoice flow (E-INVOICE), a separate message will be created along with the Italian e-invoice.

- A New page “**E-Invoice Process Monitoring**” has been introduced to view all Italian E-invoices sent to the Public Administration.



(1)	Document Type	Identity	Series ID	Document No	Attachments	Sent Time	E-Invoice Status	E-Invoice Reference Number	E-Invoice Reference Date	Document Status	Response Error Code	Error	Response Error
<input type="checkbox"/>	Customer Invoice	CUSTOMER SWIT	II	9700051	Yes	08/09/2023, 16:51	Pending			Printed			
<input type="checkbox"/>	Customer Invoice	CUSTOMER SWIT	II	9700052	Yes	08/09/2023, 16:51	Pending			Printed			
<input checked="" type="checkbox"/>	Supplier Invoice	SUPPLIER SWIT	SI	9/8-1	Yes	08/09/2023, 17:07	Pending			Prel Posted			
<input type="checkbox"/>	Supplier Invoice	SUPPLIER SWIT	SI	9/8-2	Yes	08/09/2023, 17:05	Pending			Prel Posted			

## 9.8 Invoices with Foreign Currencies

SDI accepts the FatturaPA format is only from currency EUR. Therefore, all the amount related tags in the XML has to be reported in EUR (Accounting Currency). However, for the foreign currency-based invoices (other than EUR), companies have a need to communicate the foreign currency amounts to customers to make the payments. To communicate foreign currency amounts at header level and line level of the invoice <Causale> and <AltriDatiGestionali> modified respectively. Header level modified **Invoice Text** has used for the tag <Causale>.

<pre> &lt;Causale&gt;Contributo ambientale CONAI assolto ove dovuto&lt;/Causale&gt; &lt;Causale&gt;Please Pay in USD&lt;/Causale&gt; &lt;Causale&gt;Invoice Currency Code USD&lt;/Causale&gt; &lt;Causale&gt;Total Payment Amount 1250.00&lt;/Causale&gt; &lt;Causale&gt;Total Gross Amount 1250.00&lt;/Causale&gt; &lt;Causale&gt;Total Net Amount 1000.00&lt;/Causale&gt; &lt;Causale&gt;Total Tax Amount 250.00&lt;/Causale&gt; </pre>
<pre> &lt;AltriDatiGestionali&gt;   &lt;TipoDato&gt;ImportiVal&lt;/TipoDato&gt;   &lt;RiferimentoTesto&gt;Gross Am 1250.00 Net Am 1000.00 Tax Am 250.00&lt;/RiferimentoTesto&gt; &lt;/AltriDatiGestionali&gt; </pre>

CONAI consortium members should add the fixed text on the customer invoices. Text can be entered in the Community Compliance field in Company/Invoice/General tab under Italian E-invoice and It will fetch the tag <Causale> as in the above image.

## 9.9 Document Types Customer Invoices

According to new technical documentation issued by SDI in 2020, following new document types are handled in the solution.

- ‘TD02’ - Deposit/Advance on invoice (Document Type Code)
- ‘TD21’ - Self invoicing (defined in ex art.7 paragraph 4 of DLgs 471/97)
- ‘TD22’ - Extractions of goods from VAT Warehouse
- ‘TD23’ - Extractions of goods from VAT Warehouse with payment of VAT
- ‘TD26’ - Sale of depreciable assets and for internal transfers
- ‘TD27’ - Self invoicing for self-consumption or for free transfer without recourse

According to new technical documentation issued by SDI in 2021, the following new document types are handled in the solution and will be mandatory from 2022:

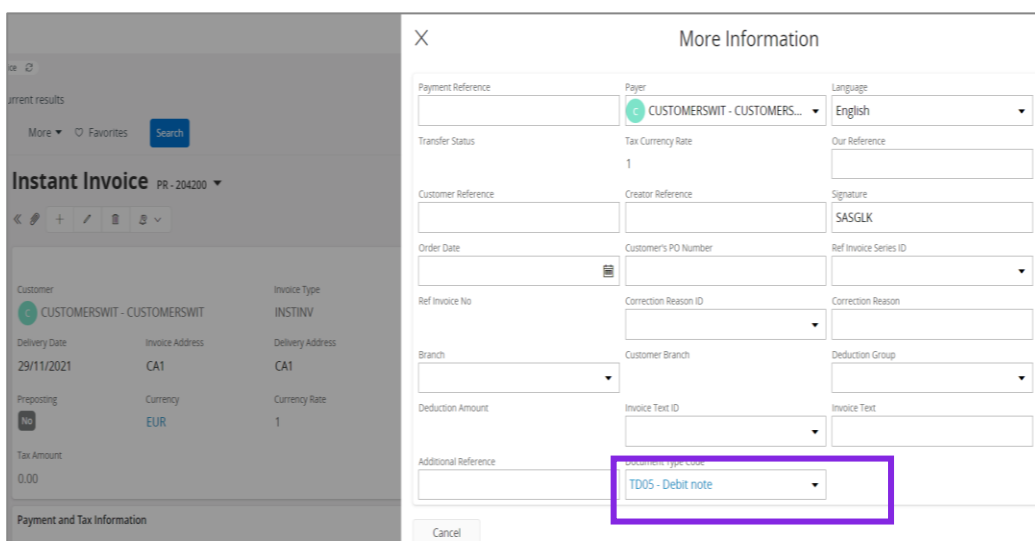
- ‘TD05’ - Debit note
- ‘TD25’ - Deferred invoice ex art.21, c.4, lett. a)

When issuing document types listed above, a redefined header level **Document Type Code** has to be connected to the invoice and **Document Type Code** will be fetched to the <TipoDocumento> tag. In here, the user has to add following predefined **Document Type Code** in the **Document Type Codes** page.

Document Type Code	Description
TD02	Deposit/Advance on invoice (Invoice Text)
TD05	Debit note
TD21	Self invoicing for splaphoning
TD22	Extractions of goods from VAT Warehouse
TD23	Extractions of goods from VAT Warehouse with payment of VAT
TD25	Deferred invoice ex art.21, c.4, lett. a)
TD26	Sale of depreciable assets and for internal transfers (ex art.36 DPR 6
TD27	Self invoicing for self-consumption or for free transfer without recou

- 'TD27' will be fetched to the <TipoDocumento> tag when issuing free of charge invoices where company pays the VAT (Refer **Free of Charge (FOC)** functionality).
- 'TD04' will be fetched in <TipoDocumento> tag when issuing a Customer Credit invoice with net amount negative
- 'TD01' will be fetched in <TipoDocumento> tag when issuing a Customer invoice with net amount positive and there is not any Document Type Code
- 'TD24' will be fetched in <TipoDocumento> tag when issuing a Customer invoice with net amount positive, there is not any Document Type Code and there is at least one delivery note that has delivery note date < Invoice Date

New field **Document Type Code** added to the **Instant Invoice**, **Customer Invoice** and **Project Invoice** pages as follows,



The screenshot shows the 'More Information' form for an 'Instant Invoice'. The form includes fields for Payment Reference, Payer, Language, Transfer Status, Tax Currency Rate, Our Reference, Customer Reference, Creator Reference, Signature, Order Date, Customer's PO Number, Ref Invoice Series ID, Ref Invoice No, Correction Reason ID, Correction Reason, Branch, Customer Branch, Deduction Group, Deduction Amount, Invoice Text ID, Invoice Text, and Additional Reference. A red box highlights the 'Document Type Code' field, which is set to 'TD05 - Debit note'.

**Customer Invoice** CUSTOMERSWIT - CUSTOMERSWIT - 204612 - CUSTORDDEB - P10687 Preliminary

Share Cancel Invoice Posting Installment Plan and Discounts Notes Electronic Fiscal Note

Customer No CUSTOMERSWIT	Customer Address Name CUSTOMERSWIT	Series ID PR	Invoice No 204612	Company SWGIT	Site SWIT	Invoice Created 07/12/2021	Order Created 07/12/2021
-----------------------------	---------------------------------------	-----------------	----------------------	------------------	--------------	-------------------------------	-----------------------------

**Amounts**

Currency EUR	Gross Amt 150.00	Net Amt 150.00	Tax Amt 0.00	Currency Rate 1	Tax Currency Rate 1
-----------------	---------------------	-------------------	-----------------	--------------------	------------------------

**LINES** GENERAL HISTORY

Payment Indicators Delivery Invoice Text

References

Order No P10687	Shipment ID	RMA No	Invoice Text Italian E-invoice
Debit/Corr Invoice Series	Debit/Corr Invoice No	Project ID	Document type Code TD25 - Deferred invoice ex ...
SBI Ref No	Rebate Settlement	Final Settlement No	

**Project Invoice** PR - 206367 Preliminary

Notes Invoice Text Printout Send and Release Invoice Customer Installment Plan

Customer CUSTOMER SWNONIT	Customer Name CUSTOMER SWNONIT	Project	Invoice Series PR
Invoice No 206367	Invoice Period Start 01/01/2022	Invoice Period End 12/01/2022	Notes No

**Amounts**

Currency EUR	Gross Amount 20000.00	Net Amount 20000.00	Tax Amount 0.00
-----------------	--------------------------	------------------------	--------------------

**LINES** GENERAL PRE POSTING ACCOUNTING

Invoice Information

Customer Information

Invoice Address CA1	Delivery Address CA1	Payment Address	Media Code E-INVOICE
Pay Term Base Date 12/01/2022	Due Date 22/01/2022	Payment Terms 10 - 10 Days Net	Branch
Payment Method	Supply Country ITALY	Customer Branch	Site
			Tax ID Number

Italian E-invoice

Document type Code  
TD05 - Debit note

## 9.10 Invoices with Split Payment VAT

Split payment invoices can be registered in the system as follows

- The tax code specified on invoice line must have value "SPLIT" in the **Tax Code Text** field in the **Tax Texts per Tax Code** page.
- Tax withholding with tax method "Invoice Entry" must be connected to invoice line. The total withholding amount should match total VAT amount on the invoice.

When XML file is generated for the split payment invoice, <ImportoPagamento> tag (amount to pay) of the first installment is decreased with VAT amount.

## 9.11 Invoices with Tax Withholding with Tax Method Payment

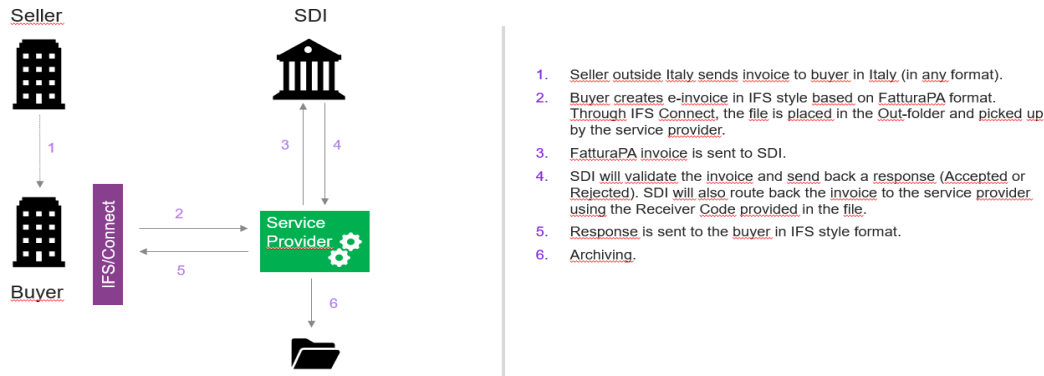
When XML file is generated for invoice with tax withholding with tax method "Payment", tax withholding amount affects <ImportoPagamento> tag (amount to pay) for all installments of the invoice, proportionally to installment gross amount and according to the same rules as amounts to pay are suggested when paying invoice in the **Mixed Payment** page.

Example

- Customer invoice with net amount 4.000, tax 22% and gross amount 4.880.
- Tax withholding with tax method "Payment": 20%, amount 800.
- Three invoice installments: 25%, 50% and 25%. Payment terms with tax distribution "Even".
- Installment amounts: 1.220, 2.440 and 1.220.
- <ImportPagamento> tags: 1.020, 2.040 and 1.020.

## 9.12 Solution Overview for Supplier Invoices

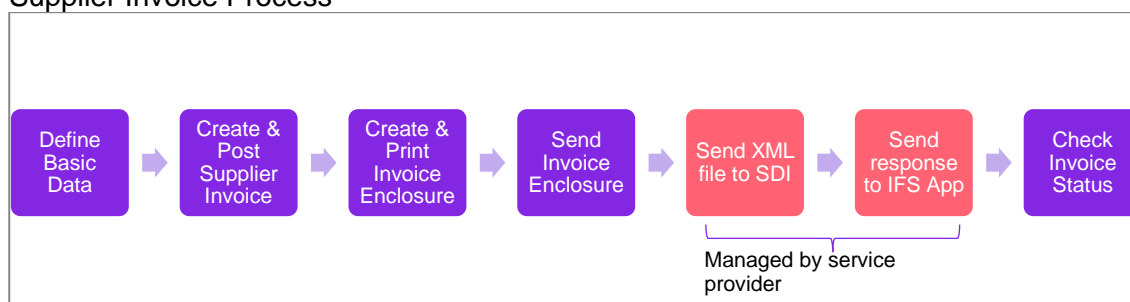
Foreign supplier invoices, as well as domestic supplier invoices where reverse charge applies, must be submitted to SDI in FatturaPA format. An IFS style data file based on FatturaPA format will be created to send invoice data to Tax Authority SDI through a 3<sup>rd</sup> party software. This 3<sup>rd</sup> party software will communicate with the Tax Authority and send responses received from the Tax Authority back to IFS Cloud as an IFS style response file.



To fulfill the new requirement, the following solution should be adopted:

- Electronic supplier invoices should be created and sent to SDI where reverse charge is applied. In IFS cloud, this means that supplier invoices where a calculated tax code is connected to the invoice line need to be sent. A new sequential invoice numbering is needed, together with the original invoice number.
- New Document Types TD16, TD17, TD18, TD19 and optionally TD20 are used for this purpose and must be included in the file.
- To achieve this, Invoice Enclosure will be used, and **Document Type Code** will be connected to tax code from **Tax Texts per Tax Code** page. Document Type Code represents the Document Type.
- Supplier should be setup with a **Delivery Type** that is connected to Invoice Enclosure.
- New basic data fields for electronic invoicing will be added to Company and Supplier.
- The process type with format “**E-invoice Italy**” should be connected to the Process type field in *Company/Invoice/General*.
- Possibility to send the supplier invoice will be added from the **Invoice Enclosure - EU Taxes Analysis** page.
- New fields **E-invoice Sent**, **E-invoice Status**, **Response Error Code**, **Response Error** and **Error** have been added to the **Invoice Enclosures – EU Taxes Analysis** page.
- A new page **E-invoice Process Monitoring** is created to show the sent supplier invoices including the resending option.
- Same response handling as for customer invoices will be used.

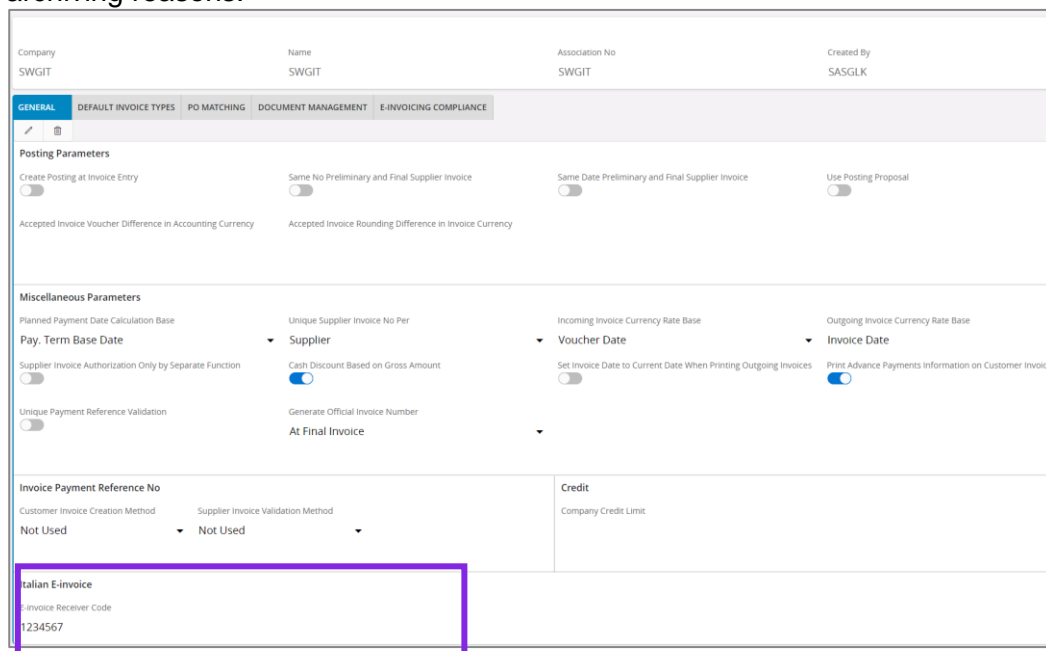
### Supplier Invoice Process



## 9.13 Define Basic Data for Supplier Invoices

### 9.13.1 E-INVOICE RECEIVER CODE IN COMPANY

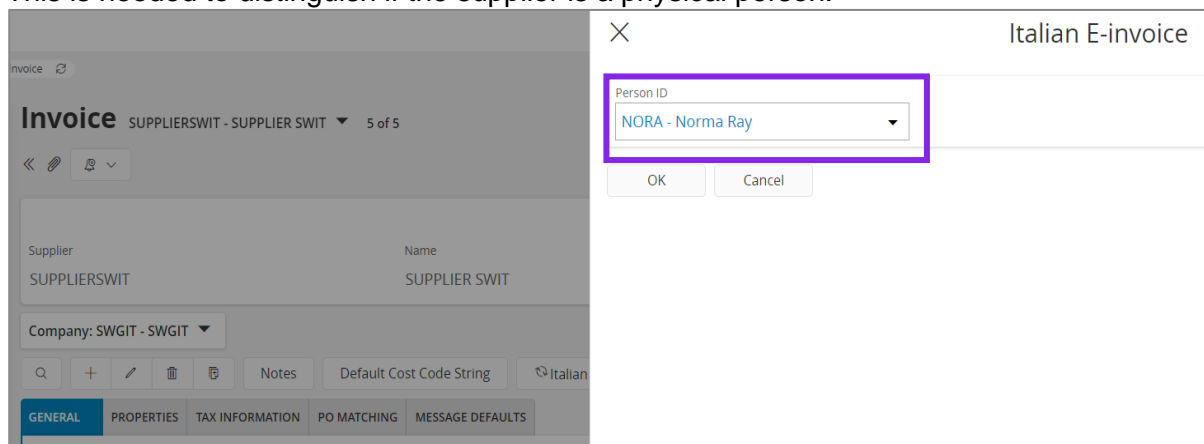
The field E-invoice Receiver Code has been added in *Company/Invoice/General* tab (in the “Italian E-invoice” group). This is needed since SDI will route the invoice back to a service provider for archiving reasons.



The screenshot shows the 'Company/Invoice/General' tab in the IFS system. The 'Italian E-invoice' section is highlighted with a red box, showing the 'E-invoice Receiver Code' field with the value '1234567'.

### 9.13.2 SUPPLIER, INVOICE TAB

Person ID field I has been added in *Supplier/Invoice/General* tab (Command as “Italian E-Invoice”). This is needed to distinguish if the supplier is a physical person.



The screenshot shows the 'Supplier/Invoice/General' tab in the IFS system. The 'Person ID' field is highlighted with a red box, showing the value 'NORA - Norma Ray'.

## 9.14 Document Types for Supplier Invoices

The Document Type TD16-TD17-TD18-TD19-TD20 should be linked to the calculated tax code to have the right document type for the supplier enclosure invoices. Following new document types are handled in the solution,

- ‘TD16’ - Integration Supplier Invoice applying reverse charge with Italian Supplier.
- ‘TD17’ - Integration and self billing for purchase of services outside EU.
- ‘TD18’ - Integration for purchase in Europe.



- 'TD19' - Integration /Self billing for purchase of goods art 17 from foreign suppliers that has fiscal representative in Italy.
- 'TD20' - Self-billing invoice to create in case the invoice is not received.

All Document Types needed for supplier invoice need to be added to the **Document Type Codes** basic data page.

Document Type Codes		
	Document Type Code	Description
<input type="checkbox"/>	TD16	Integrazione fattura reverse charge interno
<input type="checkbox"/>	TD17	Integrazione/autofattura per acquisto servizi dall'estero
<input type="checkbox"/>	TD18	integrazione per acquisto di beni intracomunitari
<input type="checkbox"/>	TD19	integrazione/autofattura per acquisto di beni ex art.17 c.2 DPR 633/73
<input type="checkbox"/>	TD20	Autofattura per regolarizzazione e integrazione delle fatture (art.6 c.1 DPR 633/73)

#### 9.14.1 DOCUMENT TYPE CODE ADDED IN THE TAX TEXTS PER TAX CODE

The field **Document Type Code** has been added with a LOV to **Tax Texts per Tax Code** page to be able to link the document type to the Tax code with type Calculated Tax so that when a tax code is selected in a Manual Supplier Invoice line, Document Type Code is fetched.

Tax Texts per Tax Code						
	Tax Code	Tax Code Text	Valid From	Valid To	Nature of Operation	Exclude From Spesometro Declaration
<input type="checkbox"/>	E1 - EU Tax with no red...	E1	06/12/2021	31/12/2049	N2 Not Subjected to Tax (Obsolete)	No

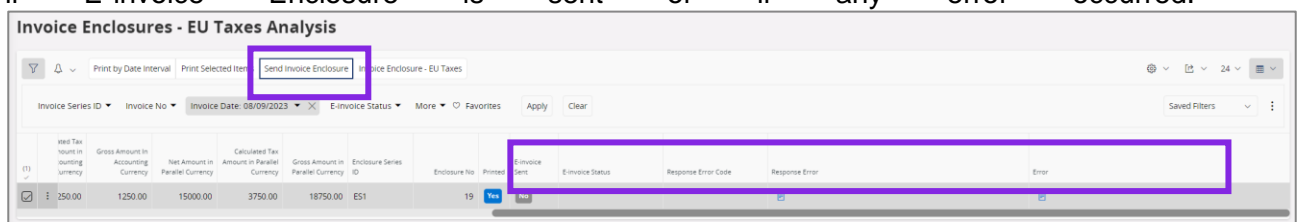
The **Document Type Code** field has been added also in the invoice line of supplier invoice with the option to edit it.

Manual Supplier Invoice SI - 1/6-1									
<div> <div> New Manual Supplier Invoice More Information Pre Posting Installment Plan And Discounts Post Invoice View Vouchers Purchasing Copy and Cancel </div> <div> Prel Posted </div> </div>									
PO Reference	Receipt Reference	Sub Contract Reference	Invoice Advice Reference	Project ID	Supplier	Invoice Date	Invoice Date	Invoice Date	Invoice Date
SUPPINV	SI	1/6-1	EUR	1	SUPPLIERSWIT - SUPPLIER SWIT	06/01/2022	06/01/2022	06/01/2022	06/01/2022
Pay Term Base Date	Payment Terms	Due Date	Plan Pay Date	Payment Reference	Voucher Type Reference	Voucher No Reference	Voucher No Reference	Voucher No Reference	Voucher No Reference
06/01/2022	10 - 10 Days Net	16/01/2022	16/01/2022		I	2022000007	2022000007	2022000007	2022000007
Authorizer ID	Notes	Advance Invoice	Period Allocation	Pre-posting	Received Attachments	On Hold Installment	Posting Proposal	Posting Proposal	Posting Proposal
*	No	No	No	No	No	No	No	No	No
Gross Amount	Net Amount	Tax Amount	Non-deductible Tax Amount	Cost Amount					
1000.00	1000.00	0.00	0.00	1000.00					
Line Information									
Gross Amount	Net Amount	Tax Amount	Non-deductible Tax Amount	Cost Amount					
1000.00	1000.00	0.00	0.00	1000.00					
Lines									
	Line ID	Delivery Type	Document Type Code	Invoice Type Identity	Tax Code	Tax Calculation Structure	Multiple Tax Lines	Tax Method Tax Received	Tax
<input type="checkbox"/>	1	SWG12	TD17 - Integrazione/autofattura...		E1		No	0	Invoice
<input type="checkbox"/>	2	SWG12	TD17 - Integrazione/autofattura...		E1		No	0	Invoice



## 9.15 Create Electronic Invoice from Supplier Invoice

- Create Manual Supplier Invoice. Use a delivery type connected to Invoice Enclosure and use a calculated tax code connected to Document Type code. Document Type code is representing the document type.
- Post the invoice. Now the Invoice Enclosure is created.
- Print the Invoice Enclosure.
- In the **Invoice Enclosures – EU Taxes Analysis** page the possibility to **Send Invoice Enclosure** has been added. It is only possible to Send Invoice Enclosure when Invoice Enclosure is printed.
- New fields **E-invoice Sent**, **E-invoice Status**, **Response Error Code**, **Response Error**, and **Error** have been added in the **Invoice Enclosures – EU Taxes Analysis** page to check if E-invoice Enclosure is sent or if any error occurred.

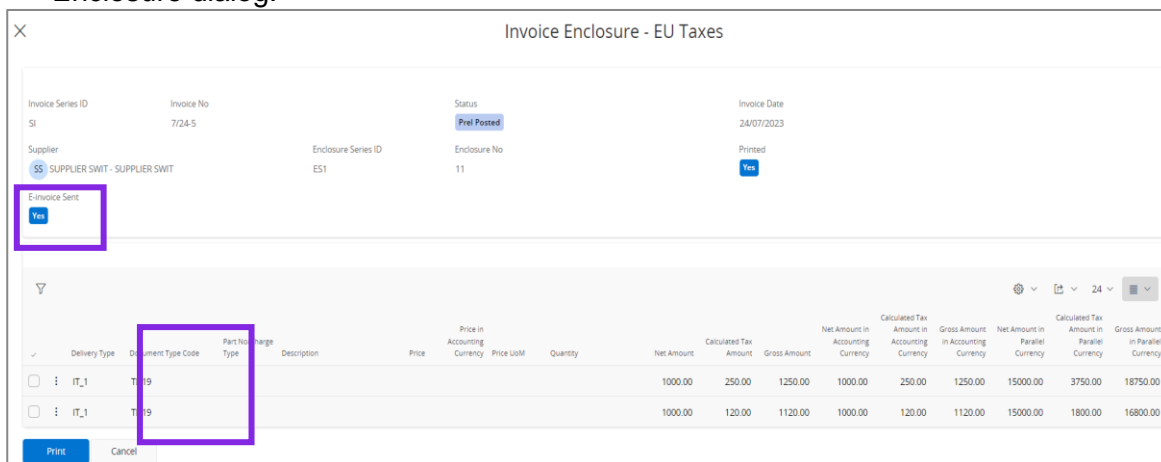


Invoice Series ID	Invoice No	Invoice Date: 08/09/2023	E-invoice Status	More	Favorites	Apply	Clear	Saved Filters
SI	7/24-5	24/07/2023	Prel Posted	Supplier: SS SUPPLIER SWIT - SUPPLIER SWIT	Enclosure Series ID: ES1	Enclosure No: 11	Printed: Yes	

Net Tax Amount in Accounting Currency	Gross Amount in Accounting Currency	Net Amount in Parallel Currency	Calculated Tax Amount in Parallel Currency	Gross Amount in Parallel Currency	Enclosure Series ID	Enclosure No	Printed	E-invoice Sent	E-invoice Status	Response Error Code	Response Error	Error
150.00	1250.00	15000.00	3750.00	18750.00	ES1	19	Yes					

- New option **E-invoice Sent** and new field **Document Type Code** is added to the Invoice Enclosure dialog.



Invoice Series ID: SI, Invoice No: 7/24-5, Status: Prel Posted, Invoice Date: 24/07/2023

Supplier: SS SUPPLIER SWIT - SUPPLIER SWIT, Enclosure Series ID: ES1, Enclosure No: 11, Printed: Yes

**E-invoice Sent: Yes**

Delivery Type	Document Type Code	Part No	Description	Price	Price in Accounting Currency	Price Unit	Quantity	Net Amount	Calculated Tax Amount	Gross Amount	Net Amount in Accounting Currency	Calculated Tax Amount in Accounting Currency	Gross Amount in Accounting Currency	Net Amount in Parallel Currency	Calculated Tax Amount in Parallel Currency	Gross Amount in Parallel Currency
IT_1	T19				1000.00	250.00	1250.00	1000.00	250.00	1250.00	15000.00	3750.00	18750.00			
IT_1	T19				1000.00	120.00	1120.00	1000.00	120.00	1120.00	15000.00	1800.00	16800.00			

Print Cancel

Same Routing Rule, Routing Address and same transformer as for sending of customer invoices will be used.

The following new validations have then been introduced:

- When posting manual supplier invoice validate connected Document Type Code. It is not allowed to use different Document Type Codes in the same invoice.
- When posting manual supplier invoice validate that invoice line with Document Type Code must have a Delivery Type connected.
- Block the possibility to use the Cancel functionality and Cancel and Create for Italian company when invoice contains delivery type connected to Document Type Code with calculated tax code and invoice enclosure is Sent.

## 9.16 External Supplier Invoice

Added functionality to fetch **Document Type Code** connected to a tax code when loading a supplier invoice. It is also possible to add the **Document Type Code** manually. The new field is added in *External Supplier Invoice Line Information*.

External Supplier Invoice Line Information

46 - II9700022 - SUPPEXT

1 of 1

<<

>

Load ID	Invoice No	Invoice Type	Supplier	Invoice Load Status
46	II9700022	SUPPEXT	<div>SS</div> SUPPLIER SW E-INVOICE - SUPPLIER SW E-INVO...	<div>Created</div>

External Supplier Invoice Lines

⋮

⌵

>

✓		Line ID	Income Type Identity	Delivery Type	Document Type Code	Tax Code	Tax (%)	Net Amount	Tax Amount	Net Amount in Accounting Currency	Tax Amount in Accounting Currency
<input type="checkbox"/>	:	1		SWGPPDT-1	TD18 - integrazione pe...	E2	0	1000.00	0.00		

## 9.17 Uploading response file

The same response handling will be used for both customer and supplier invoices.

### 9.17.1 TRANSFORM RESPONSE FILE

The response file received from SDI system is transformed to IFS format used for response for Italian E-invoice. The transformation is done by 3<sup>rd</sup> party software or XSL transformer (not included).

ReceiveInvoiceResponseSampleACCEPTED

```

<?xml version='1.0' encoding='UTF-8'?>
<SOAP-ENV:Envelope xmlns:SOAP-ENV="http://schemas.xmlsoap.org/soap/envelope/">
  <SOAP-ENV:Header>
    <fndcn:Message SOAP-ENV:mustUnderstand="1" xmlns:fndcn="urn:ifsworld-com:schemas:fndcn">
      <fndcn:Type>CONNECT</fndcn:Type>
      <fndcn:Function>RECEIVE_EINVOICE_RESPONSE</fndcn:Function>
      <fndcn:Sender>HttpTester</fndcn:Sender>
      <fndcn:Receiver>HttpClient</fndcn:Receiver>
      <fndcn:SentAt>2020-08-18T12:41:07+05:00</fndcn:SentAt>
      <fndcn:ExpiresAt>2020-08-25T12:41:07+05:00</fndcn:ExpiresAt>
    </fndcn:Message>
  </SOAP-ENV:Header>
  <SOAP-ENV:Body>
    <receive_e_invoice_response_in_receive_response_request xmlns="urn:ifsworld-com:schemas:receive_e_invoice_response_in_receive_response_request">
      <IDENTIFIER KEY>SGIT2382 00111</IDENTIFIER KEY>
      <EINVOICE_REFERENCE_NUMBER></EINVOICE_REFERENCE_NUMBER>
      <QR_CODE></QR_CODE>
      <RESPONSE_STATUS>APPROVED</RESPONSE_STATUS>
      <RESPONSE_ERROR_CODE></RESPONSE_ERROR_CODE>
      <RESPONSE_ERROR></RESPONSE_ERROR>
      <EINVOICE_REFERENCE_DATE>2023-09-07</EINVOICE_REFERENCE_DATE>
    </receive_e_invoice_response_in_receive_response_request>
  </SOAP-ENV:Body>
</SOAP-ENV:Envelope>

```

Transformed XML file is placed in incoming folder of IFS Connect by 3<sup>rd</sup> party service provider. From this folder it is automatically uploaded to IFS.

For customer invoices, the status of the response is set on the invoice and presented in the field **E-invoice Status** in the E-invoice Information group in Invoice pages and **E-invoice Process Monitoring** page.

For supplier invoice enclosures, the status of the response is set on the invoice and presented in the field **E-invoice Status** in **E-invoice Process Monitoring** page and **Invoice Enclosures – EU Taxes Analysis** page.

Possible values of **E-invoice Status** are “**Failed**”, “**Pending**”, “**Accepted**” or “**Rejected**”. The value “**Pending**” is set automatically when XML file is created for the E-invoice. If schema validation errors occurred at the time of sending the Italian E-invoice to the government, E-invoice Status will set to **Failed**.

The value “Accepted” is set when accepted response message is uploaded to IFS Cloud . It is the final version of the status which means that invoice is accepted by SDI system and can be forwarded to the customer or it is forwarded automatically by SDI.

The value “Rejected” is set when the rejected response message is uploaded to IFS Cloud. In this case:

- Check the 3<sup>rd</sup> party product used for communication with SDI to find out what is the error message sent by SDI.
- Correct data in the IFS Cloud and Generate an XML file once more for the given invoice. This is done by selecting the **Resend E-invoice** command in **E-invoice Process Monitoring** page.

## 9.18 Overview of Sent Invoices and Error Handling

### 9.18.1 SENT INVOICES

The invoice has been sent in case of using inter-site (EDI/MHS/INET\_TRANS) flow or E-invoice flow (E-INVOICE) in parallel to sending the Italian E-invoice to the Public Administration entity, Intersite/E-invoice invoice sent details is appearing in the **Sent Invoices** page. Italian E-invoice to the Public Administration entity is appearing on the **E-invoice Process Monitoring** Page. The new page indicates the information of the file sent to the Public Administration entity. The Italian E-invoice status will indicate the **E-invoice Status** and it will be set to **Pending**. **Sent Time** shows showing sent date and sent time of the Italian E-invoice.

The command **Resend Invoice** is for resending the inter-site flow (EDI/MHS/INET\_TRANS) or E-invoice flow (E-INVOICE) from the **Sent Invoices page** and the command **Resend E-invoice** is for resending the Italian E-invoice to the Public Administration entity from **E-invoice Process Monitoring Page**.

E-Invoice Process Monitoring											
<div> Customer Invoice Analysis Set E-invoice Status to Rejected Resend E-invoice </div>											
	Document Type	Identity	Series ID	Document No	Attachments	Sent Time	Invoice Status	Invoice Reference Number	E-invoice Reference Date	Document Status	Response Error Code
<input checked="" type="checkbox"/>	Customer Invoice	CUSTOMER SWIT	II	9700051	No	08/09/2023, 16:51	Pending			Printed	
<input type="checkbox"/>	Customer Invoice	CUSTOMER SWIT	II	9700052	No	08/09/2023, 16:51	Pending			Printed	
<input type="checkbox"/>	Supplier Invoice	SUPPLIER SWIT	SI	9/8-1	No	08/09/2023, 17:07	Pending			Prel Posted	
<input type="checkbox"/>	Supplier Invoice	SUPPLIER SWIT	SI	9/8-2	No	08/09/2023, 17:05	Pending			Prel Posted	
<input type="checkbox"/>	Supplier Invoice	SUPPLIER SWIT	SI	9/8-3	No	08/09/2023, 18:44	Pending			Prel Posted	
<input type="checkbox"/>	Supplier Invoice	SUPPLIER SWIT	SI	9/8-5	No	08/09/2023, 17:21	Pending			Prel Posted	
<input type="checkbox"/>	Supplier Invoice	SUPPLIER SWIT	SI	9/8-7	No	08/09/2023, 17:22	Pending			Prel Posted	

### 9.18.2 ERROR HANDLING

The **Error** field on the **E-invoice Process Monitoring** page shows the description of the validation error that occurred at the time of sending the Italian E-invoice file to the Public Administration. Previously validation errors relating to Italian E-invoice have been handled in the **Sent Invoices** page and **Invoice Enclosures – EU Taxes Analysis** page.

E-Invoice Process Monitoring

Customer Invoice Analysis

Set E-Invoice Status to Rejected

Resend E-Invoice

</

Please refer to the core documentation **E-invoice Process** (2.9.15.1) for more information since the Country specific E-invoice models have been handled as generic solutions in core.

## 9.19 Delimitations

The following delimitations exist when reporting Tax Withholding with tax method “Payment” in <ImportoPagamento> tag.

- Solution is only applied for invoices without Split Payment.
- Tax withholding code with tax method “Invoice Entry” cannot be specified on the invoice.
- Only single tax withholding code with tax method “Payment” can be specified on the invoice.

Not possible to send attachments with EDI/MHS Media Code setup.

# 10 Italian Payment Formats

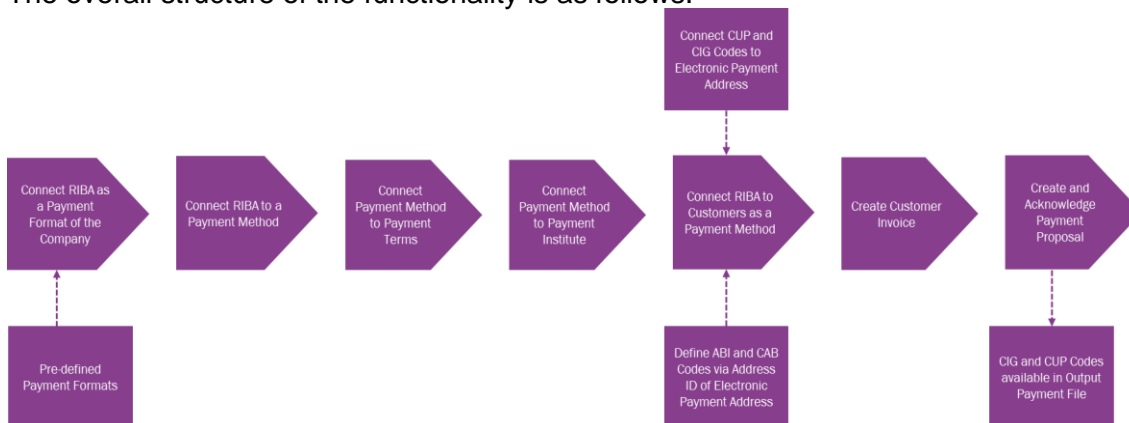
## 10.1 Payment format - RIBA

### 10.1.1 OVERVIEW LEGAL REQUIREMENT

It is a common business practice to use cashless payment methods in Italy. Payment cards are the most widely used form of payment. In terms of value, credit transfers are the dominant payment method. Italian domestic non-pre-authorized direct debit, RIBA, is an electronic collection instrument. It is classified as a non-pre-authorized direct debit, as the creditor requires the debtor's agreement to collect their receivables. RIBA is used by firms to collect trade and other credits.

### 10.1.2 PROCESS OVERVIEW

The overall structure of the functionality is as follows:



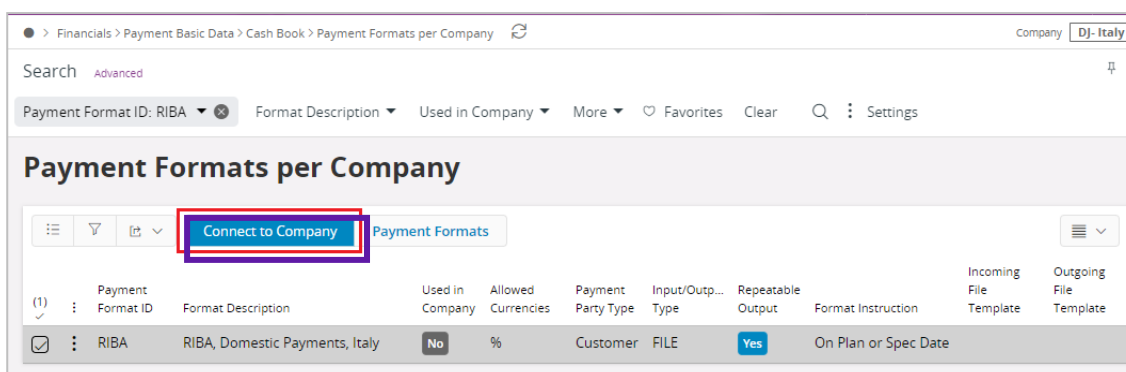
### 10.1.3 PREREQUISITES

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the "Italian Payment Formats" localization functionality must be enabled.

### 10.1.4 BASIC DATA

#### 10.1.4.1 Enable Payment Format

Payment format RIBA is added to the *Payment Formats per Company* page. Search for RIBA payment format and select it. Then click on the **Connect to Company** command button to enable this payment format.



The screenshot shows the 'Payment Formats per Company' page for company 'DJ- Italy'. The search results table lists the 'RIBA' payment format. The 'Connect to Company' button is highlighted with a red box.

Payment Format ID	Format Description	Used in Company	Allowed Currencies	Payment Party Type	Input/Output Type	Repeatable Output	Format Instruction	Incoming File Template	Outgoing File Template
(1) RIBA	RIBA, Domestic Payments, Italy	No	%	Customer	FILE	Yes	On Plan or Spec Date		

#### 10.1.4.2 Create Payment Method

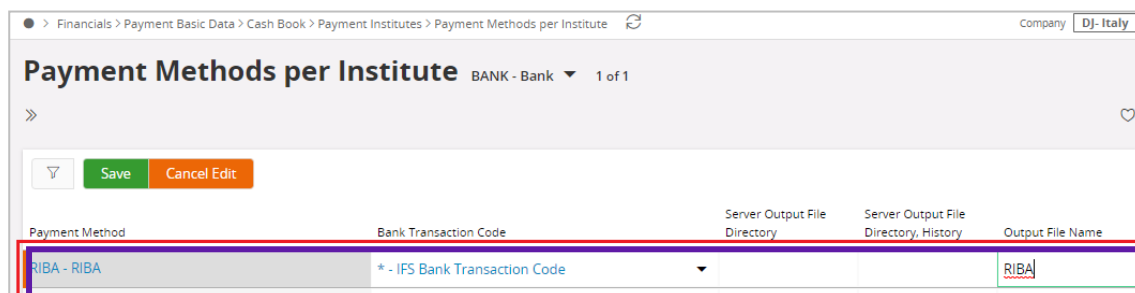
Create a payment method and connect above above-enabled payment format using standard processes, read more in IFS Cloud documentation.

#### 10.1.4.3 Connect Payment Method

Once the payment method is created connect the payment method to the following pages. This is IFS standard functionality and refer IFS Cloud Documentation for more information.

##### 1. Payment methods per institute

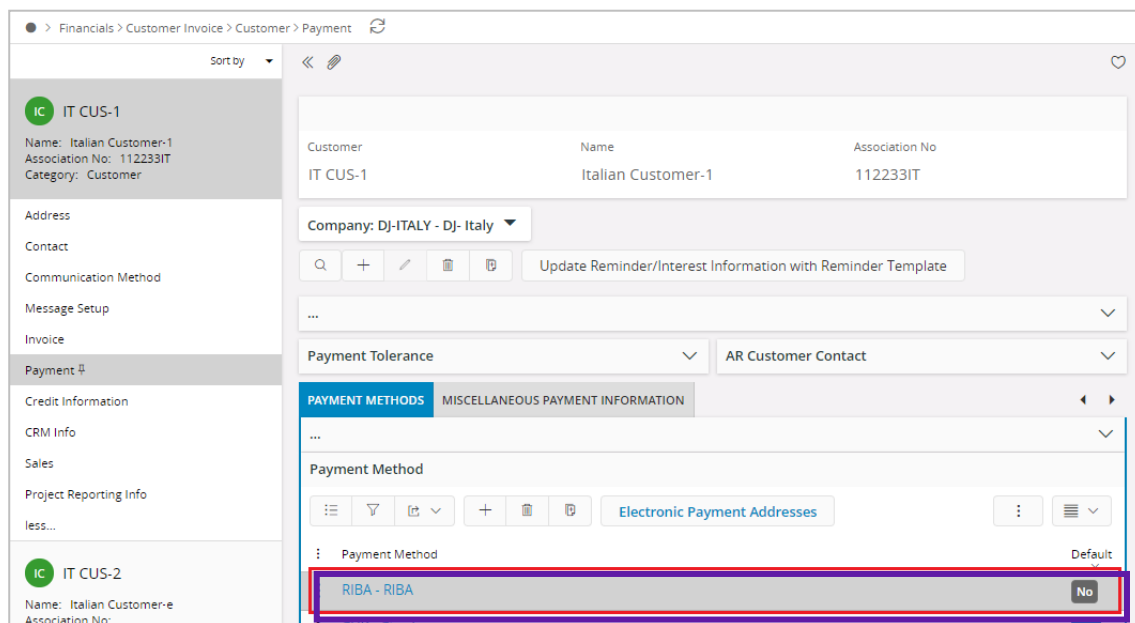
Go to the *Payment Institutes* page and select the Payment institute to which you want to connect the above-created payment method. Then click on the command button **Payment Methods per Institute**. Connect the payment method to the payment institute via a new record.



Payment Method	Bank Transaction Code	Server Output File Directory	Server Output File Directory, History	Output File Name
RIBA - RIBA	* - IFS Bank Transaction Code			RIBA

##### 2. Customer Payment Methods

Connected the payment method RIBA to customers from payment method sub tab on the **Customer/ Payment** page.



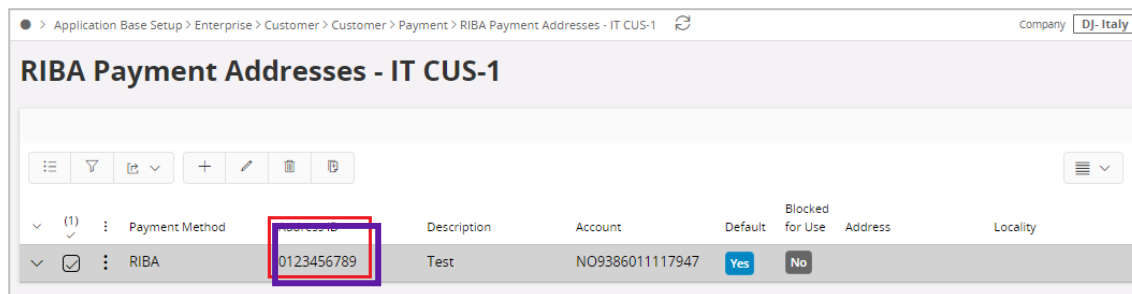
Payment Method	Default
RIBA - RIBA	No

#### 10.1.4.4 Define ABI and CAB Code

The ABI codes identify the bank and CAB codes identify the bank's branches. These two codes together represent the payment address identity. The payment address identity can be defined in the **electronic payment addresses** page via the Address ID column (first 5 digits denote ABI code and the last 5 digits denote CAB code). If used for one-time customer payments, then the payment address identity should be entered in customer's address ID field.

#### 10.1.4.5 Connect ABI and CAB Code to Customer

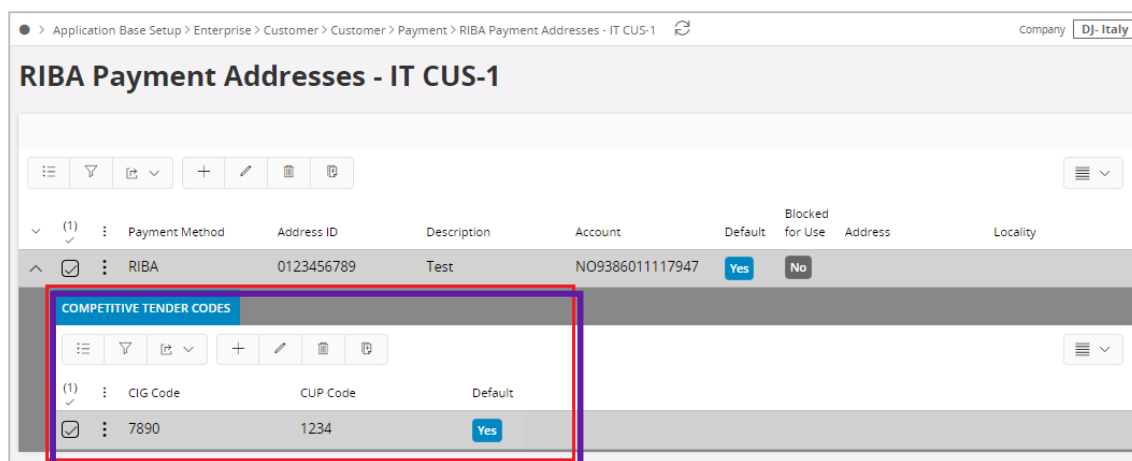
On the *Customer/Payment/Payment Methods* tab select the RIBA payment method and click on the command button **Electronic Payment Addresses**. Then specify a new record setting up the ABI and CAB codes in the address ID column as mentioned above and other necessary details.



Payment Method	Address ID	Description	Account	Default	Blocked for Use	Address	Locality
RIBA	0123456789	Test	NO9386011117947	Yes	No		

#### 10.1.4.6 Competitive Tender Codes Per Payment Address

While on the **electronic payment addresses** page of the customer under the RIBA payment method, select the address line defined in the above step and click on the downward arrowhead to enter the **Competitive Tender Codes** via the nested list. This nested list option is only enabled for payment methods related to the RIBA payment format. Enter information such as CIG and CUP codes, which is provided by the government, and save. A customer can be connected to several competitive tender codes.



Payment Method	Address ID	Description	Account	Default	Blocked for Use	Address	Locality
RIBA	0123456789	Test	NO9386011117947	Yes	No		

CIG Code	CUP Code	Default
7890	1234	Yes

#### 10.1.4.7 Payment Terms

In the **Payment Term** page create a new payment term. Connect the payment method created above.

A new **Collective RIBA** toggle is added to the **Payment Term** Page. If this toggle is set to YES position, a single payment document will be created for invoice installments. If this is set to NO position, then separate payment documents will be created per invoice installment. This involves creating separate payment documents even for installments with the same due date and the customer.

Accounting Rules > Payment Terms > Payment Term Company: DJ- Italy

**Payment Information**  
Payment Term  
RIBA  
Description  
RIBA  
Tax Distribution  
Even

**Parameter Selection**  
Blocked Direct Debiting ☐  
Consider Payment Vacation Periods ☐  
Suppress Amount ☐  
Print QR bill ☐  
Use Commercial Year ☐  
Exclude From Credit Limit Control ☐  
Apply Cash Discount to Fixed Assets Acquisiti... ☐

**Installments**  

	Number of Free Delivery Months	Days To Due Date	End of Month - Due Date	Specific Due Day 1	Specific Due Day 2	Specific Due Day 3	Net Amount Percentage	Payment Institute	Payment Method	Disc Spec on Pay Term	Collective RIBA
<input type="checkbox"/>	0	0	No				100	BANK	RIBA	No	No

## 10.1.5 CREATE CUSTOMER PAYMENT

### 10.1.5.1 Create Customer invoice

Create a customer invoice using standard functionality. Make sure to use a customer who uses payment method RIBA. Use payment term created above in the invoice.

Payment method and CIG CUP codes marked as default are fetched to the customer invoice installment. CIG CUP codes can be changed using the drop-down list in the *Installment Plan and Discounts* modal assistant.

Installment Plan and Discounts

Customer  
IT CUS-1 - Italian Customer-1  
Status  
Preliminary  
Due Date  
08/04/2020  
Self-Billing Ref No  
  
Gross Amount  
1250.00

Invoice Type  
INSTINV  
Payment Terms  
RIBA - RIBA  
Payment Method  
RIBA  
Deduction Group  
  
Net Amount  
1000.00

Series Id  
PR  
Invoice Date  
08/04/2020  
Payment Address ID  
0123456789  
Deduction Amount  
  
Tax Amount  
250.00

Invoice No  
203625  
Pay Term Base Date  
08/04/2020  
Other Payer  
IT CUS-1 - Italian Custo...  
Currency  
EUR  
Advance/Prepay Invoice  
No

**Installment Information**  

	Amount	Advance Invoice Matched Amount	Withheld Tax Amount	Payment Method	CIG Code	CUP Code	Payment Address ID
<input type="checkbox"/>	250.00	0.00		RIBA	7890	1234	0123456789

### 10.1.5.2 Create Payment Document Proposal

Create a payment document proposal using standard functionality. Use RIBA payment method when creating the proposal.



×

New Payment Document Proposal

Proposal Creation Criteria

Selection Based On

☒ Invoice Date
 ☐ Due Date

Invoice Date Valid

01/04/2020 - 09/04/2020

Current Due Date Valid

08/04/2020 - 08/04/2020

Customer

IT CUS-1

Customer Group

%

Payment Method

RIBA

Document type

Only Installments Specified with Default Payment Method

☐

Payment Date

Acknowledge and print the proposal.

### 10.1.5.3 Create Customer Bill of Exchange using Payment Document Proposal

Financials > Accounts Receivable > Payment Documents > Customer Bills of Exchange

Company DJ - Italy

Customer Bills of Exchange

lt

New BoE

New BoE from Payment Doc ID

✓	⋮	Payment Doc ID	Customer	Bill Type	Cash Account	Series ID	Bill No	Endorsed	Endorsed Supplier	Currency
<input type="checkbox"/>	⋮		IC IT CUS-1 - Italian			CUBOE	1	No		EUR

- In the **Customer Bills of Exchange** page click the command button **New BOE from Payment Document ID**.
- Select the above created payment document proposal and create the bill of exchange.


### 10.1.5.4 Create BOE Transfer Proposal

✕

New BoE Transfer Proposal


First Due Date

08/04/2020




Last Due Date

08/04/2020




Cash Date

08/04/2020




Cash Type

OnDueDate



Cash Account

BANK




Min Amount in Acc Curr

Max Amount in Acc Curr


Currency

EUR




Payment Method

RIBA



Run in Background



OK

Cancel

- Using standard functionality create the Customer BOE transfer proposal. Use RIBA payment method.
- **Acknowledge** the Customer BOE transfer proposal.
- Use the **New BoE Transfer File** command button in ***Customer BoE Transfer Proposal*** page and create the output file. Check the output folder.

#### 10.1.5.5 Payment File

The output file will appear as below. CIG and CUP codes are fetched to the payment file.

[illegible]

#### 10.1.6 INSTALLMENT PLAN ON THE INVOICE

It is a requirement in Italy to print the installment plan on the invoice, with the Italian specific CIG and CUP codes.

When the “Italian Payment Format” parameter is enabled for the company, then the installment plan is always added to the RDF of the invoices listed below, even if the Installment Plan only contains one installment:

- Customer Order Invoice
- Customer Order Collective Invoice
- Instant Invoice
- Project Invoice
- Proforma Invoice
- Shipment Proforma Invoice

### 10.1.7 DELIMITATIONS

None.

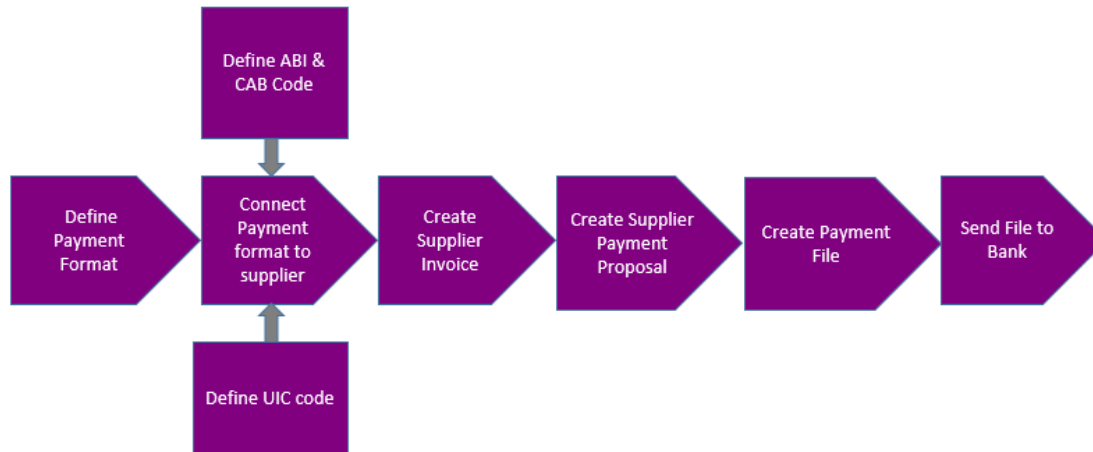
## 10.2 Payment Format - Bonifico Foreign

### 10.2.1 OVERVIEW LEGAL REQUIREMENT

The payment format BONIFICO FOREIGN (BON) is a common payment format in Italy to make bank transfers to foreign suppliers. The format contains all information required for the electronic files that has to be sent to Italian banks.

### 10.2.2 PROCESS OVERVIEW

The overall structure of the functionality is as follows:



### 10.2.3 PREREQUISITES

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter and the “Italian Payment Formats” localization functionality must be enabled.

### 10.2.4 BASIC DATA

#### 10.2.4.1 Payment Formats Per Company

Payment format BONIFICO FOREIGN is added to the **Payment Formats per Company** page. Select the **Connect to Company** command button from the header to enable this payment format.

Financials > Payment Basic Data > Cash Book > Payment Formats per Company

DJ-Italy

Payment Formats per Company

Connect to Company

Payment Formats

(1)	Payment Format ID	Format Description	Listed in Company	Allowed Currencies	Payment Party Type	Input/Output Type	Repeatable Output	Format Instruction	Incoming File Template	Outgoing File Template	Payment Advice as a Single Print Job	Generate Payment Advice	Allow Negative Amount	Allow Zero Amount	Use as Customer Repayment
<input checked="" type="checkbox"/>	BONIFICOFO	BONIFICO, Foreign Payments, Italy	No	%	Supplier	FILE	Yes	On Plan or Spec Date		No	Yes	No	No	No	No

This format is fixed and contains all the information required for the electronic files to be sent to the Italian banks.

#### 10.2.4.2 Define ABI and CAB codes

The ABI codes identify the bank and CAB codes identify the bank's branches. These two codes together represent the payment address identity. The payment address identity can be defined in the **electronic payment addresses** page via the Address ID column (first 5 digits ABI code and the last 5 digits CAB code). If used for one-time supplier payments, then the payment address identity should be entered in supplier's address ID field.

BONIFICO Payment Addresses - IT SUP-1										
Payment Method	Address ID	Description	Account	Default	Blocked for Use	Address	Locality	Province	Zip Code	Details
BONIFICO	54232198765	Bank	NO9386011117947	Yes	No	Address 01	Local 01	Province 01	65565	31

### 10.2.4.3 UIC Code

UIC Code is a number defined by the Italian Foreign Exchange Office (UIC- Ufficio Italiano dei Cambi), used to identify all countries with which Italian companies have trading activities. This information is predefined. The UIC code should be connected in the supplier electronic payment address, by selecting from the list of values.

BONIFICO Payment Addresses - IT SUP-1										
Payment Method	Address ID	Description	Account	Default	Blocked for Use	Address	Locality	Province	Zip Code	Details
BONIFICO	54232198765	Bank	NO9386011117947	Yes	No	Address 01	Local 01	Province 01	65565	DNBANNOK0001

## 10.2.5 PAYMENT PROCESS

### 10.2.5.1 Payment Method

Create a payment method connecting the BONIFICOFO payment format. This is standard functionality, find more information in the cloud documentation.

Payment Methods			Generate Trace Information	Cash Account In Any Currency
Payment Method	Description	Format ID	Yes	No
BONIFICO	Bonifico Foreign	BONIFICOFO - BONIFICO, Foreign Payments, Italy	Yes	No

### 10.2.5.2 Payment institute

To connect payment method BONIFICO to the payment institute; go to **Payment Institutes** page select the relevant payment institute and click on the command button **Payment Methods per Institute** and create a new record with payment method BONIFICO. Once the method is connected you can specify the output file name if required. This is standard functionality, find more information in the cloud documentation.

Payment Institutes					Use Value Date For Matching	Cash Box
Payment Institute	Our Identity	Description	Payment Type Groupings per Institute	Payment Date Administration	Value Date Calculation	Translation
BANK		Bank	Payment Methods per Institute			

Payment Methods per Institute BANK - Bank 1 of 1				Output File Name
Payment Method	Bank Transaction Code	Server Output File Directory	Server Output File Directory - History	
BONIFICO - Bonifico Foreign	* - IFS Bank Transaction Code			Bonifico

### 10.2.5.3 Payment Terms

In the **Payment Term** page connect the payment method as shown below. This is useful if only one payment term is defined for BONIFOCO FOREIGN.

**Payment Term** BONIFICO - Bonifico

Copy to Companies

**Payment Information**  
Payment Term: BONIFICO  
Description: Bonifico  
Tax Distribution: Even

**Parameter Selection**  
Blocked Direct Debiting: ☐  
Use Commercial Year: ☐  
Consider Payment Vacation Periods: ☐  
Exclude From Credit Limit Control: ☐  
Suppress Amount: ☐  
Apply Cash Discount to Fixed Assets Acquisition: ☐  
Print QR bill: ☐

**Installments**  
Copy to Companies

Inst.	Inst. ID	Day From	Day To	Number of Free Delivery Months	Days To Due Date	End of Month Due Date	Specific Due Day 1	Specific Due Day 2	Specific Due Day 3	Net Amount Percentage	Payment Institute	Payment Method	Disc Spec on Pay Term
1	1	1	31	0	0	No				100	BANK	BONIFICO	No

#### 10.2.5.4 Supplier Electronic Payment Addresses

Connect BONIFICOFO payment method to the supplier on the **Supplier/Payment** page. Select BONIFICO payment method and click on the **Electronic Payment Addresses** command button and enter the correct information.

Application Base Setup > Enterprise > Supplier > Supplier > Payment

Company: IT-SUP-1

Payee Identity: 1 - Default Template  
Interest Template: 1 - Default Template  
Payment Priority: 1  
Confirmation Statement: ☐  
Netting Allowed: ☐  
Blocked For Payment: ☐  
One Invoice/Prepayment: ☐

AP Supplier Contact  
Name:   
Comm Method:   
Value:   
Output Media: Printout

**PAYMENT METHODS**  
Rule ID:   
Check Recipient: Payee  
Use Default Payment Method for L: ☐

**Payment Method**  
Electronic Payment Addresses  
Set Default

Payment Method	Default
SEPA - SEPA	No
CHK - Check	Yes
BONIFICO - Bonifico Foreign	No

**Electronic Payment Address**  
Payment Method: BONIFICO  
Address ID: 54232198765  
Description: Bank  
Bank Account: NO938601117947  
BIC/Swift Code: NO938601117947  
Default: Yes

**BONIFICO Payment Addresses - IT SUP-1**

Payment Method	Address ID	Description	Account	Default	Blocked for Use	Address	Locality	Province	Zip Code	Data6	UIC Code
BONIFICO	54232198765	Bank	NO938601117947	Yes	No	Address 01	Local 01	Province 01	65565	DINBANNOKXXXX	31

Enter the following:

- **Address ID** - This consists of the ABI and CAB codes. Need to be entered manually. The entered value would be split as ABI (first 5 digits) and CAB code (last 5 digits) automatically when above codes are required.
- **Description** - Name of the bank. Need to be entered manually.
- **Account Number** - This is a mandatory field and should contain the IBAN number of the bank of the supplier. The IBAN number is validated based on the country specific rules.
- **Address, Locality, Province and Zip Code** – These are optional data fields and can be added manually.
- **UIC Code** – A code that identifies the country of the supplier according to the UIC table and that should be inserted by using the drop-down list. This is mandatory to save the address.
- **Data 6** - Enter the BIC code of the supplier's bank if used.

#### 10.2.5.5 Cash Accounts

In the **Cash Accounts** page select the specific cash account needed and define:

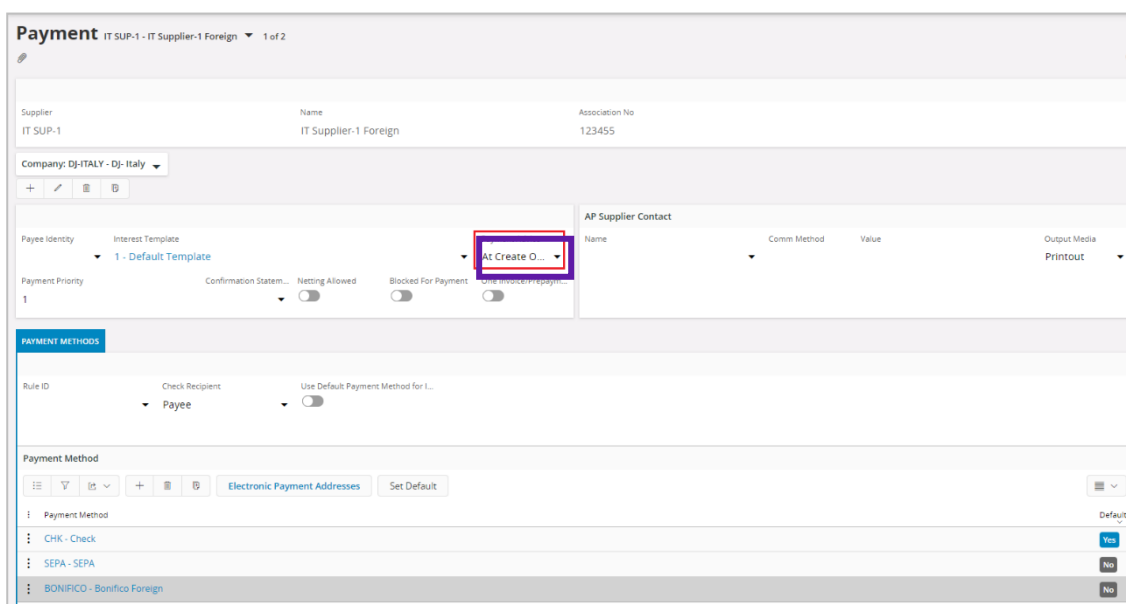
- **Account Number** - Company's IBAN Number
- **Institute Code** - ABI code of the bank
- **Office Code** - CAB code of the bank associated to the cash account

#### 10.2.6 CREATE PAYMENT FILE

Use standard functionality for automatic supplier payment to extract the electronic file BONIFICO FOREIGN. The required information will be included in the payment file and stored in the location that you specify through the pop-up dialog that appears when the file is being generated. Then the file can be sent to the bank.

#### 10.2.7 PAYMENT ADVICE

If the **Payment Advice** is selected for the supplier, the standard report will include the IBAN number from BONIFICO FOREIGN as Payment Address.



**Payment** IT SUP-1 - IT Supplier-1 Foreign 1 of 2

Supplier: IT SUP-1 Name: IT Supplier-1 Foreign Association No: 123455

Company: DJ-ITALY - DJ- Italy

Payee Identity: 1 - Default Template Interest Template: At Create O... (highlighted)

Payment Priority: 1 Confirmation Statement: Netting Allowed: Blocked For Payment:

AP Supplier Contact: Name: Comm Method: Value: Output Media: Printout

**PAYMENT METHODS**

Rule ID: Check Recipient: Payee Use Default Payment Method for L...: ☐

Payment Method:

Payment Method	Default
CHK - Check	Yes
SEPA - SEPA	No
BONIFICO - Bonifico Foreign	No

Italian Comp 33		Payment Advice				
		Print Date 1/10/17				
		Your Identity IT2		Our Identity		
		Italian Supplier 2 testroad 1 Milano ITALY				
<hr/>						
Invoice/Prepay No	Inst.Id	Invoice/Prepay Date	Currency	Matched Amount	Discount Amount	Payment Amount
Payment Reference	Remittance Info					
SIPAYADV1	1	1/10/17	EUR	2,000.00	0.00	2,000.00
<hr/>						
Payment Address	NO1351400518444					
Payment Date	1/20/17					
<hr/>						
Sub Total				EUR	2,000.00	
<hr/>						
Invoice/Prepay No	Inst.Id	Invoice/Prepay Date	Currency	Matched Amount	Discount Amount	Payment Amount
Payment Reference	Remittance Info					
SIPAYADV1	2	1/10/17	EUR	1,500.00	0.00	1,500.00
<hr/>						
Payment Address	NO1351400518444					
Payment Date	1/20/17					
<hr/>						
Sub Total				EUR	1,500.00	
<hr/>						
Total Payment Amount				EUR	3,500.00	

## 10.2.8 DELIMITATIONS

None.

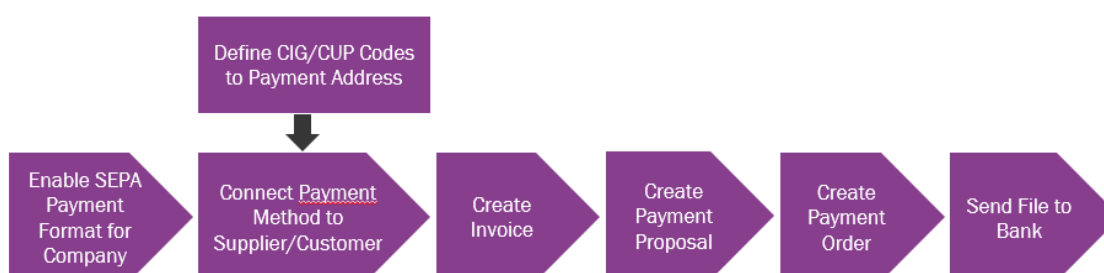
## 10.3 Payment Format - SEPA

### 10.3.1 OVERVIEW LEGAL REQUIREMENT

In Italy, the government issues CIG and CUP codes to identify contracts or assignments relating to public investments. These codes help the government to simplify the administrative activities and track the financial data of such public contracts, in an easy and effective manner.

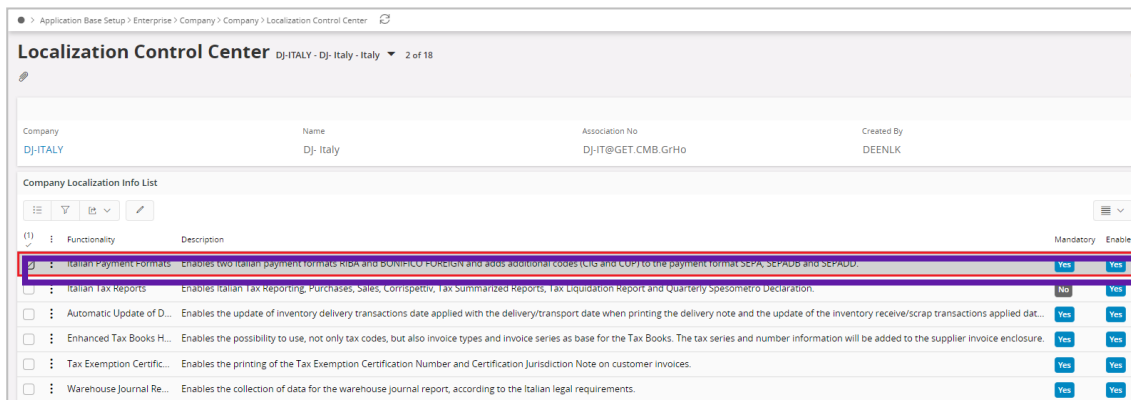
According to the Italian anti-mafia law all bank transfers/payment related to a public contract must contain information about the CIG and CUP codes assigned.

### 10.3.2 PROCESS OVERVIEW



### 10.3.3 PREREQUISITES

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Italian Payment Formats” localization functionality must be enabled.



Company	Name	Association No	Created By
DJ-ITALY	DJ- Italy	DJ-IT@GET.CMB.GrHo	DEENLK

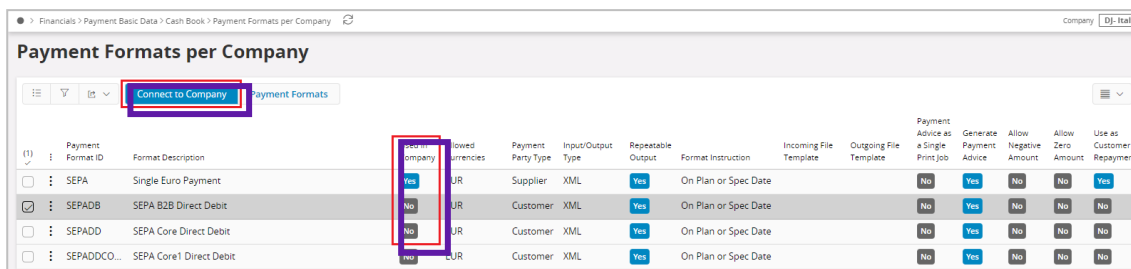
Functionality	Description	Mandatory	Enabled
<input checked="" type="checkbox"/> Italian Payment Formats	Enables two Italian payment formats (SEPA and B2B) and also additional codes (CIG and CUP) to the payment format SEPA, SEPADB and SEPADD.	Yes	Yes
<input type="checkbox"/> Italian Tax Reports	Enables Italian tax reporting, Purchases, Sales, Corrispettivi, tax summarized Reports, tax Liquidation Report and Quarterly spesometro Declaration.	No	Yes
<input type="checkbox"/> Automatic Update of D...	Enables the update of inventory delivery transactions date applied with the delivery/transport date when printing the delivery note and the update of the inventory receive/scrup transactions applied dat...	Yes	Yes
<input type="checkbox"/> Enhanced Tax Books H...	Enables the possibility to use, not only tax codes, but also invoice types and invoice series as base for the Tax Books. The tax series and number information will be added to the supplier invoice enclosure.	Yes	Yes
<input type="checkbox"/> Tax Exemption Certific...	Enables the printing of the Tax Exemption Certification Number and Certification Jurisdiction Note on customer invoices.	Yes	Yes
<input type="checkbox"/> Warehouse Journal Re...	Enables the collection of data for the warehouse journal report, according to the Italian legal requirements.	Yes	Yes

### 10.3.4 DEFINE BASIC DATA

- Enable SEPA, SEPADB, SEPADD payment format for the company
- Define payment method and connect it to the new payment format
- Define information in the tab *Mandate Specific Info* for SEPADB and SEPADD
- Connect the payment method to supplier/customer
- Add CIG/CUP codes to the **Electronic Payment Address** page for both Customer and Supplier

#### 10.3.4.1 Enable SEPA, SEPADB, SEPADD payment format for the company

To utilize these payment formats, they need to be enabled for the company. This is done via **Payment Formats per Company** page by selecting the **Connect to Company** command button on each specific payment format ID.

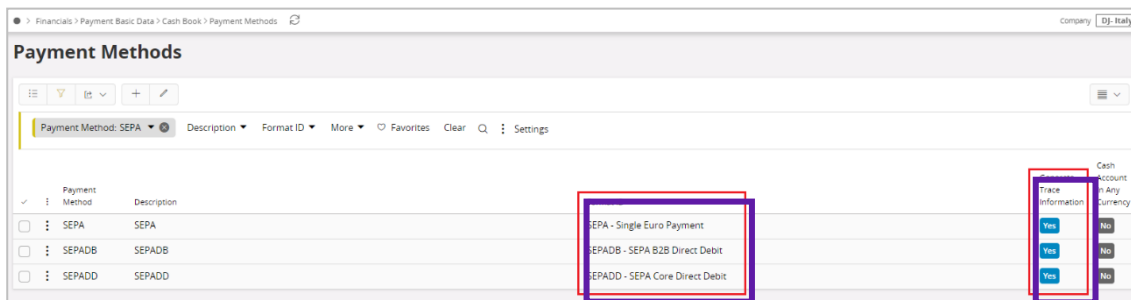


Payment Format ID	Format Description	Connect to Company	Payment Party Type	Input/Output Type	Repeatable Output	Format Instruction	Incoming File Template	Outgoing File Template	Payment Advice as a Single Print Job	Generate Payment Advice	Allow Negative Amount	Allow Zero Amount	Use as Customer Repayment
<input type="checkbox"/> SEPA	Single Euro Payment	Yes	Supplier	XML	Yes	On Plan or Spec Date			No	Yes	No	No	Yes
<input checked="" type="checkbox"/> SEPADB	SEPA B2B Direct Debit	No	Customer	XML	Yes	On Plan or Spec Date			No	Yes	No	No	No
<input type="checkbox"/> SEPADD	SEPA Core Direct Debit	No	Customer	XML	Yes	On Plan or Spec Date			No	Yes	No	No	No
<input type="checkbox"/> SEPADDCO...	SEPA Core1 Direct Debit	No	Customer	XML	Yes	On Plan or Spec Date			No	Yes	No	No	No

#### 10.3.4.2 Define Payment Method and Connect it to the New Payment Format

Define new payment methods connecting the methods to the payment formats SEPA, SEPADD and SEPADB via the drop-down list from the Format ID column. Once you save the created method verify that the **Generate Trace Information** toggle is set to “Yes” for the payment method.





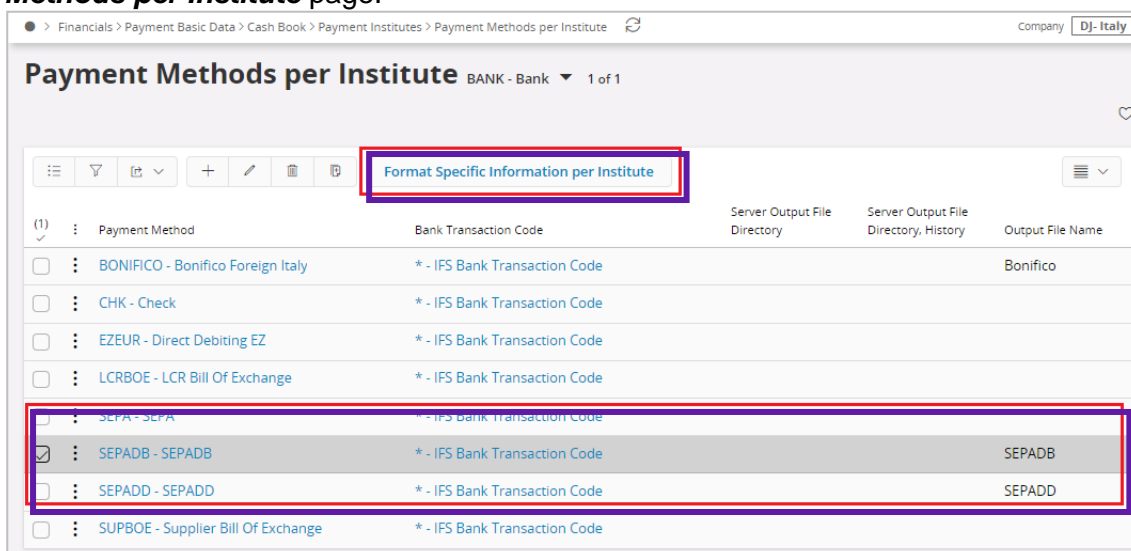
#### 10.3.4.3 Define Information in the Mandate Specific Info for SEPADB and SEPADD

In the **Payment Formats per Company** page select the payment format and select the command button **Mandate Specific Details**. Define information on the *Mandate Specific Details* modal dialogue. This information is mandatory for SEPADB and SEPADD, but not applicable for SEPA.



#### 10.3.4.4 Connect Payment Methods to a Payment Institute

Go to **Payment Institutes** page and select an existing payment institute or create a new payment institute. Next select the selected payment institute and click on the command button **Payment Methods per Institute**. Add the payment methods SEPA, SEPADD and SEPADB to the **Payment Methods per Institute** page.



In the **Payment Methods per Institute** page select the payment method and click on the command button **Format Specific Information per Institute** to define Payment format and file template. Use the drop-down list of values. For SEPADB and SEPADD, **Creditor Identifier** needs to be entered as well.

Financials > Payment Basic Data > Cash Book > Payment Institutes > Payment Methods per Institute > Format Specific Information per Institute - BANK - SEPA

Company: DJ-Italy

### Format Specific Information per Institute - BANK - SEPA

Format ID: SEPA, File Template: IT - 00.04.00, Identification: GEBAADE6

Private Identification: ☐, AOS2: ☐, Batch Booking: ☐, Regulatory Reporting: ☐

Financials > Payment Basic Data > Cash Book > Payment Institutes > Payment Methods per Institute > Format Specific Information per Institute - BANK - SEPADB

Company: DJ-Italy

### Format Specific Information per Institute - BANK - SEPADB

Format ID: SEPADB, File Template: IT - 00.01.00, Identification: GEBAADE6, Creditor Identifier: IT67ZZ0000013188440153

Private Identification: ☐, Finance Direct Debit Spain: ☐

Define the correct Payment Methods for customers in the **Mandate Management** page. Note that the information in the **Mandate Reference** column would be the same when connecting payment methods to customers. Enter the specific IBAN code for the customer. Select the specific BIC code from list of values. Using the **Change Status** command button change the status of the mandate to Used state.

This process is the same for SEPADB and SEPADD.

Financials > Accounts Receivable > Customer Payment Proposal > Mandate Management

Company: DJ-Italy

### Mandate Management

Change Status New Mandates

(1)	✓	Payer	Payment Institute	Payment Method	Payment Address ID	Mandate Reference	Creation Date	Status	IBAN	BIC
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	IT CUS-1 - Italian Customer-1	BANK	SEPADB	1	103MM	01/01/2020	Used	NO93860...	AMBPIT2M
<input type="checkbox"/>	<input type="checkbox"/>	IT CUS-2 - Italian Customer-e	BANK	SEPADB	1	102MM	01/01/2020	Used	NO93860...	CHASUS33
<input type="checkbox"/>	<input type="checkbox"/>	IT CUS-1 - Italian Customer-1	BANK	SEPADD	1	101MM	26/02/2020	Used	NO93860...	BCITITM...

#### 10.3.4.5 Connect the Payment Method to Supplier/Customer

Connect the payment format to Supplier/Customer

Application Base Setup > Enterprise > Supplier > Supplier > Payment

Supplier: IT SUP-1, Name: IT Supplier-1 Foreign, Association No: 123455

Company: DJ-ITALY - DJ- Italy

Payee Identity: 1 - Default Template, Interest Template: 1 - Default Template, Payment Advice: No Advice

Payment Priority: 1, Confirmation Statem...: ☐, Netting Allowed: ☐, Blocked For Payment: ☐, One Invoice/Prepay...: ☐

AP Supplier Contact: Name, Comm Method, Value, Output Media: Printout

PAYMENT METHODS

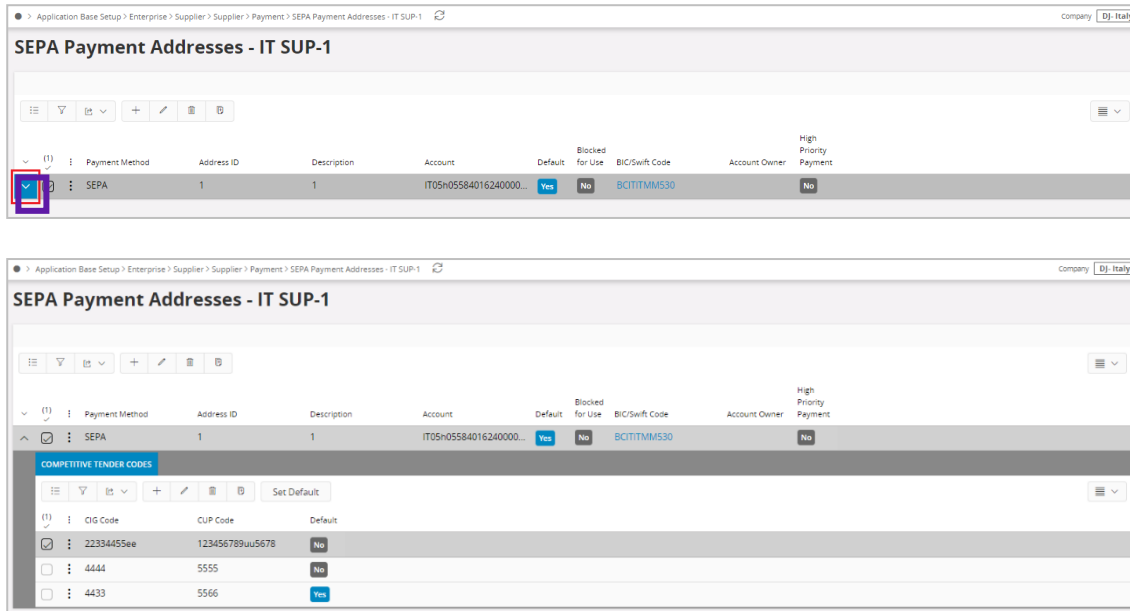
Rule ID, Check Recipient: Payee, Use Default Payment Method for L...: ☐

Payment Method

Payment Method	Default
CHK - Check	Yes
SEPA - SEPA	No
BUNHLO - Bonifico Foreign Italy	No

#### 10.3.4.6 Add CIG/CUP Codes to the Electronic Payment Address page

In the **Electronic Payment Addresses** page enter the bank address data and BIC/Swift code. After entering the bank address and the BIC/SWIFT code click on the drop-down arrow and expand the nested list to add the CIG and CUP codes.



**SEPA Payment Addresses - IT SUP-1**

Payment Method	Address ID	Description	Account	Default	Blocked for Use	BIC/Swift Code	Account Owner	High Priority Payment
SEPA	1	1	IT05n05584016240000...	Yes	No	BCITITMM530		No

**COMPETITIVE TENDER CODES**

CIG Code	CUP Code	Default
22334455ee	123456789uu5678	No
4444	5555	No
4433	5566	Yes

It is now possible to specify CIG/CUP codes on supplier/customer installments for payment methods connected to payment formats SEPA, SEPADB, SEPADD. CIG/CUP codes are editable for SEPA payment formats in the Customer/Supplier Installment Plan in the **Manual Customer Invoice** page and in the **Installment Plan and Discounts** modal assistant opened from the **Manual Supplier Invoice and Instant Invoice** page.

The default CIG/CUP codes from electronic payment address are set automatically on installments of customer order invoice, instant invoice and manual supplier invoice. This is done when payment method connected to SEPA/SEPADD/SEPADB formats is defined on payment term details. This is the same function as for BONIFICO and RIBA payment formats.

×

Installment Plan and Discounts

Status

Preliminary

Payment Terms

0 - Due Immediately

Invoice Date

06/04/2020

Pay Term Base Date

06/04/2020

Due Date

06/04/2020

Payment Method

SEPADB

Payment Address ID

1

Other Payer

IT CUS-1 - Italian Custo...

Self-Billing Ref No

Deduction Group

Deduction Amount

Currency

EUR

Gross Amount

1250.00

Net Amount

1000.00

Tax Amount

250.00

Advance/Prepaym Invoice

No

Installment Information

⋮

⌵

⌵

+

✎

⌵

✓	⋮	ch Account	Account Number	BIC/Swift Code	Status	Blocked for Direct Debit...	CIG Code	CUP Code	Collective RIBA
<input type="checkbox"/>	⋮				Created	No	899	9988	No

Discount Information

OK

### 10.3.5 CHANGES TO CUSTOMER INVOICES

When creating one of the following invoices, the system fetches the CIG/CUP codes from the payment address to invoice installment plan and discount as default.

- Instant Customer Invoice
- Recurring Instant Invoice
- Correction Instant Customer Invoice
- Manual Customer Invoice
- Advance Customer Order Debit Invoice
- Advance Customer Order Credit Invoice
- Prepayment Based Debit Invoice
- Prepayment Based Credit Invoice
- Customer Order Correction Invoice
- Customer Order Collective Correction Invoice
- Rebate Invoice
- Project Correction Invoice
- Project Credit Invoice
- Customer Order Invoice, Debit
- Customer Order Invoice, Credit
- Customer Order Collective Invoice, Debit
- Customer Order Collective Invoice, Credit
- Project Invoice
- Customer Order Self-Billing Invoice, Debit

- Customer Order Self-Billing Invoice, Credit
- External Customer Invoice
- Customer Difference Item
- Interest Customer Invoice

#### 10.3.6 SEPA PAYMENT

Connect the payment method SEPA to suppliers on the **Supplier/Payment** page. Select the payment method SEPA and click on the command button **Electronic Payment Addresses** to open the **SEPA Payment Addresses** page.

1. Create a supplier invoice and save.
2. Go to *Installment Plan and Discounts*, enter payment method with SEPA format and enter CIG/CUP code on the installment. If the “Use Default Payment Method for Installments” is enabled on the supplier, the CIG/CUP codes are automatically added. Authorize installment for payment.
3. Generate payment proposal with supplier invoice included and acknowledge it.
4. Create payment order. Use payment method, payment institute, cash account created earlier. Go to the out folder and verify XML file created. Look for <Ustrd> tag and see whether invoice number and CIG/CUP codes are correct.

#### 10.3.7 SEPADB/SEPADD

The process is the same for SEPADB and SEPADD.

1. Create a customer invoice and save.
2. Go to installment, enter payment method created earlier and enter CIG/CUP code on installment. If the “Use Default Payment Method for Installments” is enabled on the customer, the CIG/CUP codes are automatically added.
3. Generate customer payment proposal with customer invoice included with and acknowledge it.
4. Create direct debiting payment order. Use payment method, payment institute, cash account created earlier. Go to the out folder and verify XML file. Look for <Ustrd> tag and see whether invoice number and CIG/CUP codes are correct.

#### 10.3.8 INSTALLMENT PLAN ON THE INVOICE

It is a requirement in Italy to print the installment plan on the invoice, with the Italian specific CIG and CUP codes.

When the “Italian Payment Format” parameter is enabled for the company, then the installment plan is always added to the RDF of the invoices listed below, even if the Installment Plan only contains one installment:

- Customer Order Invoice
- Customer Order Collective Invoice
- Instant Invoice
- Project Invoice
- Proforma Invoice
- Shipment Proforma Invoice

#### 10.3.9 DELIMITATIONS

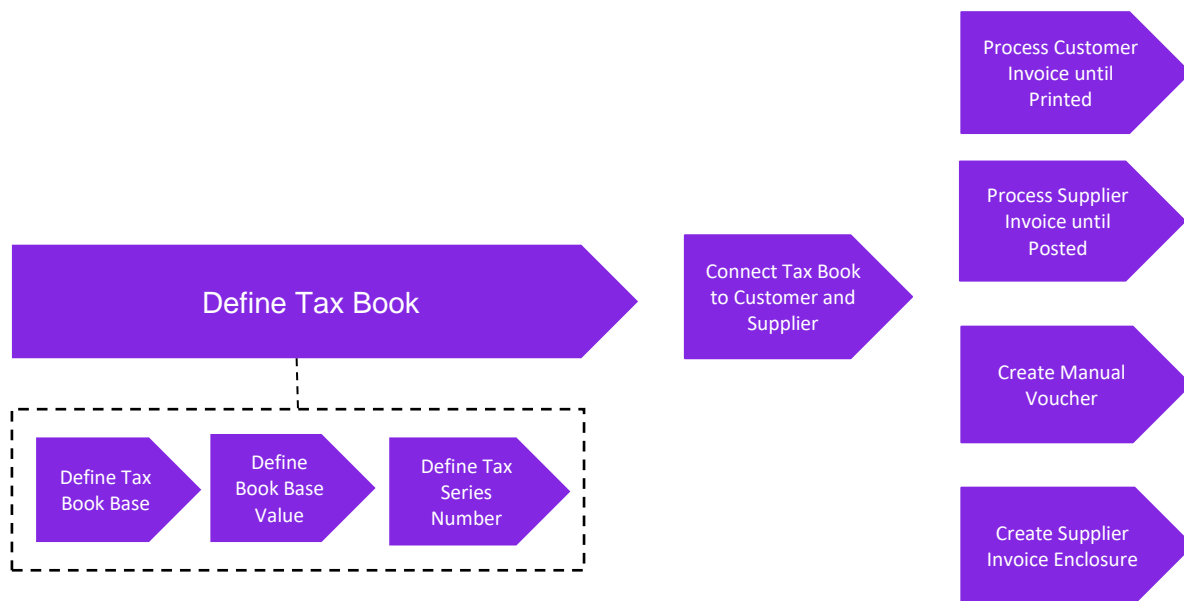
- CIG/CUP codes are not applied to customer order.

- CIG/CUP codes are not applied to project.

# 11 Enhanced Tax Books Handling Using Invoice Type and Series

## 11.1 Overview Legal Requirement

The Italian tax authorities requires tax transactions to be numbered with a tax series number series per invoice ID when reporting tax. This number must be progressive according to the tax liability date. Supplier invoice enclosure is a legal requirement in Italy and the EU. The printout of supplier invoice enclosure needs to include tax series id and tax series no.



## 11.2 Process Overview

The tax books and tax series numbers are used in the following reports:

- Sales Tax Book
- Purchase Tax Book
- Corrispettivi
- Tax Summarized Report
- Quarterly VAT Liquidation and
- Spesometro Declaration

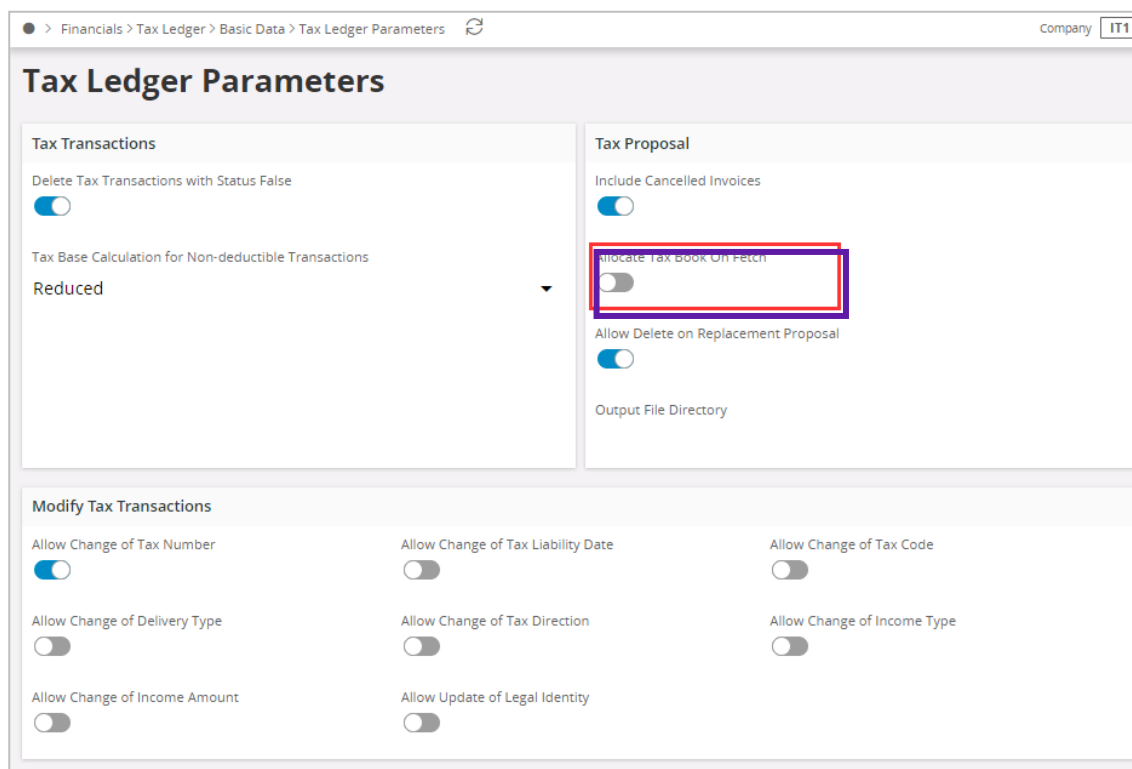
## 11.3 Prerequisites

The company must be set-up to use Italian localization, see the Company Set-Up chapter. The localization functionality “Enhanced Tax Books Handling Using Invoice Type and Series” must be enabled.

## 11.4 Allocate Tax Book on Fetch

The *Allocate Tax Book On Fetch* parameter in the *Financials/Tax Ledger/Basic Data/Tax Ledger Parameters* page defines when tax numbering is fetched to the transaction.

- When it is not selected, tax numbering is done in the moments of the posting of the supplier invoice or at the printout of customer invoice or at the posting of payments or manual vouchers.
  - When it is selected, the numbering takes place during a fetch of tax ledger information.
- The *Allocate Tax Book On Fetch* is by default not selected for the Italian localization.



The screenshot shows the 'Tax Ledger Parameters' configuration page. The page is divided into two main sections: 'Tax Transactions' and 'Tax Proposal'. The 'Tax Transactions' section includes options for 'Delete Tax Transactions with Status False' (checked) and 'Tax Base Calculation for Non-deductible Transactions' (set to 'Reduced'). The 'Tax Proposal' section includes options for 'Include Cancelled Invoices' (checked), 'Allocate Tax Book On Fetch' (unchecked and highlighted with a red box), 'Allow Delete on Replacement Proposal' (checked), and 'Output File Directory'. Below these sections is a 'Modify Tax Transactions' section with various toggle switches for allowing changes to tax numbers, liability dates, tax codes, delivery types, tax directions, income types, income amounts, and legal identities.

## 11.5 Define Tax Book

Create new tax books in the **Tax Books** page. Two new columns are added:

- **Book Base** – This is a control type to determine what tax transactions goes into the specific tax book. The following options are available:
  - “Invoice Type”. This means that only the tax transactions of the selected invoice types will be updated with tax number.
  - “Tax Code”. This means that only the selected tax code will be updated with tax number.
  - “Invoice Series”. This means that only the tax transactions of the selected invoice series will be updated with tax number.
- **Book Base Value** – The following available options are:
  - “All”. This means that all values for tax codes or invoice types will be updated with tax number.
  - “Restricted”. This means that only defined values for either tax codes or invoice types will be updated with tax number.



Accounting Rules > Tax > Tax Books Company IT1

### Tax Books

✓	:	Tax Book ID	Tax Book Description	Tax Direction	Tax Book Base	Tax Book Base Values	Tax Series ID
<input type="checkbox"/>	:	CS	Cash Sales	Disbursed	Invoice Type	Restricted	SAL
<input type="checkbox"/>	:	PURCH	Purchase	Received	Invoice Series	Restricted	PUR
<input type="checkbox"/>	:	SALES	Sales	Disbursed	Tax Code	Restricted	SAL

#### Note:

- It is recommended to use “Invoice Series” as the book base for tax books connected to invoices and “Tax Code” as the book base for payments.
- It is recommended to use different set of tax codes for Payments and different set of tax codes for Invoices.
- The same tax code can be used in invoices as well as in payments.
- Using the same tax code in Payments and Invoices could create conflict in tax reports. Therefore, use separate tax codes payment and invoice transactions. See the example below:

Tax Book	Book Base	Tax Code Per Book	Invoice Series	Per Book
Payment	Tax Code	T1;T2		
Sales	Invoice Series		II;CI;CD	
Purchase	Invoice Series		SI;SX	

#### 11.5.1 TAX BOOK BASE

When “Tax Code” is selected as book base, you must define the tax codes that should be included for this tax book.

Select the tax book with *Tax Book Base* “Tax Code” and click on the command *Tax Code Per Tax Book* to enter the restricted tax codes.

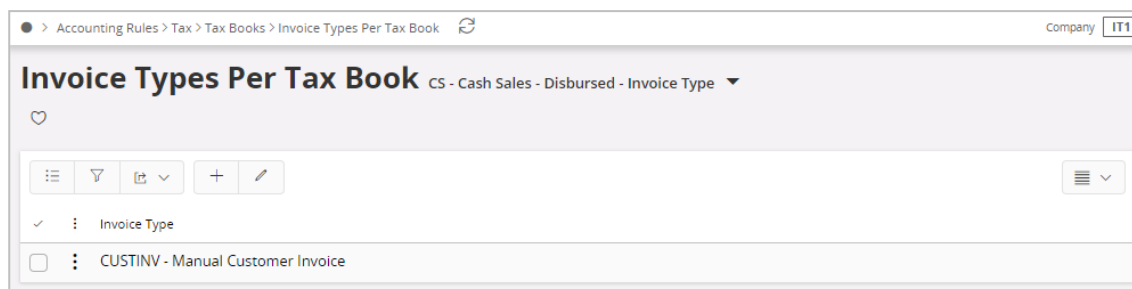
Accounting Rules > Tax > Tax Books > Tax Code Per Tax Book Company IT1

### Tax Code Per Tax Book SALES - Sales

✓	:	Tax Code
<input type="checkbox"/>	:	1 - Tax with no reduction 25%
<input type="checkbox"/>	:	2 - Tax with reduction 1, 12%
<input type="checkbox"/>	:	3 - Tax with reduction 2, 6%

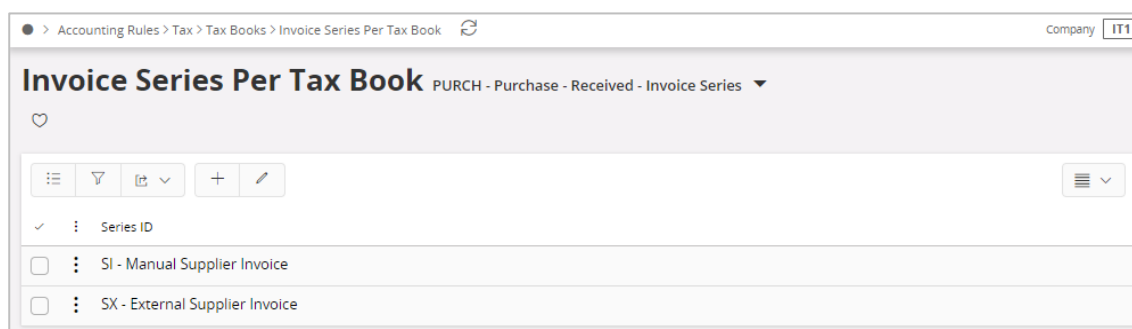
For “Invoice Type” selected as book base, you must define the invoice types that should be included for this tax book.

Select the tax book with *Tax Book Base* “Invoice Types” and click on the command *Invoice Types Per Tax Book* to enter the restricted Invoice Types.



For “Invoice Series” selected as book base, you must define the invoice series that should be included for this tax book.

Select the tax book with *Tax Book Base* “Invoice Series” and click on the command *Invoice Series Per Tax Book* to enter the restricted Invoice Series.



### 11.5.2 TAX SERIES ID AND TAX SERIES NUMBER

Create a new **Tax Series ID** in the **Tax Series** page for each tax book and add a **Tax Series Number** for each id. (Applications standard process)

### 11.5.3 CONNECT TAX BOOK TO CUSTOMER AND SUPPLIER

After the tax books are defined, connect them respectively to the customer and supplier. For the **Tax Book Ref** field on the *Customer/Address/Delivery Tax Information* tab. List of values provides all the tax books with the Disbursed set for **Tax Direction**.

Application Base Setup > Enterprise > Customer > Customer > Address

## Address

ABC001 - Something else

Address ID: LOC001

Customer's Own Address ID

Customer Name

End Customer

End Customer

Address Identity

GENERAL ADDRESS INFORMATION | **DELIVERY TAX INFORMATION** | DOCUMENT TAX INFORMATION | SALES ADDRESS INFORMATION

Company: IT1 - IT1

IPD Tax Information

Tax Withholding: Blocked

Tax Rounding Method: Round to the Nearest

Tax Rounding Level: Specified on company

Supply Country: ITALY

Tax Liability: TAX

Tax Book Ref: SALES - Sales

Tax Calculation Structure

Taxes

For the **Tax Book Ref** field on the *Supplier/Invoice/Tax Information* tab, List of values provides all the tax books with the Received set for **Tax Direction**.

Application Base Setup > Enterprise > Supplier > Supplier > Invoice

## Invoice

ABS001 - All About Green

Company: IT1 - IT1

Notes

Default Cost Code String

GENERAL | PROPERTIES | **TAX INFORMATION** | PO MATCHING | MESSAGE DEFAULTS

Tax Liability: TAX

Tax Withholding/Reporting: Blocked

Tax Book Ref: PURCH - Purchase

Tax Code

Tax Free Tax Code

Delivery Type

Print Tax Code Text

Attachments

## 11.6 Process Customer Invoice With Tax Number

Create a customer invoice, read more in IFS Cloud Documentation. When a customer invoice is printed (customer order invoices and instant invoices), the tax book information is fetched and stored on the invoice. Tax book ID, tax series ID and tax series number are updated to the tax transaction when updating the voucher to general ledger. This information is available in the **Tax Transaction** page and when creating Italian tax reports. Use the table view settings to enable the tax books columns.

Financials > Tax Ledger > Tax Transactions

### Tax Transactions

Calculate Income Amount

✓	:	Trans Code	Account	Tax Trans ID	Identity	Party Type	Tax ID Number	Series ID	Invoice No	Invoice Type	Tax Code	Tax Book Id	Tax Series ID	Tax Series Number	Reference Ser
<input type="checkbox"/>	:	IP4	2611	200592	SE ABC001 - So...	Customer	ABCTAX001	CD	970000006	CUSTORDDEB	1	CASH SALES	A1	100007	
<input type="checkbox"/>	:	IP4	2611	200709	SE ABC001 - So...	Customer	ABCTAX001	CD	970000007	CUSTORDDEB	1	CASH SALES	A1	100008	
<input type="checkbox"/>	:	IP4	2621	200710	SE ABC001 - So...	Customer	ABCTAX001	CD	970000007	CUSTORDDEB	2	CASH SALES	A1	100009	

### Note:

If the invoice lines contain tax codes that are attached to different tax books, an error message will be prompted when the invoice is printed. In case of the split payment invoices, there will be one tax book for VAT postings and another one for withholding tax postings (as withholding tax is used to reverse VAT in split payment). The general rule is that only one combination of tax book ID, tax series ID and tax series number per tax direction is allowed for the invoice.

## 11.7 Process supplier invoice with Tax numbering

Create a supplier invoice, read more in IFS Cloud Documentation. When the supplier invoice is posted, the tax book information is fetched and Tax Book ID, Tax Series ID and Tax Series Number are updated on the supplier invoice line.

Financials > Supplier Invoice > Manual Supplier Invoice

### Manual Supplier Invoice

SI - 2001021539 1 of 1

[New Manual Supplier Invoice](#)
[More Information](#)
[Pre Posting](#)
[Installment Plan And Discounts](#)
[Post Invoice](#)
[View Vouchers](#)
[Purchasing](#)
[Copy and Cancel](#)
[Use Invoice](#)

PO Reference	Receipt Reference	Sub Contract Reference	Invoice Advice Reference	Project ID	Supplier
Invoice Type SUPPINV	Series ID SI	Invoice No 2001021539	Currency EUR	Currency Rate 1	AA ABS001 - All About Green
Pay Term Base Date 2020-01-02	Payment Terms 10 - 10 Days Net	Due Date 2020-01-12	Plan Pay Date 2020-01-12	Payment Reference	Invoice Date 2020-01-02
Authorizer ID *	Notes No	Advance Invoice No	Period Allocation No	Pre-posting No	Voucher Type Reference I
Gross Amount 100,00	Net Amount 80,00	Tax Amount 20,00	Received Attachments No	On Hold Installment No	

Line Information				
Gross Amount	Net Amount	Tax Amount	Non-deductible Tax Amount	Cost Amount
100,00	80,00	20,00	0,00	80,00

Lines									
<a href="#">Match PO Receipts Per Line</a> <a href="#">Price Adjustment Purchase Per Line</a> <a href="#">Tax Lines</a>									
Line ID	Tax Book ID	Tax Series ID	Tax Series No	Delivery Type	Income Type Identity	Tax Calculation Structure	Multiple Tax Lines	Tax (%)	Gross Amount
1	URCHASE	A2	200015	001			No	25	100,00

Posting Information		
Balance	Balance in Accounting Currency	Voucher Text
-80,00	-80,00	All About Green

Tax book ID, tax series ID and tax series number are updated to the tax transaction when updating the voucher to general ledger. This information is available in the **Tax Transaction** page and when creating Italian tax reports.

#### Note:

When there is no reference to a tax book on the *Customer/Address/Delivery Tax Information/Supply Country* or *Supplier/Invoice/Tax Information* tabs, an error message will be displayed.

If there is a conflict between tax books, i.e. the tax code as a book base is included in one tax book and the invoice type or invoice series as a book base is included in another which is connected to the customer, then the system reaches for the tax book for which the tax code is selected as a book base regardless the connection between the customer and the tax book. (The tax book connected with the customer may not be the same as the tax book with the tax code as a book base).

If no tax series id or tax series number is defined for a tax book, and these fields are left blank and an error message will be displayed.

If the invoice lines contain tax codes that are attached to different tax books, an error message will be prompted when the invoice is posted. The general rule is that only one combination of tax book ID, tax series ID and tax series number per tax direction is allowed for the invoice.

## 11.8 Payment Voucher

Create a payment transaction including a tax code, read more in IFS Cloud Documentation. When a payment voucher is updated to general ledger, tax book ID, tax series ID and tax series number are updated to the tax transaction. This information is available when creating Italian tax reports.

## 11.9 Manual Voucher

Create a manual voucher including a tax code, read more in IFS Cloud Documentation. When the manual voucher is updated to general ledger, tax book ID, tax series ID and tax series number are updated to the tax transaction. This information is available when creating Italian tax reports.

## 11.10 Supplier Invoice Enclosure

Tax series id and tax series number for both the disbursed and received tax direction is included in the **Invoice Enclosure – EU Taxes** report. See the IFS Cloud Documentation for how to print the report.

The values are presented in the RDF-file and it looks like this:

```
<TAX_PERCENTAGE>25</TAX_PERCENTAGE>
<DELIVERY_TYPE>IT-MS</DELIVERY_TYPE>
<TAX_CODE>E1</TAX_CODE>
<CALC_TAX_CURR_AMOUNT>6.25</CALC_TAX_CURR_AMOUNT>
<NET_CURR_AMOUNT>25</NET_CURR_AMOUNT>
<NET_CURR_CODE>EUR</NET_CURR_CODE>
<VAT_DESCRIPTION>EU Tax with no reduction, goods, 25%</VAT_DESCRIPTION>
<PRICE xsi:nil="1"/>
<PRICE_IN_ACC_CURR xsi:nil="1"/>
<PRICE_UOM xsi:nil="1"/>
<QUANTITY xsi:nil="1"/>
<DESCRIPTION xsi:nil="1"/>
<OBJECT xsi:nil="1"/>
<POSITION>1</POSITION>
<TEXT xsi:nil="1"/>
<GROSS_CURR_AMOUNT>31.25</GROSS_CURR_AMOUNT>
<GROSS_DOM_AMOUNT xsi:nil="1"/>
</DETAIL>
</DETAILS>
- <TAXES>
  - <TAX>
    <TAX_CODE>E1</TAX_CODE>
    <NET_AMOUNT>25</NET_AMOUNT>
    <TAX_AMOUNT>6.25</TAX_AMOUNT>
    <GROSS_AMOUNT>31.25</GROSS_AMOUNT>
    <NET_DOM_AMOUNT>25</NET_DOM_AMOUNT>
    <TAX_DOM_AMOUNT>6.25</TAX_DOM_AMOUNT>
    <GROSS_DOM_AMOUNT>31.25</GROSS_DOM_AMOUNT>
  </TAX>
</TAXES>
- <TAX_SERIES_ID_AND_NOS>
  - <TAX_SERIES_ID_AND_NO>
    <TAX_SERIES_LABEL>RECEIVED</TAX_SERIES_LABEL>
    <TAX_SERIES_ID>PUR</TAX_SERIES_ID>
    <TAX_SERIES_NO>4</TAX_SERIES_NO>
  </TAX_SERIES_ID_AND_NO>
  - <TAX_SERIES_ID_AND_NO>
    <TAX_SERIES_LABEL>DISBURSED</TAX_SERIES_LABEL>
    <TAX_SERIES_ID>SALE</TAX_SERIES_ID>
    <TAX_SERIES_NO>7</TAX_SERIES_NO>
  </TAX_SERIES_ID_AND_NO>
</TAX_SERIES_ID_AND_NOS>
- <TOTAL>
  <NET_AMOUNT>25</NET_AMOUNT>
  <TAX_AMOUNT>6.25</TAX_AMOUNT>
  <GROSS_AMOUNT>31.25</GROSS_AMOUNT>
```

## 11.11 Delimitations

Enhanced Tax Book Handling Using Invoice Types and Series is not designed to work with Tax Books Structures.

## 12 Italian Tax Reports

### 12.1 Purchase Tax Book , Sales Tax Book , Corrispettivi & Tax Summarized Report

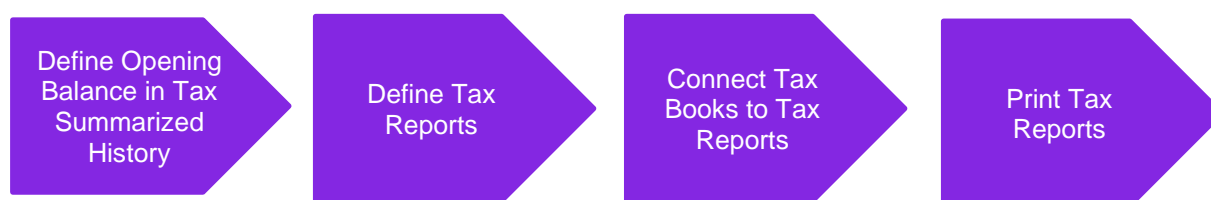
#### 12.1.1 OVERVIEW LEGAL REQUIREMENT

Italian companies are obliged to provide a number of VAT reports to the tax authorities. There are several different VAT reports that must be printed and supplied by the company, for example:

- Purchase Tax Book: To monthly report VAT transactions related to purchases
- Sales Tax Book: To monthly report VAT transactions related to sales.
- Corrispettivi (Cash Book Register): To monthly report VAT transactions not related to sales/customer invoices, e.g. sales to employees or for the companies that work on the retail.
- Tax Summarized Report: To monthly report a summary of data from several tax books.

The Italian tax authorities requires tax transactions that are included in the reports to be numbered with a tax series number series per invoice ID when reporting tax. This number must be progressive according to the tax liability date. Read more about this in the Tax Book Tax Numbering chapter.

#### 12.1.2 PROCESS OVERVIEW



#### 12.1.3 PREREQUISITES

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Enhanced Tax Books Handling Using Invoice Type and Series” and “Italian Tax Reports” localization parameters must be enabled.

Tax books, tax series and tax number series must be defined as described in chapter “Enhanced Tax Books Handling Using Invoice Type and Series”.

#### 12.1.4 DEFINE TAX REPORT BASIC DATA

In order to create Italian Tax Reports, following basic data is required.

1. Define opening balance in **Tax Summarized History** page.
2. Define *Tax Reports*
3. Connect Tax Books to Tax Reports

##### 12.1.4.1 Define Opening Balance In Tax Summarized History

The page **Tax Summarized History** contains, per calendar period, summarized tax information and this information is used by the “*Quarterly Tax Liquidation Report*”. Enter the initial open balances manually before printing the report for the first time. If needed for the “Quarterly Tax Liquidation” report, opening balances for the last quarter should be added.

Financials > Financial e-Reporting > Tax History > Tax Summarized History

Company: Italian Company

### Tax Summarized History

	From Calendar Year	From Calendar Period	To Calendar Year	To Calendar Period	Total Net Amount Sales	Total Tax Amount Sales	Total Net Amount Purchase	Total Tax Amount Purchase	Total Purchase Tax Amount Deductible	Total Intra EEC Sales	Total Intra EEC Purchase	Total Tax Amount in Acc. Curr.	Original Total Tax Amount in Acc. Curr.	Tax Credit from Previous Year	Tax from Sales of Cars bought in EU	Additional Amount of Tax Received	Prepayment Amount
<input type="checkbox"/>	2021	1	2021	1	-1,000.00	-250.00	10,000.00	2,500.00	2,500.00	0.00	0.00	2,001.01	200,101.00				0.00
<input type="checkbox"/>	2021	2	2021	2	-1,000.00	-250.00	10,000.00	2,500.00	2,500.00	0.00	0.00	2,001.02	4,251.01				0.00
<input type="checkbox"/>	2021	3	2021	3	-1,000.00	-250.00	0.00	0.00	0.00	0.00	0.00	1,751.02					0.00

#### 12.1.4.2 Define Tax Reports

Four tax templates have been defined for the Italian tax reporting. The reports are created from the **Tax Reports** page and following tax templates are available:

- GIT001-Italy, Purchase Tax Book
- GIT002-Italy, Sales Tax Book
- GIT003-Italy, Corrispettivi Tax Book
- GIT004-Italy, Tax Summarized Report

Select the appropriate Tax Template for the Tax Reports.

Financials > Tax Ledger > Tax Report

Company: IT3CMP

### Tax Report

Report No: GIT001 - Purch TaxBook

Tax Template: **GIT001 - Italy, Purchase Tax Book**

Tax Group: Tax Direction: Received

Report Based on: Obsolete Tax Te...  
Tax Transac...: No

Output Method: External File Template  
Paper

Tax Report Layout ID: XML Layout ID  
TaxBookPurchRep.rdl

Additional Parameters:

Detail Level	Sort Order	Proposal Period/Date Range	Number of Peri...
Sub Gro...	Vouche...	Based on Single Period	1

Correction Type: Replacement Report

Reporting Currency: Reporting Currency Base: Accounting Currency: EUR

Currency Rate Type

Tax Reports can be defined based on accounting periods or based on dates

- If you want to define tax report based on single accounting period, select “Based on Single Period” in the **Proposal Period/Date Range** field.
- If you want to define tax report based on one or more accounting periods, select “Based on Periods” in the **Proposal Period/Date Range** field.
- If you want to define tax report based on dates, select “Based on Dates” in the **Proposal Period/Date Range** field.

#### 12.1.4.3 Connect Tax Books to Tax Reports

The Italian tax reporting is based on the Tax Books that have been defined for the company. Connect the relevant **Tax Books** to the tax report. E.g. connect all the sales tax books to the Italian Sales Tax Book Report.



Financials > Tax Ledger > Tax Report Company IT3CMP

### Tax Report

Report No: GIT001 - Purch TaxBook

Tax Template: GIT001 - Italy, Purchase Tax Book

Tax Group: Tax Direction: Received

Report Based on: Obsolete Tax Te...  
Tax Transac...: No

Additional Parameters

Detail Level	Sort Order	Proposal Period/Date Range	Number of Peri...
Sub Gro...	Vouche...	Based on Single Period	1
Correction Type	Repost Sequence Number	Document Series	
Replacement Report			

Output Method

Output Media: External File Template  
Paper

Tax Report Layout ID: XML Layout ID  
TaxBookPurchRep.rdl

Reporting Currency

Reporting Currency Base: Currency  
Accounting Currency: EUR  
Currency Rate Type

TAX CODES TAX BOOK TRANSACTION CODE DELIVERY TYPE COMPANY

Tax Book

PURCH - Purchase Tax Book

The Tax Summarized Report is required when there are more than one tax sales book or more than one tax purchase book. The purpose of this report is to summarize the data from several tax books.

In order to print the Tax Summarized Report all tax books used for Sale, Purchase and Corrispettivi Reports must be connected to Tax Summarized Report. See example below.

Financials > Tax Ledger > Tax Report Company IT3CMP

### Tax Report

Report No: GIT004 - Summarized TaxBook

Tax Template: GIT004 - Italy, Tax Summarized Report

Tax Group: Tax Direction: DisbursedReceived

Report Based on: Obsolete Tax Te...  
Tax Transac...: No

Additional Parameters

Detail Level	Sort Order	Proposal Period/Date Range	Number of Peri...
Template Fi...		Based on Single Period	1
Correction Type	Repost Sequence Number	Document Series	
Replacement Report			

Output Method

Output Media: External File Template  
Paper

Tax Report Layout ID: XML Layout ID  
TaxSummarizedHistor...

Reporting Currency

Reporting Currency Base: Currency  
Accounting Currency: EUR  
Currency Rate Type

TAX CODES TAX BOOK TRANSACTION CODE DELIVERY TYPE COMPANY

Tax Book

CS - Cash Sales

PURCH - Purchase Tax Book

SALES - Sales Tax Book

## 12.1.5 PRINT TAX REPORTS

Follow the standard process for printing tax reports to print the Italian tax reports. Refer to IFS Cloud Documentation for further details.



### 12.1.5.1 Sales, Purchase and Corrispettivi Reports

The Sales Tax Book report has the following layout.

TAX BOOK SALES							
Company DAN ITALY Dan Italy		Add1			Add2		
		From Date: 01/01/2018 Accounting Currency: EUR		To Date: 31/01/2018			
Tax Series No	Tax Reg Date	Doc No Tax ID No	Doc Date Identity	Type Of Doc Name	Currency Amount		Doc Total
	Tax Code	Tax Code Description			Net Amount	Tax Amount	
Tax Book:	SALE B	Sales Tax Book					
10000	1/23/18	II 9700001	1/23/18 10092	Instant Customer Invoice Dan Italy Customer			1,250.00
	1	Tax with no reduction 25%			1,000.00	250.00	
10001	1/24/18	CD 970000001	1/24/18 10092	Instant Customer Invoice Dan Italy Customer			125.00
	1	Tax with no reduction 25%			100.00	25.00	
					1,100.00	275.00	1,375.00
Tax Code	Tax Code Description				Net Amount	Tax Amount	Doc Total
1	Tax with no reduction 25%				1,100.00	275.00	1,375.00
					1,100.00	275.00	1,375.00

The Purchase Tax Book report has the following layout.

TAX BOOK PURCHASES								
Company DAN ITALY Dan Italy								
		From Date:	01/01/2018	To Date:	31/01/2018			
		Accounting Currency	EUR					
Tax Series No	Tax Reg Date	Doc No	Doc Date	Type Of Doc	Currency Amount			Doc Total
	Tax Code	Tax ID No	Identity	Name	Net Amount	Tax Amount	Not Deducted Amount	Deducted Amount
		Tax Code Description						
Tax Book:	PUR IN S	Pur IN Series						
20000	1/24/18	SI 1	1/24/18	Manual Supplier Invoice				1,000.00
	1		20003	Dan Supplier	800.00	200.00	0.00	200.00
					800.00	200.00	0.00	200.00
					800.00	200.00	0.00	200.00
Tax Code	Tax Code Description				Net Amount	Tax Amount	Not Deducted Amount	Deducted Amount
1	Tax with no reduction 25%				800.00	200.00	0.00	200.00
					800.00	200.00	0.00	200.00
					800.00	200.00	0.00	200.00

The Corrispettivi Tax Book report has the following layout.

TAX BOOK CASH REGISTER							
Company DAN ITALY Dan Italy				Add1		Add2	
From Date: Accounting Currency:				01/01/2018 EUR		To Date: 31/01/2018	
Tax Series No	Tax Reg Date	Doc No Tax ID No	Doc Date Identity	Type Of Doc Name	Currency Amount		Doc Total
	Tax Code	Tax Code Description			Net Amount	Tax Amount	
Tax Book:	CORR	Corrispettivi Tax Book					
30000	24/01/18	II 9700003	24/01/18	Instant Customer Invoice			1,250.00
	1	Tax with no reduction 25%	10034	Dan Czech Customer	1,000.00	250.00	
30001	25/01/18	CI TEST1	25/01/18	Instant Customer Invoice			1,000.00
	1	Tax with no reduction 25%	10034	Dan Czech Customer	800.00	200.00	
					1,800.00	450.00	2,250.00
Tax Code	Tax Code Description				Net Amount	Tax Amount	Doc Total
1	Tax with no reduction 25%				1,800.00	450.00	2,250.00
					1,800.00	450.00	2,250.00

#### 12.1.5.2 Tax Summarized Report

Enter values in the **Start Page No** and **Pre- Payments** fields. This Information is transferred to the fields **Tax Credit from Previous Year** in the **Tax Summarized History** page.

Financials > Tax Ledger > Automatic Tax Proposal

Company: IT3CMP

### Automatic Tax Proposal

[New Tax Proposal](#)
[View Tax Amounts](#)
[View Connected Proposals](#)
[Reprint Definitive Report](#)
[Print Proposal - Voucher Info](#)
[Print Proposal - Invoice Info](#)

(1)	Proposal ID	Description	Creation Date	Acknowledge Date	Tax Report Date	Status	Tax Report	Tax Template	Tax Office	Start Page No	Pie Payments
<input checked="" type="checkbox"/>	4	Tax Summarized	2020-02-21	2020-02-21	2020-02-21	Reported/Valid	GIT004 - Summarized TaxBook	GIT004 - Italy, Tax Summarized Report			75.00
<input type="checkbox"/>	3	Corrispettivi	2020-02-21	2020-02-21	2020-02-21	Reported/Valid	GIT003 - CS TaxBook	GIT003 - Italy, Corrispettivi			
<input type="checkbox"/>	2	Sales	2020-02-21	2020-02-21	2020-02-21	Reported/Valid	GIT002 - Sales TaxBook	GIT002 - Italy, Sales Tax Book			
<input type="checkbox"/>	1	Purch	2020-02-21	2020-02-21	2020-02-21	Reported/Valid	GIT001 - Purch TaxBook	GIT001 - Italy, Purchase Tax Book			

When the “Tax Summarized Report” is Definitive Printed and the status of the report is “Reported/Valid”, a new record for the period will be created in the **Tax Summarized History** page.

The Tax Summarized Report has the following layout.

TAX SUMMARIZED REPORT						
Company		MABEPL-IT				
		Italian company				
		Address 1				
		From Date: 4/1/21				
		To Date: 4/30/21				
Tax Book Id	Tax Book Description	From	To	Tax Series ID	Type Of Document	
TB	Sales	20210006	20210051		Instant Customer Invoice	
Tax Code	Tax Code Description				Net Amount	Tax Amount
WHT-INV-10	Tax Withholding Invoice				43,860.00	3,986.00
Total					43,860.00	3,986.00
22	Tax Code, 22%				-66,000.00	-14,520.00
Total					-66,000.00	-14,520.00
SPLIT	Tax Code				-10,100.00	-2,222.00
Total					-10,100.00	-2,222.00
WHT-SPLIT	Tax Code for Split Payment, Tax Withholding				6,000.00	1,320.00
Total					6,000.00	1,320.00
TOTAL FOR THE PERIOD					-26,240.00	-11,436.00

## 12.1.6 SETUP FOR SCENARIO WITH ACCOUNTING PERIODS DIFFERENT THAN CALENDAR PERIODS

In Italy, VAT reporting always relates to calendar periods. In case accounting periods are shifted compared to calendar periods (for example: April 2020 is the first accounting period, May 2020 is the second accounting period etc.) the following needs to be considered

- Tax proposals for template GIT004 should be prepared according to standard functionality, that is, they can either be defined with respect to periods and run per accounting period or they can be defined per selected dates (first and last day of the month). Example: Proposal for tax/accounting period 2020 - 01 is used to create a report for April 2020.
- When tax proposal is printed as definitive, a new entry in the **Tax Summarized History** page is created for calendar period. Example: When the proposal for tax/accounting period 2020 - 01 is printed as definitive, the **Tax Summarized History** page is updated with data for calendar period 2020 - 04 (April 2020).

## 12.1.7 DELIMITATIONS

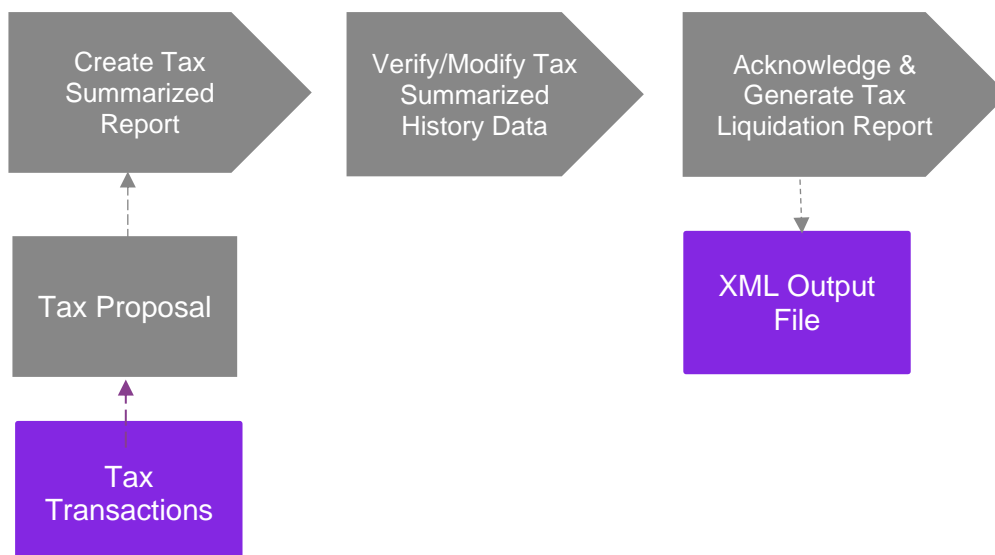
- This functionality is not applied to Tax Books Structures.
- This functionality is only supported when accounting periods are the same as calendar periods or accounting periods are shifted, that is, one accounting period corresponds to exactly one calendar periods. Functionality is not supported in other scenarios, in particular, when accounting periods are defined as 4 and 5 weeks periods.

## 12.2 Quarterly Tax Liquidation

### 12.2.1 OVERVIEW LEGAL REQUIREMENT

Starting from January 2017, Italian companies are obliged to report VAT information on a quarterly basis to the tax authorities in .xml format. The report is called VAT Quarterly Liquidation.

### 12.2.2 PROCESS OVERVIEW



### 12.2.3 PREREQUISITES

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter and the 'Italian Tax Reports' parameter must be enabled.

To prepare required data, manually enter a data for the previous months of the current period/periods in the **Tax Summarized History** page to create an opening balance for the quarterly VAT Liquidation report (or automatically by printing the definitive tax summarized report with existing data). Read more on tax summarized report in the "Italian Tax Reports" chapter.

Example: if you start to generate quarterly tax liquidation report for the first time in the year and for transactions done in 6 period (second quarter), enter manually records for 4 and 5 periods belonging to the second quarter or even earlier data, since you can enter more than one record.

### 12.2.4 VERIFY TAX SUMMARIZED HISTORY DATA

The Quarterly Tax Liquidation Report is based on the summarized information in the **Tax Summarized History** page. It is therefore required to run the Italian Tax Reports for the periods to ensure that the **Tax Summarized History** page is updated.

In the **Tax Summarized History** page check the records for the quarter you want to report and add, if needed, values to editable fields:

- Tax Credit from Previous Year
- VAT from Sales of Cards bought in EU
- Additional Amount of Tax Received.

Financials > Financial e-Reporting > Tax History > Tax Summarized History

Company: Italian Company

### Tax Summarized History

	From Calendar Year	From Calendar Period	To Calendar Year	To Calendar Period	Total Net Amount Sales	Total Tax Amount Sales	Total Net Amount Purchase	Total Tax Amount Purchase	Total Purchase Tax Amount Deductible	Total Intra EEC Sales	Total Intra EEC Purchase	Total Tax Amount in Acc. Curr.	Original Total Tax Amount in Acc. Curr.	Tax Credit from Previous Year	Tax from Sales of Cars bought in EU	Additional Amount of Tax Received	Prepayment Amount
<input type="checkbox"/>	2021	1	2021	1	-1,000.00	-250.00	10,000.00	2,500.00	2,500.00	0.00	0.00	2,001.01	200,101.00				0.00
<input type="checkbox"/>	2021	2	2021	2	-1,000.00	-250.00	10,000.00	2,500.00	2,500.00	0.00	0.00	2,001.02	4,251.01				0.00
<input type="checkbox"/>	2021	3	2021	3	-1,000.00	-250.00	0.00	0.00	0.00	0.00	0.00	1,751.02					0.00

When the **Tax Summarized History** page is validated and updated, you can continue and generate the quarterly tax liquidation report.

### 12.2.5 GENERATE NEW QUARTERLY TAX LIQUIDATION - XML FILE

Open the **New Quarterly Tax Liquidation** page in the navigator and select the periods that you want to report from in the drop-down lists.

Financials > Financial e-Reporting > Tax History > New Quarterly Tax Liquidation

## New Quarterly Tax Liquidation

From Calendar Period  
2021-01

To Calendar Period

2021-01  
2021-02  
2021-03  
2021-04  
2021-05  
2021-06  
2021-07  
2021-08  
2021-09

Click **OK** to generate the report. For each calendar period selected in the range, a separate section with all respective data for each period will be created in XML. You can create XML report for unlimited times for the same periods. XML file will be saved on the server catalog defined by a system administrator.

This is the example of the Quarterly VAT Liquidation report.

```

1 <iv:Fornitura xmlns:iv="urn:www.agenziaentrate.gov.it:specificheTecniche:sco:ivp"
2 "urn:ifsworld-com:schemas:tax_xml_handler_send_tax_xml_file_request">CRLE
3 <iv:Intestazione>CRLE
4 <iv:CodiceFornitura>IVP17</iv:CodiceFornitura>CRLE
5 <iv:CodiceFiscaleDichiarante>13188440153</iv:CodiceFiscaleDichiarante>CRLE
6 <iv:CodiceCarica>1</iv:CodiceCarica>CRLE
7 </iv:Intestazione>CRLE
8 <iv:Comunicazione identificativo="00001">CRLE
9 <iv:Frontespizio>CRLE
10 <iv:CodiceFiscale>1388440153</iv:CodiceFiscale>CRLE
11 <iv>AnnoImposta>2017</iv>AnnoImposta>CRLE
12 <iv:PartitaIVA>TRTRO100R00C9011</iv:PartitaIVA>CRLE
13 <iv:CFDichiarante>13188440153</iv:CFDichiarante>CRLE
14 <iv:CodiceCaricaDichiarante>1</iv:CodiceCaricaDichiarante>CRLE
15 <iv:FirmaDichiarazione>1</iv:FirmaDichiarazione>CRLE
16 <iv:CFIntermediario>11188440145</iv:CFIntermediario>CRLE
17 <iv:ImpegnoPresentazione>1</iv:ImpegnoPresentazione>CRLE
18 <iv>DataImpegno>31052017</iv>DataImpegno>CRLE
19 <iv:FirmaIntermediario>1</iv:FirmaIntermediario>CRLE
20 <iv:IdentificativoProdSoftware>31788440135</iv:IdentificativoProdSoftware>CRLE
21 </iv:Frontespizio>CRLE
22 <iv:DatiContabili>CRLE
23 <iv:Modulo>CRLE
24 <iv:Mese>4</iv:Mese>CRLE
25 <iv:TotaleOperazioniAttive>100,00</iv:TotaleOperazioniAttive>CRLE
26 <iv:TotaleOperazioniPassive>150,00</iv:TotaleOperazioniPassive>CRLE
27 <iv:IvaEsigibile>23,00</iv:IvaEsigibile>CRLE
28 <iv:IvaDetratta>27,00</iv:IvaDetratta>CRLE
29 <iv:IvaCredito>4,00</iv:IvaCredito>CRLE
30 <iv:CreditoAnnoPrecedente>50,00</iv:CreditoAnnoPrecedente>CRLE

```

Note that in Italy it's a legal obligation to present reports in Italian language, so names of the XML report tags are in Italian.

## 12.2.6 DELIMITATIONS

System does not validate a number of periods included in a single Quarterly VAT Liquidation report.

To meet the legal requirements, a data entered should reflect one quarter, which means three months. You select the respective period threshold manually when ordering a report.

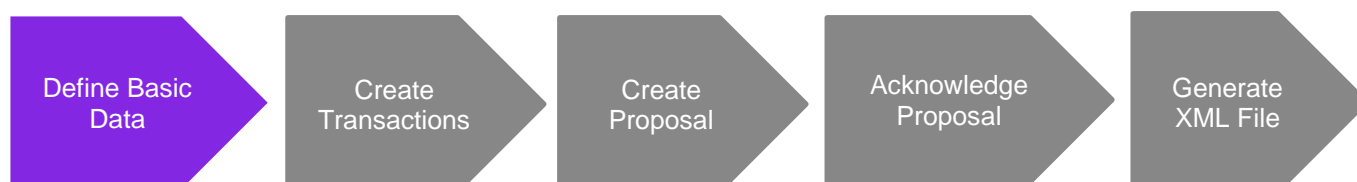
## 12.3 Spesometro Declaration

### 12.3.1 OVERVIEW LEGAL REQUIREMENTS

The Italian government introduced a legal requirement from Article. 4, paragraph 1 of Decree Law n. 193/2016 on the 27th of March 2017 n. 58793 for the communication of the invoices issues and received which amends ang Article. 21 of D.L. n. 78/2010 and substitutes the Annual Declaration of Spesometro.

Starting from 01.01.2019 the Spesometro report should only include foreign supplier invoices and the customer invoices which were not sent to SDI exchange system in electronic format. The report should be reported monthly and not quarterly.

### 12.3.2 PROCESS OVERVIEW



### 12.3.3 PREREQUISITES

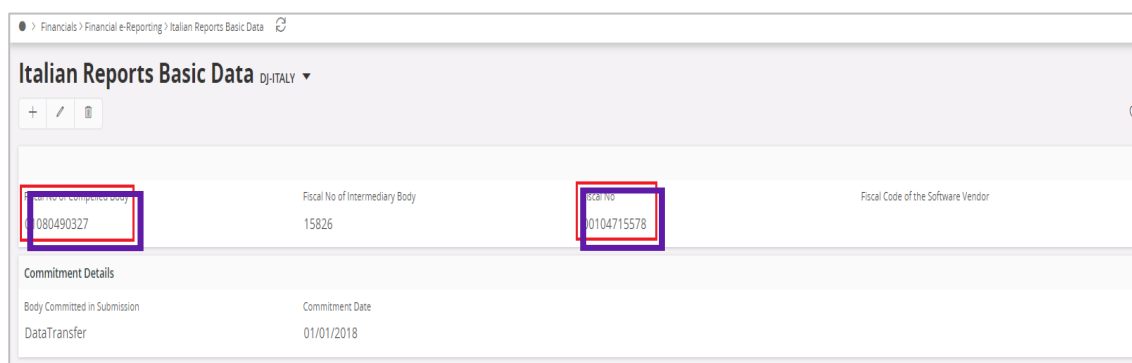
The company must be set-up to use Italian localization, see the [Company Set up](#) chapter and the 'Italian VAT Reports' parameter must be enabled.

- In **Tax Ledger Parameters** page, the **Delete Tax Transactions with status False** toggle should not be enabled.

### 12.3.4 BASIC DATA

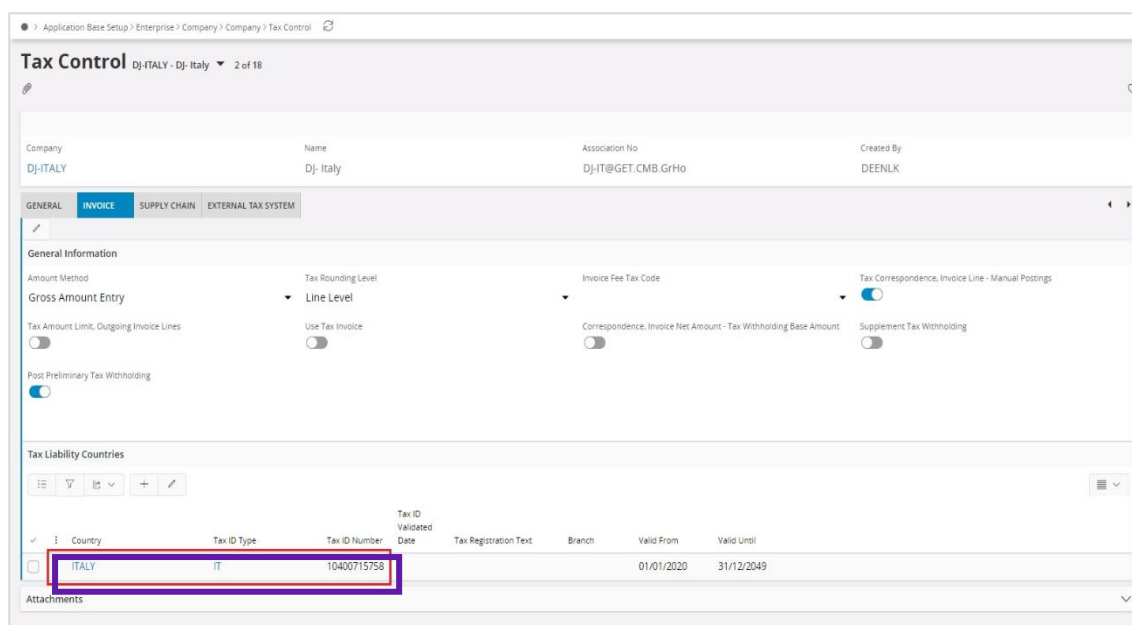
#### 12.3.4.1 Define Fiscal Number For Company

Go to *Financials/Financial e-Reporting/Italian Reports Basic Data* and define the company fiscal number and fiscal number of compelled body.



#### 12.3.4.2 Define Company Tax ID Number

Go to the *Company/Tax Control/Invoice* tab and define the company tax ID number.



#### 12.3.4.3 Define Customer Fiscal Number

Go to the *Customer/Address/Delivery Tax Information* tab and define the customer fiscal number.



Application Base Setup > Enterprise > Customer > Customer > Address

### Address IT CUS-1 - Italian Customer-1 1 of 2

Customer: IT CUS-1 Name: Italian Customer-1 Association No: 112233IT

Address ID: 01

Customer's Own Address ID: Customer Name: End Customer: End Customer: Address Identity:

GENERAL ADDRESS INFORMATION DELIVERY TAX INFORMATION DOCUMENT TAX INFORMATION SALES ADDRESS INFORMATION

Company: DJ-ITALY - DJ-Italy

IPD Tax Information

Tax Withholding: Blocked Tax Rounding Method: Round to the Nearest Tax Rounding Level: Specified on company

Exclude from Spesometro Declaration: ☐

Supply Country: ITALY

#### 12.3.4.4 Define Customer Tax ID Number

Go to the *Customer/Address/Document Tax Information* tab and define the customer tax ID number.

Application Base Setup > Enterprise > Customer > Customer > Address

### Address IT CUS-1 - Italian Customer-1 1 of 2

Customer: IT CUS-1 Name: Italian Customer-1 Association No: 112233IT

Address ID: 01

Customer's Own Address ID: Customer Name: End Customer: End Customer: Address Identity:

GENERAL ADDRESS INFORMATION DELIVERY TAX INFORMATION DOCUMENT TAX INFORMATION SALES ADDRESS INFORMATION

Tax ID Type: IT Tax ID Number: IT-CUS-232388973

Attachments

#### 12.3.4.5 Define Supplier Fiscal Number

Go to the *Supplier/Invoice/Tax Information* tab and define supplier fiscal number.

Application Base Setup > Enterprise > Supplier > Supplier > Invoice

### Invoice IT SUP-2 - Italian Supplier Local 1 of 2

Supplier: IT SUP-2 Name: Italian Supplier Local Association No:

Company: DJ-ITALY - DJ- Italy

+ Notes Default Cost Code String

GENERAL PROPERTIES TAX INFORMATION PO MATCHING MESSAGE DEFAULTS

Tax Liability: TAX Tax Withholding/Reporting: Blocked Tax Book Ref: Tax Code:

Tax Free Tax Code: Delivery Type: Print Tax Code Text: **Fiscal No: IT-SUP-123456778**

Exclude from Spesometro Declaration: ☐

Attachments

#### 12.3.4.6 Define Supplier Tax ID Number

Go to the *Supplier/Address/Document Tax Information* and define tax ID number for supplier.

Application Base Setup > Enterprise > Supplier > Supplier > Address

### Address IT SUP-2 - Italian Supplier Local 1 of 2

Supplier: IT SUP-2 Name: Italian Supplier Local Association No:

Address ID: 01

+ Supplier's Own Address ID Supplier Name Supplier Branch

GENERAL ADDRESS INFORMATION DELIVERY TAX INFORMATION DOCUMENT TAX INFORMATION PURCHASE ADDRESS INFORMATION

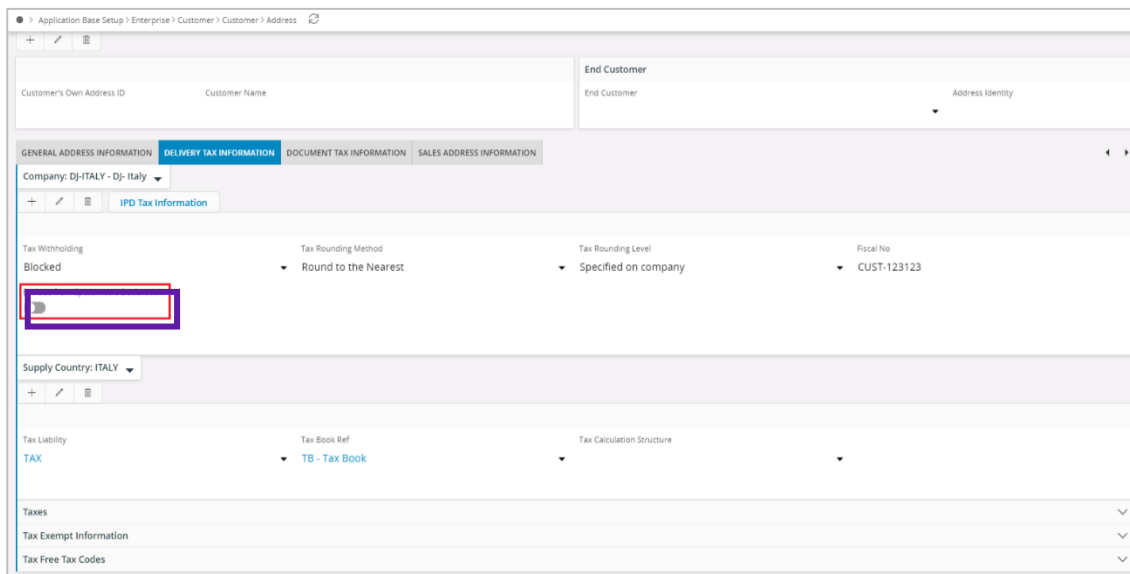
Company Tax ID Type Tax ID Number Tax ID Validated Date

☒ DJ-ITALY IT **T100**

Attachments

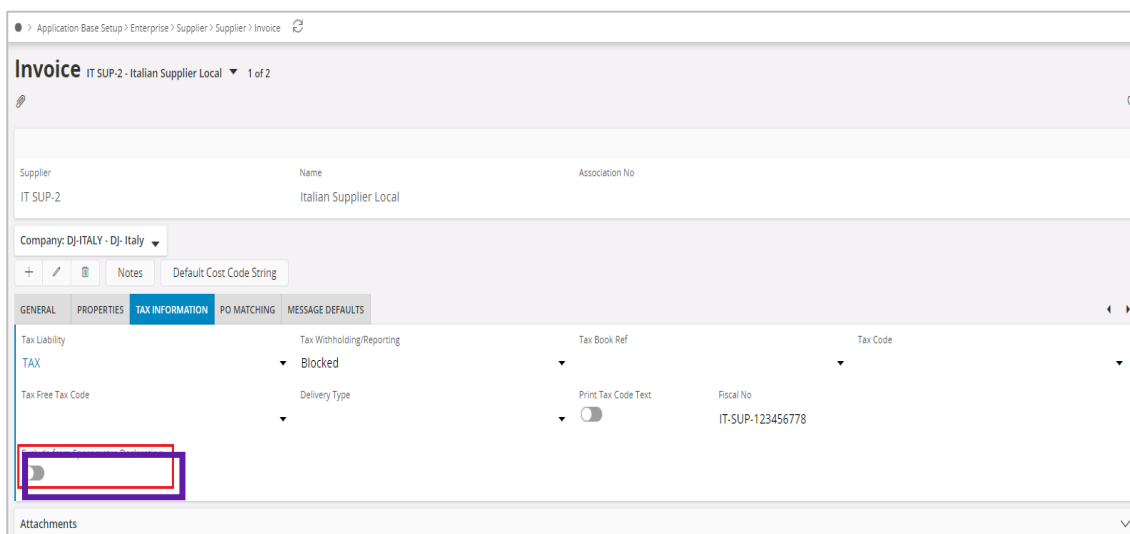
#### 12.3.4.7 Exclude Customers from Spesometro Declaration

On the *Customer/Address/Delivery Tax Information* tab, a new, **Exclude from Spesometro Declaration** check box is added. Once this is selected, transactions created for this customer are excluded from the Spesometro Declaration.



#### 12.3.4.8 Exclude Suppliers from Spesometro Declaration

On the *Supplier/Invoice/Tax Information* tab the **Exclude from Spesometro Declaration** toggle is added. Once this is toggled to the ON position, transactions created for this supplier are excluded from the Spesometro Declaration. As per the directives issued by the Italian tax authorities, invoices for fuel and electronic invoices should not be included to the Spesometro Declaration. This check box is used to for suppliers from which we receive such invoices.



#### 12.3.4.9 Settings on tax code

Go to **Tax Codes** page, select the tax code and click on the command button **Tax Texts per Tax Code**.

In the **Tax Texts per Tax Code** page, a new **Exclude from Spesometro Declaration** toggle is added.

Once this is toggle is turned ON, transactions which has used this tax code are excluded from the Spesometro Declaration.

In the **Tax Texts per Tax Code** page, a new **Nature of Operation** column is added.

Accounting Rules > Tax > Tax Codes > Tax Texts per Tax Code

### Tax Texts per Tax Code

✓	:	Tax Code	Tax Code Text	Valid From	Valid To	Nature of Operation	Exclude From Spesometro Declaration
<input type="checkbox"/>	:	0 - Tax 0%		01/01/2018	31/12/2049	N4 Exempt	<input checked="" type="checkbox"/> Yes

Use dropdown list and select the suitable nature operation for the tax code. This is the full list of the tax transactions types provided by the Italian tax authorities:

Accounting Rules > Tax > Tax Codes > Tax Texts per Tax Code

### Tax Texts per Tax Code

Cancel Edit

Tax Code	Tax Code Text	Valid From	Valid To	Nature of Operation	Exclude From Spesometro Declaration
0 - Tax 0%		01/01/2018	31/12/2049	N4 Exempt	<input checked="" type="checkbox"/>

Nature of Operation

- N4 Exempt
- N1 Excluded According to Art 15
- N2 Not Subjected to Vat
- N3 Not Taxable
- N4 Exempt
- N5 Vat Not Printed on Invoice
- N6 Reverse Charge
- N7 Vat UE

#### 12.3.4.10 VAT Recoverability

In Italy SPLIT payment of tax is a mechanism used by public customers and for some specific category of private customers. When a customer invoice is printed with, for example a net amount 1,000 at normal tax rate of 22% and VAT amounting to 220; then total amount is not paid by the customer to the company as in ordinary cases (paying the gross amount of 1,220), but the tax amount is paid directly to the tax authorities instead of the company.

Following needs to be setup to facilitate SPLIT payment of tax via Spesometro Declaration:

- Go to the **Tax Codes** page, select the respective tax code and select the command button **Tax Texts per Tax Code**. Enter "SPLIT" in the **Tax Code Text** field.

Accounting Rules > Tax > Tax Codes > Tax Texts per Tax Code

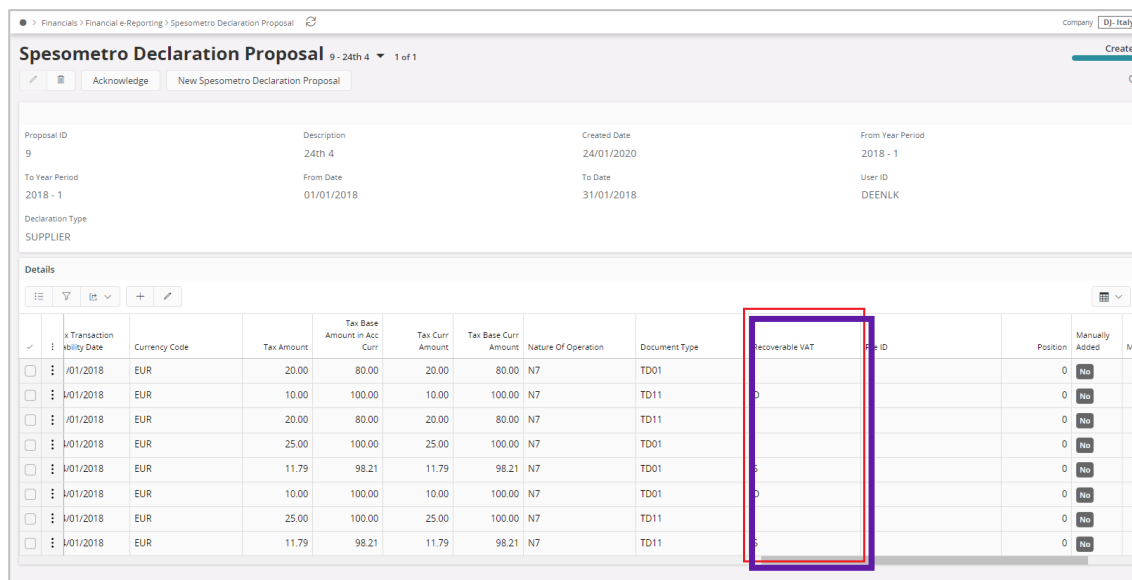
### Tax Texts per Tax Code

✓	:	Tax Code	Tax Code Text	Valid From	Valid To	Nature of Operation	Exclude From Spesometro Declaration
<input type="checkbox"/>	:	2 - Tax with reduction	SPLIT	01/01/2018	31/12/2049		<input type="checkbox"/> No

- Go to Details section in the **Spesometro Declaration** page accessible under the **Spesometro Declaration** folder and observe the **Recoverable VAT** column:
  - Split tax invoices are marked with "S" in the **Recoverable VAT** column.

- For tax of payment type tax will be realized when the payment for the invoice is done. To reflect this, the tax transaction created with the invoice with tax type payment, will have the **Recoverable VAT** field set to “D”.

Once the invoice is paid, tax is realized and reflected in Spesometro with “I” type.



Transaction Date	Currency Code	Tax Amount	Tax Base Amount in App Curr	Tax Curr Amount	Tax Base Curr Amount	Nature Of Operation	Document Type	Recoverable VAT	File ID	Position	Manually Added	Mo
01/2018	EUR	20.00	80.00	20.00	80.00	N7	TD01			0	No	
01/2018	EUR	10.00	100.00	10.00	100.00	N7	TD11			0	No	
01/2018	EUR	20.00	80.00	20.00	80.00	N7	TD11			0	No	
01/2018	EUR	25.00	100.00	25.00	100.00	N7	TD01			0	No	
01/2018	EUR	11.79	98.21	11.79	98.21	N7	TD01			0	No	
01/2018	EUR	10.00	100.00	10.00	100.00	N7	TD01			0	No	
01/2018	EUR	25.00	100.00	25.00	100.00	N7	TD11			0	No	
01/2018	EUR	11.79	98.21	11.79	98.21	N7	TD11			0	No	

For all other VAT transactions, **Recoverable VAT** field is set as “I” since the tax is paid at time of posting the invoice.

#### 12.3.4.11 Document Type

As per the directives issue by the government, invoices issued and received must be categorized according the government's issued categorization. This categorization is referred as document type.

Document types are assigned to the invoices automatically when the Spesometro Declaration is created. These are predefined values and you cannot edit them once assigned to a given invoice. Following logic is used to assign the document type to invoice:

- All customer invoices should have document type “TD01” for invoices with positive values and “TD04” for invoices with negative values.
- For supplier invoice with positive amount, a document type is “TD01” if the Country of the document address of the supplier is Italy or not a EU member.
- For supplier invoice with positive amount, a document type is “TD10” if the Country of the document address of the supplier is EU member (Excluding Italy) and the **EU Operation** check box on the **Tax Codes** page is selected.
- For supplier invoice with positive amount, a document type is “TD11” if the Country of the document address of the Supplier is EU member (Excluding Italy) and in the **Tax Codes** page the **EU Operation** check box is NOT selected.
- For supplier invoices with negative amount the document type is always “TD04”.

Financials > Financial e-Reporting > Spesometro Declaration Proposal

Company: DJ-Italy

### Spesometro Declaration Proposal 6 - III

Created

Buttons: Acknowledge, New Spesometro Declaration Proposal

Proposal ID 6	Description III	Created Date 2020-01-21 00:00:00	From Year Period 2018 - 1
To Year Period 2018 - 1	From Date 01/01/2018	To Date 31/01/2018	User ID DEENLK
Declaration Type CUSTOMER			

#### Details

	Invoice No	Invoice Date	Tax Transaction Liability Date	Currency Code	Tax Amount	Tax Base Amount in Acc. Curr.	Tax Curr. Amount	Tax Base Curr. Amount	Nature Of Operation	Document Type	Recoverable VAT	File ID
<input type="checkbox"/>	9700003	14/01/2018	14/01/2018	EUR	-750.00	-3000.00	-750.00	-3000.00	N7	TD01		
<input type="checkbox"/>	9700002	14/01/2018	14/01/2018	EUR	-500.00	-2000.00	-500.00	-2000.00	N7	TD01		
<input type="checkbox"/>	9700001	14/01/2018	14/01/2018	EUR	-250.00	-1000.00	-250.00	-1000.00	N7	TD01		

Document type is visible in the **Spesometro Declaration Details** page and in the XML file created to be sent to the tax authorities.

```

</DatiRiepilogo>
</DatiFatturaBodyDTE>
<DatiFatturaBodyDTE>
<DatiGenerali>
<TipoDocumento>TD01</TipoDocumento>
<Data>2018-01-14</Data>
<Numero>II9700002</Numero>
</DatiGenerali>
<DatiRiepilogo>
<ImponibileImporto>2000.00</ImponibileImporto>
<DatiIVA>

```

#### 12.3.4.12 External File Template

A new external file template, SpesometroDeclaration, is added to create the required xml file.

Accounting Rules > External File > Basic Data > External File Template

### External File Template SpesometroDeclaration - Spesometro Declaration XML 1 of 1

Buttons: External File Separator

File Template SpesometroDeclaration	Description Spesometro Declaration XML	File Type SpesometroDeclaration - Spesometro Declaration XML	Valid Definition Yes
Active Definition Yes	System Defined Yes		

Line Type	Separator ID	Text Qualifier	Number/Date Columns
File Format Fixed	1 - Semicolon		Decimal Symbol - Denominator Date Format YYYY-MM-DD Date Nis Calendar

#### DETAILS

	Record Type ID	Column ID	Description	Data Type	Column No	Start Position	End Position	Detail Functions	Date Format	Denominator	Control Column	Destination Column	Hide Column	Column Sort	Max Length
<input type="checkbox"/>	A	PROGRESSIVE_NO	Progressive No (Pr...	STR...	1						No	C1	No		
<input type="checkbox"/>	A	FISCAL_CODE	Fiscal Code of the S...	STR...	2						No	C2	No		
<input type="checkbox"/>	A	ROLE	Role of the Subject...	NU...	3						No	N1	No		
<input type="checkbox"/>	A	FIELD_FOR_SYSTEM	Blank field (IdSiste...	STR...	4						No	C3	No		
<input type="checkbox"/>	A	TYPE	Transaction Type f...	STR...	5						No	C4	No		
<input type="checkbox"/>	B1	COM_ISO_COUNTRY	Isocountry of the co...	STR...	1						No	C1	No		

### 12.3.5 CREATE TRANSACTIONS

Use standard functionality to create customer invoices and supplier invoices. Update the vouchers to the General Ledger and update tax ledger. Read more in the [cloud documentation](#).

### 12.3.6 CREATE SPESOMETRO DECLARATION

Open the **Financials/Financial e-Reporting/Spesometro Declaration Proposal** page. Click on the command button **New Spesometro Declaration**.

- Enter proposal description;
- Define period range;
- Specify the proposal type you want from one of the following to create the report for and click OK

CUSTOMER: Tax transaction from customer invoices will be included in the Declaration.

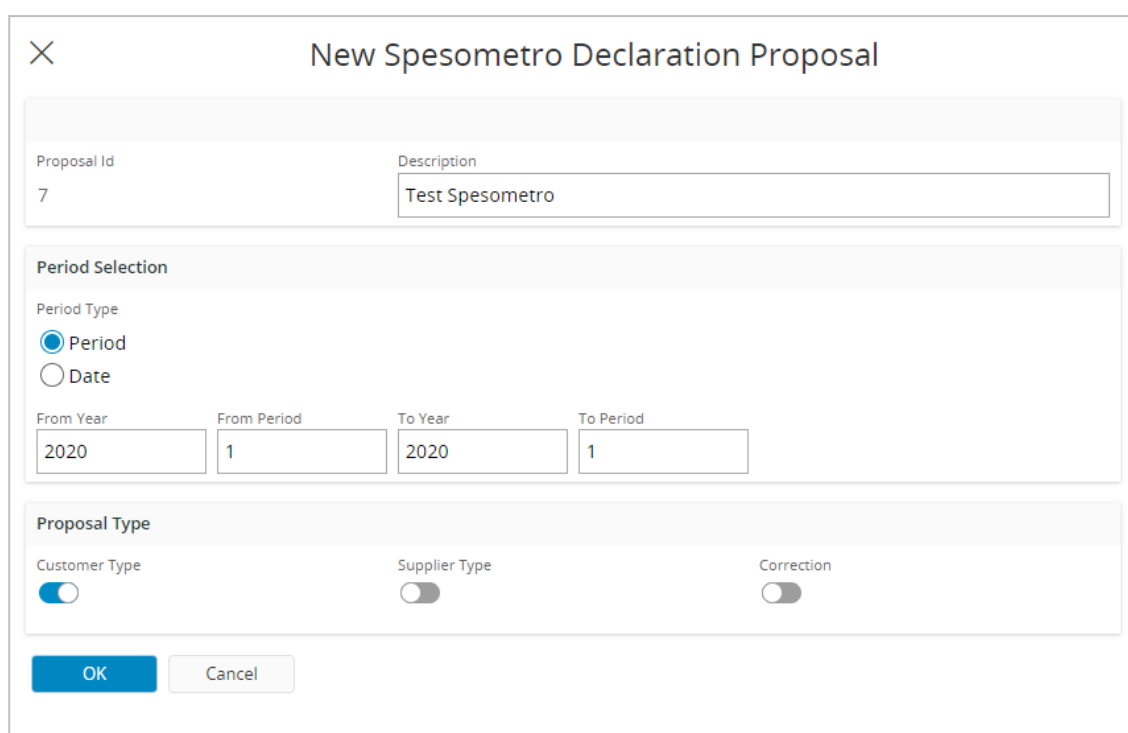
SUPPLIER: Tax transaction from supplier invoices will be included in the Declaration.

CORRECTION: Create a correction declaration.

#### Note:

When **To Period** is earlier than 01.01.2019 then tax transactions for all customer/supplier invoices are selected to the proposal.

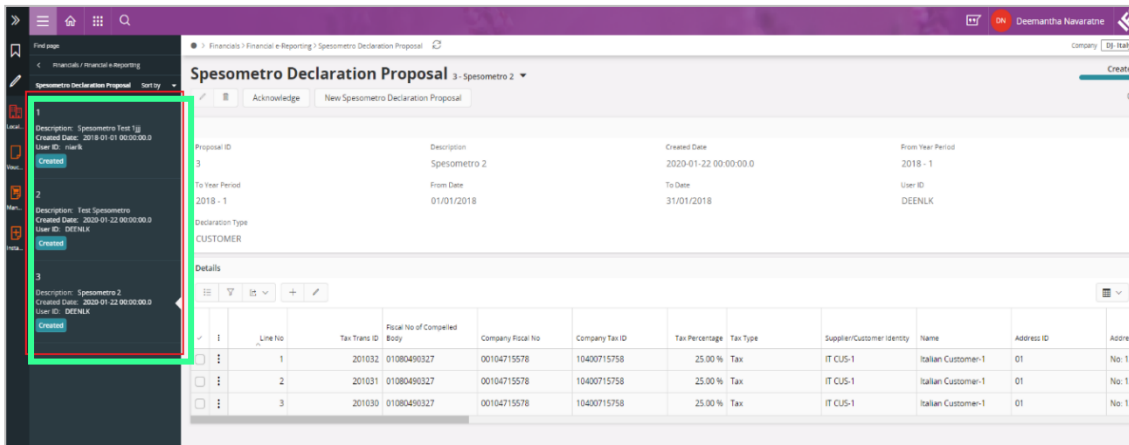
When **To Period** is 01.01.2019 or later then only foreign supplier invoices and customer invoices which have **Response Status** not equal to "Accepted" are selected (i.e. customer invoices not reported to SDI system. See chapter describing e-invoices in FatturaPA format).



#### 12.3.6.1 View transactions in proposal

The created proposals are visible in the **Spesometro Declaration Proposal** page.

Select the proposal you want to view. The details of the proposal will be displayed in the **Details** pane.

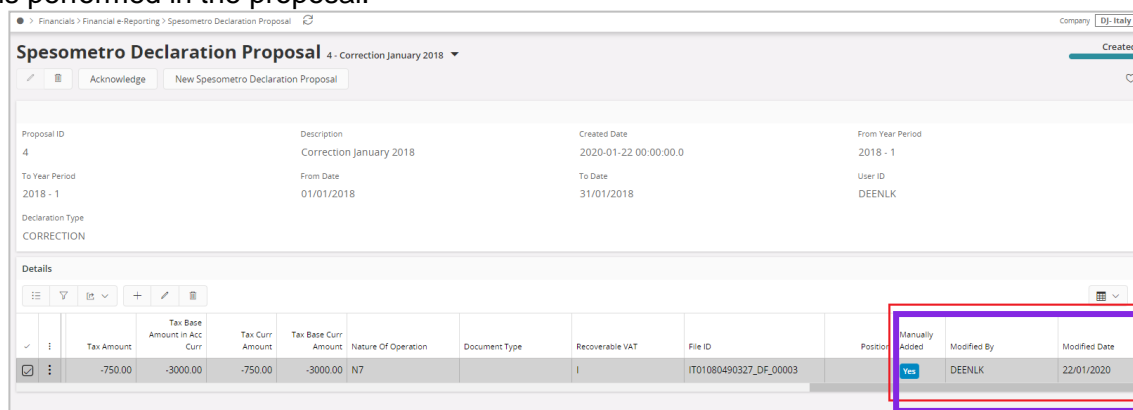


Line No	Tax Trans ID	Riscal No of Completed Body	Company Riscal No	Company Tax ID	Tax Percentage	Tax Type	Supplier/Customer Identity	Name	Address ID	Address
1	201032	01080490327	00104715578	10400715758	25.00 %	Tax	IT CUS-1	Italian Customer-1	01	No. 122
2	201031	01080490327	00104715578	10400715758	25.00 %	Tax	IT CUS-1	Italian Customer-1	01	No. 122
3	201030	01080490327	00104715578	10400715758	25.00 %	Tax	IT CUS-1	Italian Customer-1	01	No. 122

**Nature of Operation, Document Type** and **VAT Recoverability** are set according to the basic data setup and visible from the proposal details.

#### 12.3.6.2 Modify data in Spesometro Declaration

Transactions included in the proposal can be modified in the **Spesometro Declaration Proposal** page. The **Manually Added**, **Modified By** and **Modified Date** columns are updated when a change is performed in the proposal.



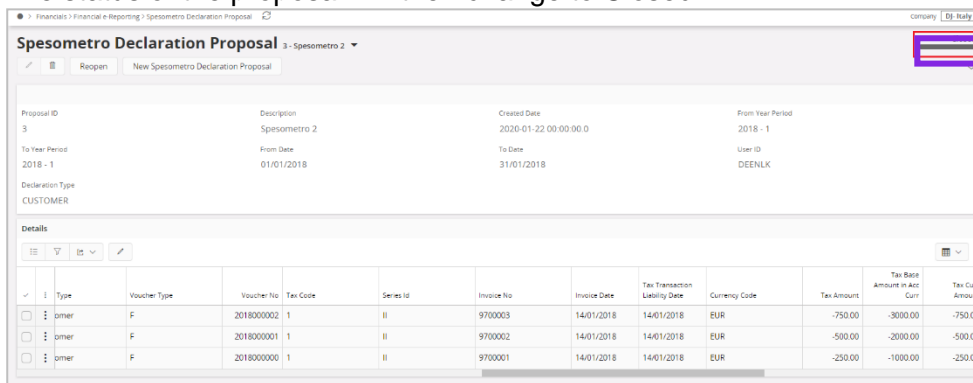
Tax Amount	Tax Base Amount in Acc Curr	Tax Curr Amount	Tax Base Curr Amount	Nature Of Operation	Document Type	Recoverable VAT	File ID	Position	Manually Added	Modified By	Modified Date
-750.00	-3000.00	-750.00	-3000.00	N7		I	IT01080490327_DF_00003		Yes	DEENLK	22/01/2020

Once the transactions are verified, select the **Acknowledge** command button to acknowledge the proposal.

Once the proposal is acknowledged, click on the **Generate XML File** command button to generate the XML file.



The status of the proposal will then change to Closed.



✓	1	Type	Voucher Type	Voucher No	Tax Code	Series Id	Invoice No	Invoice Date	Tax Transaction Liability Date	Currency Code	Tax Amount	Tax Base Amount in Acc Curr	Tax Curr Amount
<input type="checkbox"/>	1	omer	F	201800002	1	II	9700003	14/01/2018	14/01/2018	EUR	-750.00	-3000.00	-750.00
<input type="checkbox"/>	2	omer	F	201800001	1	II	9700002	14/01/2018	14/01/2018	EUR	-500.00	-2000.00	-500.00
<input type="checkbox"/>	3	omer	F	201800000	1	II	9700001	14/01/2018	14/01/2018	EUR	-250.00	-1000.00	-250.00

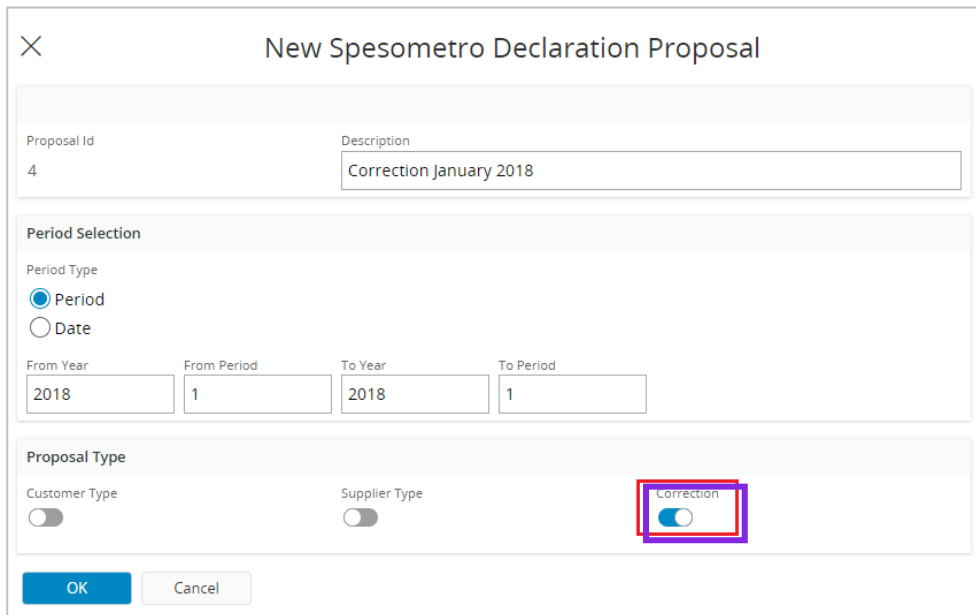
The XML file is saved in output folder of the IFS Cloud server. The files look like as below.

```
<?xml version="1.0" encoding="UTF-8" ?>
- <ns2:DatiFattura versione="DAT20" xmlns:ns2="http://ivaservizi.agenziaentrate.gov.it/docs/xsd/fatture/v2.0">
- <DatiFatturaHeader>
- <ProgressivoInvio>00009</ProgressivoInvio>
- <Dichiarante>
- <CodiceFiscale>01080490327</CodiceFiscale>
- <Carica />
- <Dichiarante>
- <DatiFatturaHeader>
- <DTR>
- <CessionarioCommittenteDTR>
- <IdentificativiFiscali>
- <IdFiscaleIVA>
- <IdPaese>IT</IdPaese>
- <IdCodice>10400715758</IdCodice>
- <IdFiscaleIVA>
- <CodiceFiscale>00104715578</CodiceFiscale>
- <IdentificativiFiscali>
- <AltriDatiIdentificativi>
- <Denominazione>DJ- Italy</Denominazione>
- <Sede />
- <AltriDatiIdentificativi>
- <CessionarioCommittenteDTR>
- <CedentePrestatoreDTR>
- <IdentificativiFiscali>
- <IdFiscaleIVA>
- <IdPaese>IT</IdPaese>
- <IdCodice>IT100</IdCodice>
- <IdFiscaleIVA>
- <CodiceFiscale>IT-SUP-123456778</CodiceFiscale>
- <IdentificativiFiscali>
- <AltriDatiIdentificativi>
- <Denominazione>Italian Supplier Local</Denominazione>
- <Sede>
- <Indirizzo>No: 5578</Indirizzo>
- <CAP>2587</CAP>
- <Comune>Maranello</Comune>
- <Nazione>IT</Nazione>
- <Sede>
- <AltriDatiIdentificativi>
- <DatiFatturaBodyDTR>
- <DatiGenerali>
- <TipoDocumento>TD01</TipoDocumento>
- <Data>2018-01-01</Data>
- <Numero>LOC-1</Numero>
- <DataRegistrazione>2018-01-01</DataRegistrazione>
- <DatiGenerali>
- <DatiRiepilogo>
- <ImponibileImporto>80.00</ImponibileImporto>
- <DatiIVA>
- <Imposta>20.00</Imposta>
- <Aliquota>25.00</Aliquota>
- <DatiIVA>
- <Natura>N7</Natura>
- <EsigibilitaIVA>I</EsigibilitaIVA>
- <DatiRiepilogo>
- <DatiFatturaBodyDTR>
- <DatiGenerali>
- <TipoDocumento>TD01</TipoDocumento>
- <Data>2018-01-24</Data>
- <Numero>LOC-2</Numero>
- <DataRegistrazione>2018-01-24</DataRegistrazione>
- <DatiGenerali>
- <DatiRiepilogo>
- <ImponibileImporto>100.00</ImponibileImporto>
- <DatiIVA>
- <Imposta>25.00</Imposta>
- <Aliquota>25.00</Aliquota>
- <DatiIVA>
- <Natura>N7</Natura>
- <EsigibilitaIVA>I</EsigibilitaIVA>
```

### 12.3.7 CREATE CORRECTION SPESOMETRO DECLARATION

When you have to communicate a cancellation of a declaration to the tax authorities, you have to create a correction proposal.

- Go to *Financials/Financial e-Reporting/Spesometro Declaration Proposal*
- Click on the **New Spesometro Declaration Proposal** command button
- The *New Spesometro Declaration Proposal* dialog box is opened;
- Enter a value in the **Proposal Description** field;
- Define dates for **To Period** and **From Period** fields;
- Switch on the **Correction** switch in **Proposal** type and click **OK**.



The dialog box titled "New Spesometro Declaration Proposal" contains the following fields and controls:

- Proposal Id:** 4
- Description:** Correction January 2018
- Period Selection:**
  - Period Type:** ☒ Period, ☐ Date
  - From Year:** 2018, **From Period:** 1, **To Year:** 2018, **To Period:** 1
- Proposal Type:**
  - Customer Type:** ☐
  - Supplier Type:** ☐
  - Correction:** ☒ (highlighted with a red and blue border)
- Buttons:** OK, Cancel

Correction proposal is created.

Proposal ID	Description	Created Date	From Year Period
4	Correction January 2018	2020-01-22 00:00:00.0	2018 - 1
To Year Period	From Date	To Date	User ID
2018 - 1	01/01/2018	31/01/2018	DEENLK
CORRECTION (highlighted with a red and blue border)			

- Select the created Correction type proposal and in the **Details** pane create a new record
- Enter value for **File ID** field for the declaration that is going to be corrected and add the number for the **Position** field. This is the xml position in the previously generated xml file of the invoice you are going to correct.
- Save the information.

Financials > Financial e-Reporting > Spesometro Declaration Proposal

Company: **DF-Italy**

### Spesometro Declaration Proposal 4 - Correction January 2018

Unacknowledge New Spesometro Declaration Proposal Generate XML File

**Acknowledged**

Proposal ID 4	Description Correction January 2018	Created Date 2020-01-22 00:00:00.0	From Year Period 2018 - 1
To Year Period 2018 - 1	From Date 01/01/2018	To Date 31/01/2018	User ID DEENLK
Declaration Type CORRECTION			

**Details**

	Tax Amount	Tax Base Amount in Acc Curr	Tax Curr Amount	Tax Base Curr Amount	Nature Of Operation	Document Type	Recoverable VAT	File ID	Position	Manually Added	Modified By	Modified Date
	-750.00	-3000.00	-750.00	-3000.00	N7		I	T01080490327_DF_00003	1		DEENLK	22/01/2020

- Acknowledge the proposal and generate XML file.
- The XML file for correction declaration looks like below:

```
<?xml version="1.0" encoding="UTF-8" ?>
<ns2:DatiFattura versione="DAT20" xmlns:ns2="http://iva.s...
- <DatiFatturaHeader>
  <ProgressivoInvio>00020</ProgressivoInvio>
  - <Dichiarante>
    <CodiceFiscale>01080490327</CodiceFiscale>
    <Carica>1</Carica>
  </Dichiarante>
</DatiFatturaHeader>
- <ANN>
  <IdFile>T01080490327_DF_00019</IdFile>
  <Posizione>5</Posizione>
</ANN>
</ns2:DatiFattura>
```

### 12.3.8 DELIMITATIONS

None.

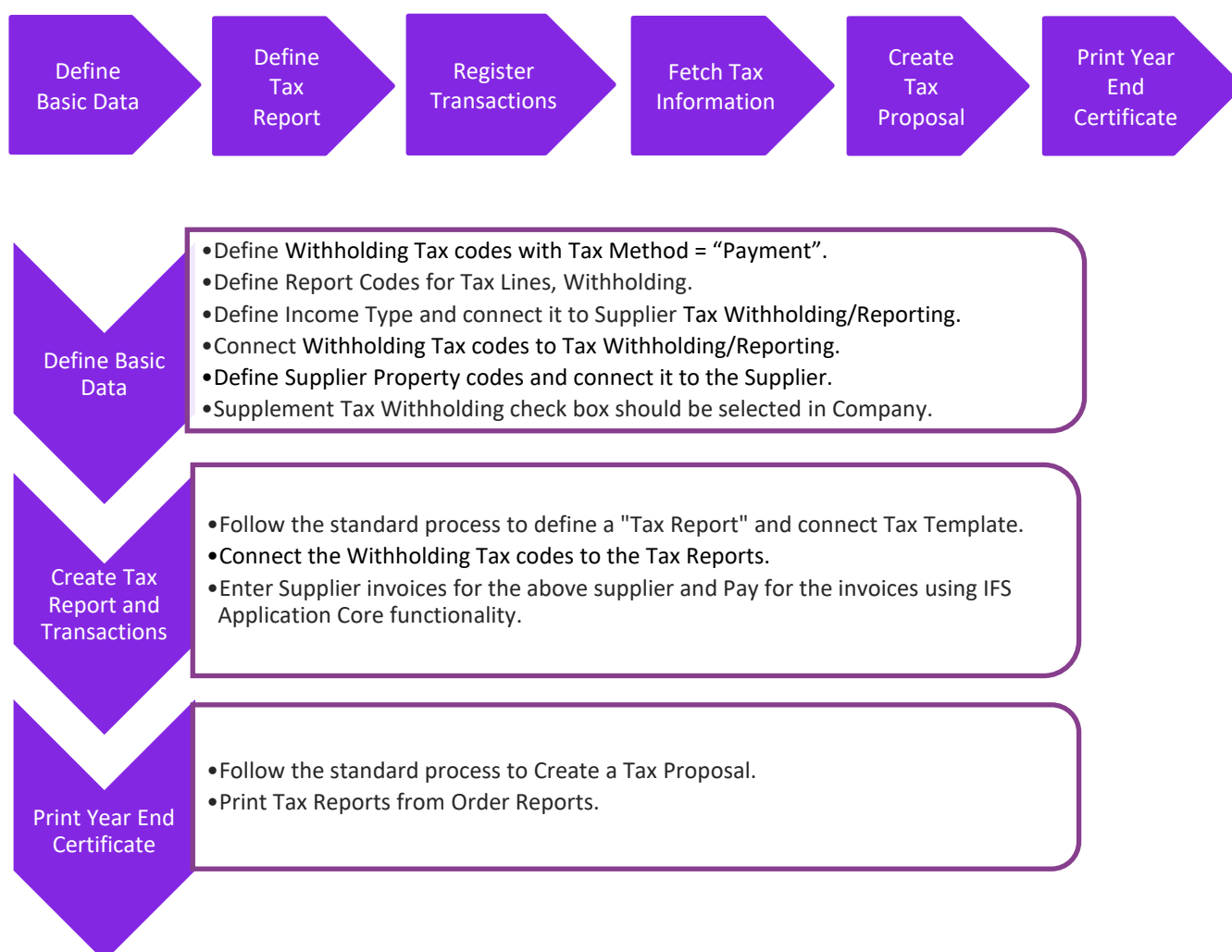
## 13 Year End Certificate

### 13.1 Overview Legal Requirements

Year End Certificate is a report created by companies and sent to their suppliers. It is also called Consultant Card Report. The company declares to the supplier (consultant) the tax amount which has been paid on behalf of them. This report is created annually covering the transactions from January to December.

### 13.2 Process overview

Below are the steps to follow to create the Year End Certificate tax report:



### 13.3 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter and the "Year End Certificate" localization parameter must be enabled.

## 13.4 Basic data

### 13.4.1 DEFINE TAX CODE

Using standard functionality create withholding tax codes in the **Accounting Rules/Tax/Tax Codes** page with tax method set as “Payment”. At least two codes one for income tax and one for insurance paid on behalf of suppliers.

Accounting Rules > Tax > Tax Codes

Company: DJ-Italy

**Tax Codes**

Tax Texts per Tax Code | Tax Withholding | Copy to Companies | Translation

(1)	Tax Code	Description	Tax Type	Tax (%)	Deductible (%)	Valid From	Valid To	Received	Disbursed	Tax Amount at Invoice Printout	Tax Amount Limit in Accounting Currency	Tax Reporting Category
<input checked="" type="checkbox"/>	IT3	Italian Tax- Payment Ty...	Tax Withhold	15	100	01/01/2018	31/12/2049	Payment	Payment	Separate from Price	None	
<input type="checkbox"/>	IT2	Italian Tax- Payment Ty...	Tax Withhold	15	100	01/01/2018	31/12/2049	Payment	Payment	Separate from Price	None	
<input type="checkbox"/>	E0	EU Tax 0%	Calculated Tax	0	100	01/01/2018	31/12/2049	Invoice Entry	Invoice Entry	Separate from Price	None	
<input type="checkbox"/>	E1	EU Tax with no reducti...	Calculated Tax	25	100	01/01/2018	31/12/2049	Invoice Entry	Invoice Entry	Separate from Price	None	
<input type="checkbox"/>	E2	EU Tax with reduction ...	Calculated Tax	12	100	01/01/2018	31/12/2049	Invoice Entry	Invoice Entry	Separate from Price	None	
<input type="checkbox"/>	E3	EU Tax with reduction ...	Calculated Tax	6	100	01/01/2018	31/12/2049	Invoice Entry	Invoice Entry	Separate from Price	None	

### 13.4.2 DEFINE SUPPLEMENT TAX WITHHOLDING

Go to **Company/Tax Control/Invoice** tab and set the **Supplement Tax Withholding** toggle to ON position.

Application Base Setup > Enterprise > Company > Company > Tax Control

**Tax Control** DJ-ITALY - DJ-Italy 2 of 18

Company: DJ-ITALY | Name: DJ-Italy | Association No: DJ-IT@GET.CMB.GrHo | Created By: DEENLK

GENERAL | INVOICE | SUPPLY CHAIN | EXTERNAL TAX SYSTEM

**General Information**

Amount Method: Gross Amount Entry

Tax Rounding Level: Line Level

Invoice Fee Tax Code: [Empty]

Tax Correspondence, Invoice Line - Manual Postings: ☒

Tax Amount Limit, Outgoing Invoice Lines: ☐

Use Tax Invoice: ☐

Correspondence, Invoice Net Amount - Tax Withholding Base Amount: ☒

Post Preliminary Tax Withholding: ☒

### 13.4.3 DEFINE INCOME TYPE FOR THE SUPPLIER

Go to **Enterprise/Tax/Income Types** page and define a new Income type for the country IT.

Application Base Setup > Enterprise > Tax > Income Types

**Income Types**

Country Code: IT | Income Type | Description | More | Favorites | Clear | Settings

Country Code	Income Type	Description	1099 Threshold Currency	1099 Threshold Amount	Report Code	Tax Withholding Code
IT	1040	Professionals	EUR	0.00		Optional

Go to **Supplier/Invoice/Tax Information** page and make sure that **Tax Withholding/Reporting** is setup as “Report Income/ Withhold Tax” via the drop-down list. This will enable the command button **Tax Withholding/Reporting** on the **Supplier/Invoice/Tax Information** page, click on the that command button to connect the income type and default withholding tax codes.

Application Base Setup > Enterprise > Supplier > Supplier > Invoice > Tax Withholding/Reporting

Supplier: IT-SUP-WHT - IT Supplier With Holding Tax  
Supplier Tax Office ID:   
Withholding Base: Invoice Net Amount  
Tax Certificate Form: Not Used

**Tax Exempt Information**  
Tax Exempt: ☐ Validity Period:   
US Specific 1099 Reporting  
Legal Identity Name:   
Legal Address ID:   
Legal Identity: ☐ 2nd TIN Notifications: ☐

**Supplier Income Type**

Income Type	Default Income Type	1099 Threshold Currency	1099 Threshold Amount	Supplier 1099 Threshold Amount
Income Type				
1040 - Professionals	Yes	EUR	0.00	

**13.4.4 CONNECT WITHHOLDING TAX CODE TO TAX WITHHOLDING/REPORTING**  
Add the relevant withholding type tax codes connecting income types and report codes (codes 5 or 6) on the **Default Tax Withholding Codes** section in the **Tax Withholding/Reporting** page.

Application Base Setup > Enterprise > Supplier > Supplier > Invoice > Tax Withholding/Reporting

**Supplier Income Type**

Income Type	Default Income Type	1099 Threshold Currency	1099 Threshold Amount	Supplier 1099 Threshold Amount
Income Type				
1040 - Professionals	Yes	EUR	0.00	

**Supplier State Tax Information**

Report Code:   
Country Code:   
State:   
(No data)

**Default Tax Withholding Codes**

+ - Save Cancel New

(1)	Tax Code	Tax (%)	Income Type	Report Code	Country Code	State
<input checked="" type="checkbox"/>	IT3	15	1040	6 - Insurance Tax Withhold	IT	
<input type="checkbox"/>	IT2	15	1040 - Professionals	5 - Income Tax Withhold	IT	

Withholding tax amounts connected to a tax code with report code 5 and report code 6 will be shown in the **Income Tax Amount** column and the **Contribution Amount** column of the Year End Certificate report respectively.

#### 13.4.5 DEFINE SUPPLIER PROPERTY CODE

Go to *Financials/ Supplier Invoice/Basic Data/Invoice Property Codes* and define property codes.

Financials > Supplier Invoice > Basic Data > Invoice Property Codes

**Invoice Property Codes**

+ -

Property Code	Description
PLACE_OF_BIRTH	Supplier Place of Birth
BIRTH_DATE	Supplier Birth Date

Connect the above property codes to the supplier from *Supplier/Invoice/Properties* tab.

Application Base Setup > Enterprise > Supplier > Supplier > Invoice

## Invoice

IT-SUP-WHT - IT Supplier With Holding Tax 4 of 4

Supplier: IT-SUP-WHT Name: IT Supplier With Holding Tax Association No: IT-SUP-WHT

Company: DJ-ITALY - DJ- Italy

Notes Default Cost Code String Tax Withholding/Reporting

GENERAL PROPERTIES TAX INFORMATION PO MATCHING MESSAGE DEFAULTS

Property Code	Value
BIRTH_DATE - Supplier ...	20.01.1992
PLACE_OF_BIRTH - Sup...	MARENALLO

Attachments

### Note:

Due to General Data Protection Regulation (GDPR), whenever property code values of "BIRTH\_DATE" or "PLACE\_OF\_BIRTH" are entered or modified on *Supplier/Invoice/Properties* tab an information message will pop up informing that this information is subject to GDPR and that it is the user's responsibility to use personal data with the natural person's consent only.

## 13.5 Define tax reports

### 13.5.1 TAX TEMPLATE

Tax template - GIT005 is added to fetch tax transaction and to create the Year End Certificate report.

Financials > Tax Ledger > Basic Data > Tax Templates

## Tax Templates

View Obsolete Tax Templates

Tax Template	Country Code	Tax Direction	Template Field Control	Template Column Control	File Type	File Template	XML Layout ID
GIT005 - Italian Supplier Tax Wi...	IT	Disbursed	Can	Blocked			

### 13.5.2 TAX TEMPLATE FIELD CONTROL

Search and select tax template GIT005 from **Tax Templates** page and click on the command button **Field Control Basic**. In the **Tax Template Field Control Basic** page, a new field of **Data Type-Date** is added to control payment date. During tax proposal creation, you must enter payment date to print the Year End Certificate report.

Financials > Tax Ledger > Basic Data > Tax Templates > Tax Template Field Control Basic

### Tax Template Field Control Basic

GIT005 - Italian Supplier Tax Withholding - IT 1 of 1

Tax Template: GIT005 - Italian Supplier Tax Withh... Country Code: IT System Defined: Yes

Template Fields

✓	⋮	Description	Template Field Type	Visible in Presentation	Presentation Row	Presentation Column	Tax Report Field ID	Error	Data type
<input type="checkbox"/>	⋮	PAY_DATE	Payment, Date on ...	Information	Yes				DATE

### 13.5.3 DEFINE TAX REPORT

Using standard functionality define the Year End Certificate tax report using the GIT005 tax template. Connect the withholding tax codes to the report. Read more about this in the cloud Documentation.

Financials > Tax Ledger > Tax Report

Company: DJ- Italy

YEC

Description: Year End Certificate

Tax Template: GIT005 - Italian Supplier Tax Withholding

Tax Group:

Tax Direction: Disbursed Report Based on: Tax Transaction Obsolete Tax Templ...: No

Sub Group: Invoice Ser... Based on Single Period

Number of Periods: 1 Correction Type: Supplementary Report

Repost Sequence Number: Document Series:

Output Method: Reporting Currency:

TAX CODES	TRANSACTION CODE	COMPANY	Tax Reporting Category
(1) ✓	IT3 - Italian Tax- Payment Type		None
<input type="checkbox"/>	IT2 - Italian Tax- Payment Type		None

### 13.5.4 REGISTER TRANSACTIONS

Create transactions using standard functionality for handling supplier invoices and paying supplier invoices.

Update the vouchers to the General Ledger and update Tax Ledger. Read more in IFS Cloud Documentation.



## 13.6 Print year end certificate

### 13.6.1 CREATE TAX PROPOSAL

Create a tax proposal using standard functionality. Use the tax report defined above and specify the relevant date/ period range as well as the identity range.

×

New Tax Proposal

Proposal ID

1

Description

Year End Certificate- 01

Tax Office

Tax Report

YEC - YEAR END CERTIFICATE

Attachments

No

Period/Date Range

Period

Date

Substitution

Variables

From Year

2020

From Period

2

To Year

2020

To Period

2

Proposal Type

New Proposal

Correction Proposal

Proposal Reference

Status

Correction Type

Supplementary Report

Identity Range

Customer/Supplier

Tax Identification Number

From

IT-SUP-WHT - IT Supplier With Hol...

To

IT-SUP-WHT - IT Supplier With Hol...

OK

Cancel

Select the relevant tax proposal and click on the command button **Show Information Fields**. In the modal dialogue that appears, enter payment date in the **Date Value** column.

✕
Information Fields

Tax Proposal 1 - Year End Certificate- 01	Creation Date 25/03/2020	User ID <span style="color: red;">DN</span> DEENLK	Status <span style="background-color: #4a86e8; color: white; padding: 2px 5px;">Acknowledged</span>
Tax Report <a href="#">YEC - Year End Certificate</a>	Tax Template <a href="#">GIT005 - Italian Supplier Tax Withholding</a>		

☰ 🔍 📄 ⌵

Template Field	Data Type	String Value	Number Value	Date Value	Information Source
PAY_DATE - Payment, Date on which Tax Deposit...	DATE			25/03/2020	

OK

Process the created tax proposal until it gets to the Reported/Valid status by acknowledging and printing the Definitive Report.

**Note:** Printing the Preliminary Report and the Definitive Report would generate a Year End Certificate Report containing information relevant to the connected tax transactions of the selected tax proposal.

Automatic Tax Proposal							
<span>☰</span> <span>🔍</span> <span>📄</span> <span>✎</span> <span>🔔</span> <span>⌵</span> <span style="margin-left: 10px;">New Tax Proposal</span> <span style="margin-left: 10px;">View Tax Amounts</span> <span style="margin-left: 10px;">View Connected Proposals</span> <span style="float: right;">⋮ <span>📅</span></span>							
(1)	☑	Proposal ID	Description	Creation Date	User ID	Acknowledge Date	Tax Report Date
	<input checked="" type="checkbox"/>	5	Year End Certificate- 03	03/12/2020	<span style="color: red;">DN</span> DEENLK	03/12/2020	03/12/2020
							Reported/Valid

### 13.6.2 PRINT YEAR END CERTIFICATE

Navigate to **Order Report** page and select **Year End Certificate (Italy)** report. Fill in the selection criteria and press **Finish**.

## Order Report - Year End Certificate (Italy)

Parameters

Distribution


**Report Parameters**

Company <div style="border: 1px solid #ccc; padding: 2px;">DJ-ITALY</div>	Report No <div style="border: 1px solid #ccc; padding: 2px;">YEC</div>	Year <div style="border: 1px solid #ccc; padding: 2px;">2020</div>	Supplier Id <div style="border: 1px solid #ccc; padding: 2px;">IT-SUP-WHT</div>
--	---	---	--

⏪ Previous
Next ⏩
Finish
Cancel

UB Italy 5

-



UB Italy with Withhold  
XXXXXXXXXXXX  
GGGGGGGGGGGG  
774455 - Padwa  
COUNTY

9/14/17

**CONFIRMATION OF PAYMENT OF WITHHOLDING TAX FOR YEAR 2017**

We declare of having paid the following withholding tax for the current year

Birth Date: 12-8-34  
Place of Birth: RZYM  
Document Address: XXXXXXXXXXXX  
GGGGGGGGGGGG  
774455 - Padwa  
COUNTY  
Fiscal Code: 0987654321  
VAT Number:

Inv No	Invoice Date	Income Type	Withhold Base Amount	Retirem Contrib	VAT Amount	Gross Amount	Income Tax Amount	Contribution Amount	Net To Pay	Payment Date
SI WITH3	8/31/17	1040	12,631.58	-6,315.79	1,578.93	7,894.74	1,894.74	0.00	6,000.00	9/14/01
SI GL-01	9/11/17	1040	2,000.00	-1,000.00	0.00	1,000.00	300.00	0.00	700.00	9/14/01
SI GL-WD-03	9/14/17	1040	883.50	220.87	163.66	1,270.03	132.52	0.00	1,137.51	9/14/01
SI GL-WD-01	9/14/17	1040	2,000.00	-1,000.00	0.00	1,000.00	300.00	0.00	700.00	9/14/17
SI GL-WD-02	9/14/17	1040	1,000.00	-500.00	0.00	500.00	150.00	0.00	350.00	9/14/17
SI GL-WD-03	9/14/17	1040	2,000.00	500.00	375.00	2,875.00	300.00	0.00	2,575.00	9/14/17
SI GL-WD-04C	9/14/17	1040	2,000.00	500.00	375.00	2,875.00	300.00	0.00	2,575.00	9/16/17
			22,515.08	-7,594.92	2,494.61	17,414.77	3,877.26	0.00	14,037.51	

Best Regards,  
UB Italy 5

### 13.6.3 CALCULATION BASIS

- Withholding Base Amount:

Sum of column Tax Base Amount from Tax Transactions lines with transaction code PP49 and withheld Tax Code 5.

- Gross Amount

Sum of payments to the Invoice = A

- Percentage of Payment

$$X = \left[ \frac{A}{(A-C)} \right]$$

A: Gross Amount (Sum of payment to the Invoice)

C: Withholding Tax Amount

- Vat Amount:

$$Y = \left( \frac{A}{(A-C)*D} \right) * X$$

A: Gross Amount (Sum of payment to the Invoice)

C= Withholding Tax Amount

D=Vat amount in Invoice

X= Percentage of Payment

- Retirement Contribution:

$$Z = [(A - B - Y) * X]$$

A= Gross Amount (Sum of payment to the Invoice)

B= Withholding Base Amount

Y= Vat Amount

X= Percentage of Payment

- Income Tax Amount: (E)

Tax Amount from Tax Transactions lines with transaction code PP49 and withheld Tax Code 5

- Contribution Amount: (F)

Tax Amount from Tax Transactions lines with transaction code PP49 and withheld Tax Code 6

- Net to Pay:

$$P = (A - E - F)$$

A: Gross Amount (Sum of payment to the Invoice)

E: Income Tax Amount

F: Contribution Amount

## 13.7 Delimitations

None.

## 14 Intrastat Reporting

### 14.1 Overview Legal Requirement

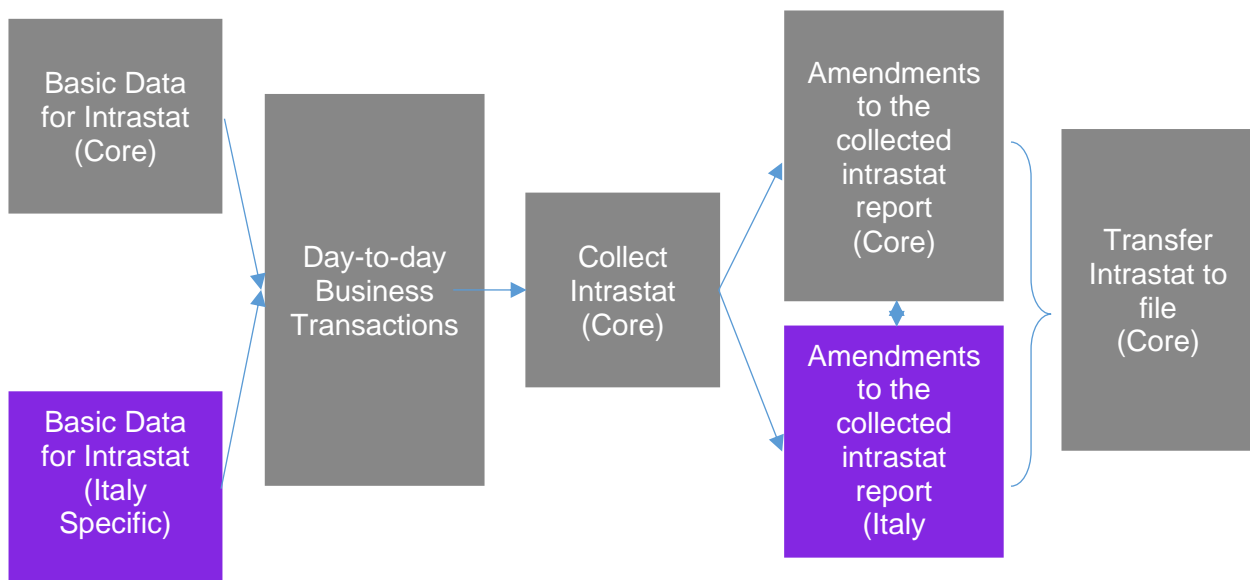
Intrastat is the system for collecting information and producing [statistics](#) on the goods trade between countries of the [European Union](#) (EU). It began operation on 1 January 1993, when it replaced customs declarations as the source of trade statistics within the EU. The requirements of Intrastat are similar in all [member states of the EU](#), although there are important exceptions.

Italian companies are obliged to report Intrastat for the imports and exports of goods and of services with different frequencies dependent on the imported and exported amount. Following additional information need to be included in the Italian Intrastat report.

- Summary of Sales of Goods
- Detailed Sales of goods
- Correction on previously reported Sales of goods
- Summary of Purchase of Goods and Service
- Detailed Purchases of goods
- Correction on previously reported Purchases of goods
- Detailed Purchases of Services
- Correction on previously reported Purchases of Services
- Inclusion of advance invoices
- Adjustments to previous Intrastat declarations of goods and services

### 14.2 Process

Following steps needs to be followed to generate the Intrastat file:



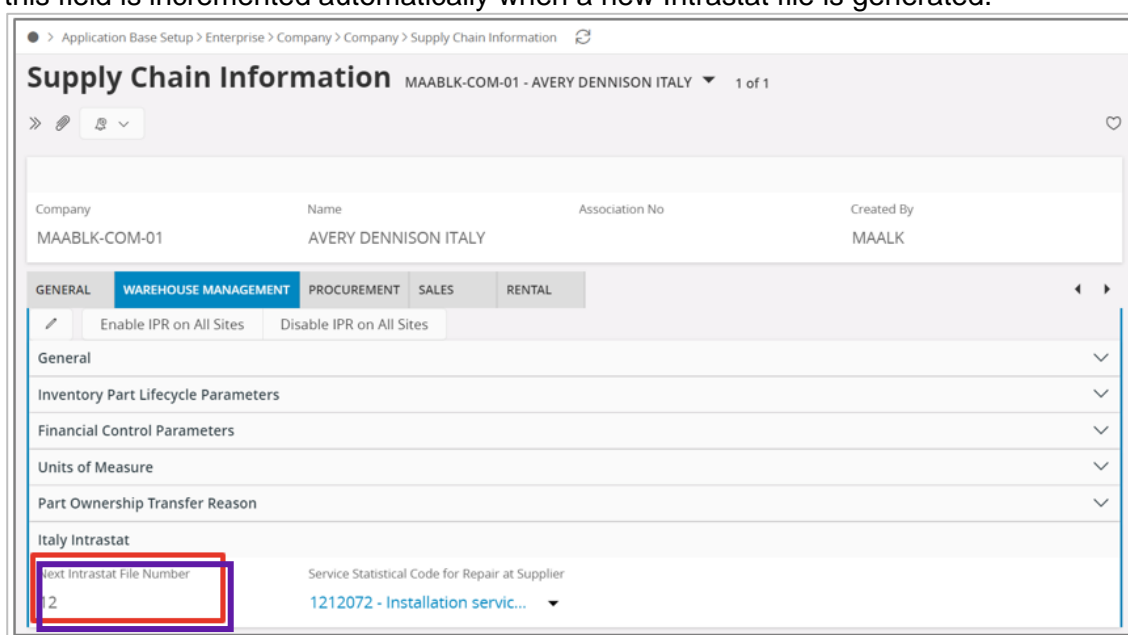
## 14.3 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter. The “Additional information in Italy Intrastat” localization functionality must be enabled.

Basic data for IFS Cloud Intrastat functionality must be defined.

### 14.3.1 DEFINE NEXT INTRASTAT FILE NUMBER

New **Next Intrastat File Number** field is added to the *Company/Supply Chain Information/Warehouse Management* tab. Enter the next Intrastat file number in this field. Value in this field is incremented automatically when a new Intrastat file is generated.



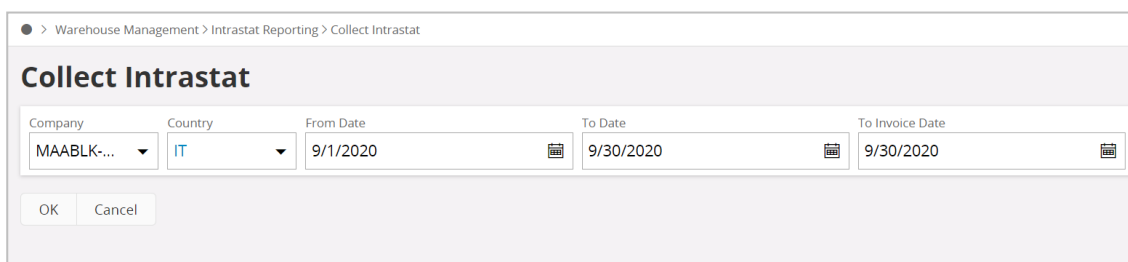
This number is used when the Intrastat file is created from the **Intrastat** page.

## 14.4 Create transactions for intrastat reporting

Using standard functionality, create customer and supplier invoices. Make payments for the invoices created using the payment methods available.

## 14.5 Collect intrastat

Open the **Collect Intrastat** assistant to collect Intrastat transactions. Enter the selection criteria and press **OK** button.



This is standard functionality. Refer to IFS Cloud Documentation for more information.

## 14.6 View collected intrastat transactions

Go to the **Intrastat** page and search for the Intrastat report collected. This is standard functionality. Refer IFS Cloud Documentation for more information.

Warehouse Management > Intrastat Reporting > Intrastat

**Intrastat** 200034 - 9/1/2020 - 9/30/2020 - MAABLK-COM-01 - IT 1 of 1

Released

Intrastat ID: 200034  
 From Date: 9/1/2020  
 To Date: 9/30/2020  
 Company: MAABLK-COM-01 - AVERY DENNISON ITALY  
 Country: IT - ITALY  
 To Invoice Date: 9/30/2020  
 Intrastat File No:  
 Consolidation: No

Representative Info

Printed/Transferred

INTRASTAT LINES MISCELLANEOUS

Line No	Status	Transaction ID	Transaction Code	Transaction Description	Order Type	Site	Part No	Part Description
1	Released	228171	ARRIVAL	Receipt of Purchase Order	Purchase Order	RBIS - RBIS	MAABLK-P1	SNAP500 MACHINE WITH
2	Released	228801	ARRIVAL	Receipt of Purchase Order	Purchase Order	RBIS - RBIS	MAABLK-P1	SNAP500 MACHINE WITH
3	Released	228826	ARRIVAL	Receipt of Purchase Order	Purchase Order	RBIS - RBIS	MAABLK-P1	SNAP500 MACHINE WITH

## 14.7 Italian intrastat

### 14.7.1 INVOICING BEFORE ARRIVAL OF PURCHASE ORDERS

When a supplier invoice is created before the actual arrival is done (in a later period), when collecting Intrastat for the Italian company, voucher date of the supplier invoice is set as the **Previous Intrastat Period** in the **Intrastat** page.

Warehouse Management > Intrastat Reporting > Intrastat

**Intrastat** 200035 - 9/1/2020 - 9/30/2020 - MAABLK-COM-01 - IT 1 of 1

Confirmed

Intrastat ID: 200035  
 From Date: 9/1/2020  
 To Date: 9/30/2020  
 Company: MAABLK-COM-01 - AVERY DENNISON ITALY  
 Country: IT - ITALY  
 To Invoice Date: 9/30/2020  
 Intrastat File No:  
 Consolidation: No

Representative Info

Printed/Transferred

INTRASTAT LINES MISCELLANEOUS

Previous Intrastat Period	Adjust To Prev Intrastat	Transaction ID	Transaction Code	Transaction Description	Order Type	Site	Part No	Part Description
8/27/2020	Yes	229163	ARRIVAL	Receipt of Purchase Order	Purchase Order	RBIS - RBIS	MAABLK-P1	SNAP500 MAC
8/27/2020	Yes	230091	ARR-NONINV	Register PO Arrivals	Purchase Order	RBIS - RBIS	MAABLK-P2	NON INVENTO
	No	228171	ARRIVAL	Receipt of Purchase Order	Purchase Order	RBIS - RBIS	MAABLK-P1	SNAP500 MAC

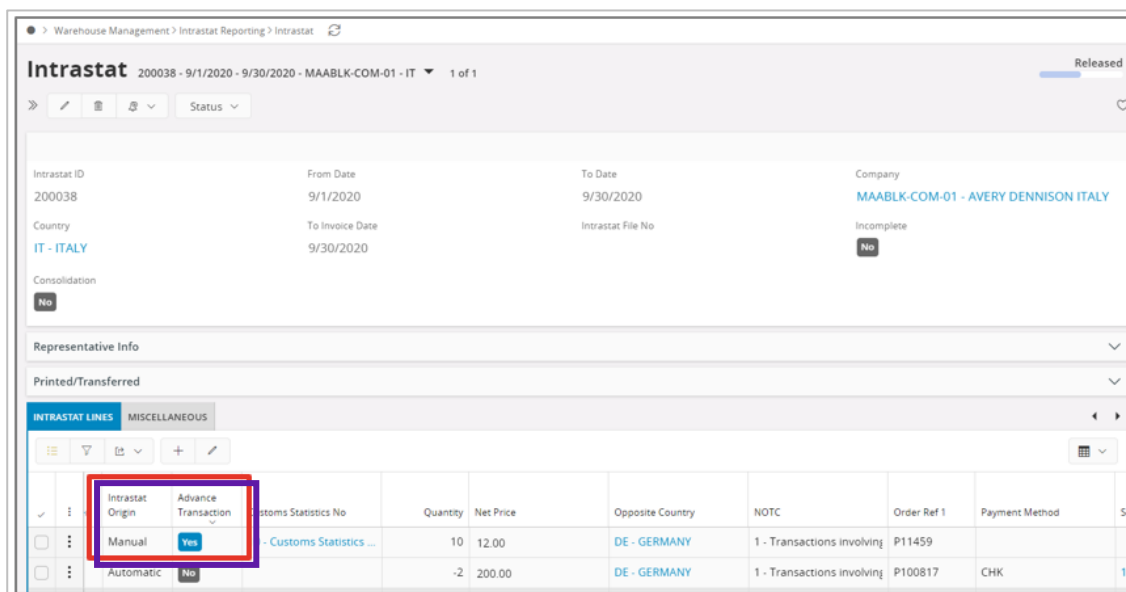
Search for those rows in the **Intrastat** page and analyze if the line with a value in the **Previous Intrastat Period** column to be included in the earlier period. The new **Adjust to Previous Intrastat Period** option is added to indicate such adjusted lines.





#### 14.7.4 ENTER ADVANCE TRANSACTION

On the Intrastat Lines tab enable the **Advance Transaction** option to enter an advance transaction. After it is selected, enter a value for the **Order Ref** field.

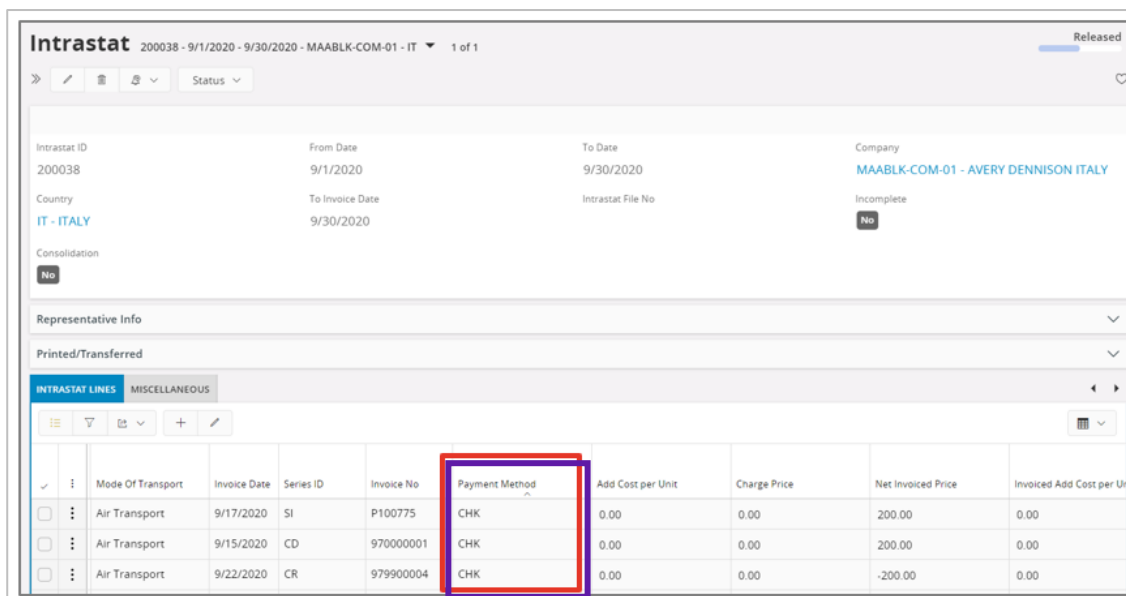


The screenshot shows the 'Intrastat' form with the 'Intrastat Lines' tab selected. A red box highlights the 'Advance Transaction' dropdown menu, which is set to 'Yes'. The form includes fields for Intrastat ID, From Date, To Date, Company, Country, To Invoice Date, Intrastat File No, Consolidation, and Representative Info. The 'Intrastat Lines' table shows two lines with columns for Intrastat Origin, Advance Transaction, Customs Statistics No, Quantity, Net Price, Opposite Country, NOTC, Order Ref, and Payment Method.

Intrastat Origin	Advance Transaction	Customs Statistics No	Quantity	Net Price	Opposite Country	NOTC	Order Ref	Payment Method
Manual	Yes	Customs Statistics ...	10	12.00	DE - GERMANY	1 - Transactions involving	P11459	
Automatic	No		-2	200.00	DE - GERMANY	1 - Transactions involving	P100817	CHK

#### 14.7.5 PAYMENT METHOD

The **Payment Method** field indicates the payment method applied for the supplier/customer invoice payment. This value is automatically fetched when collecting Intrastat.



The screenshot shows the 'Intrastat' form with the 'Intrastat Lines' tab selected. A red box highlights the 'Payment Method' dropdown menu, which is set to 'CHK'. The form includes fields for Intrastat ID, From Date, To Date, Company, Country, To Invoice Date, Intrastat File No, Consolidation, and Representative Info. The 'Intrastat Lines' table shows three lines with columns for Mode Of Transport, Invoice Date, Series ID, Invoice No, Payment Method, Add Cost per Unit, Charge Price, Net Invoiced Price, and Invoiced Add Cost per Unit.

Mode Of Transport	Invoice Date	Series ID	Invoice No	Payment Method	Add Cost per Unit	Charge Price	Net Invoiced Price	Invoiced Add Cost per Unit
Air Transport	9/17/2020	SI	P100775	CHK	0.00	0.00	200.00	0.00
Air Transport	9/15/2020	CD	970000001	CHK	0.00	0.00	200.00	0.00
Air Transport	9/22/2020	CR	979900004	CHK	0.00	0.00	-200.00	0.00





## 15 Warehouse Journal Data

### 15.1 Overview Legal Requirement

In Italy, it is a legal requirement to provide an annual warehouse journal printout on a specific paper format. The warehouse journal is provided on a monthly basis. The printing must be done on paper within 3 months following the presentation of the tax return for the corresponding period.

The warehouse journal report must present a summary of physical inventory transactions in chronological order, sorted by physical transaction date or by warehouse. It must contain the start balance in a period (the quantity in stock at the beginning of a period), all stock movements made in a specific location, and the end balance (quantity in stock) on that period; specifying the reason for each movement and a reference to the paper document (e.g. a delivery note).

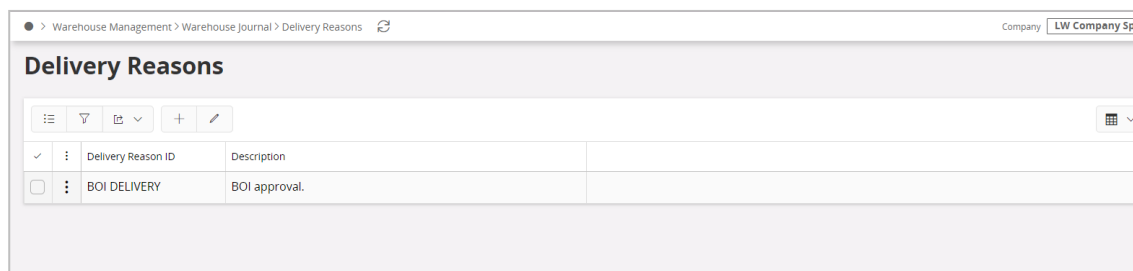
### 15.2 Prerequisites

The company must be set up to use Italian localization, see the [Company Set up](#) chapter. And then:

- “Warehouse journal report data” localization functionality must be enabled.
- “Alternative delivery note number in chronological order” localization functionality must be enabled.
- “Automatic update of date applied on inventory transactions” localization functionality must be enabled.
- “Transport delivery note” localization functionality must be enabled.

### 15.3 Define Delivery Reasons

Define delivery reasons to be presented in the updated warehouse journal. Delivery reasons are connected to inventory movements. Define delivery reasons on the **Delivery Reasons** page.

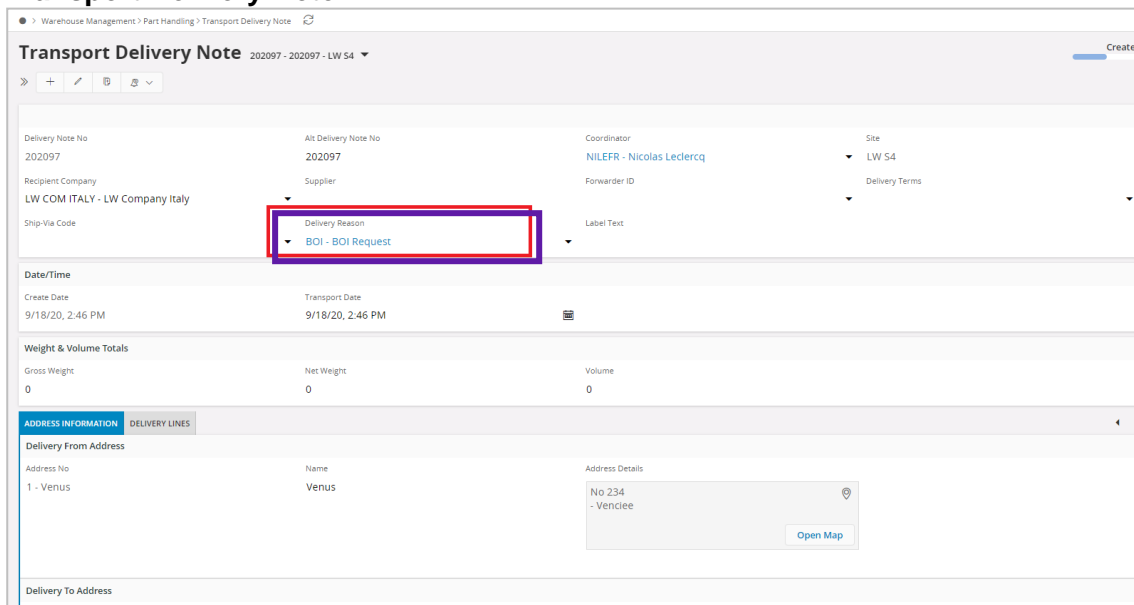


Delivery Reason ID	Description
BOI DELIVERY	BOI approval.

### 15.4 Connect Delivery Reason

Connect the delivery reason to the delivery note and the transport delivery note in **the Delivery Note Analysis** and **Transport Delivery Note** pages.

## Transport Delivery Note



Warehouse Management > Part Handling > Transport Delivery Note

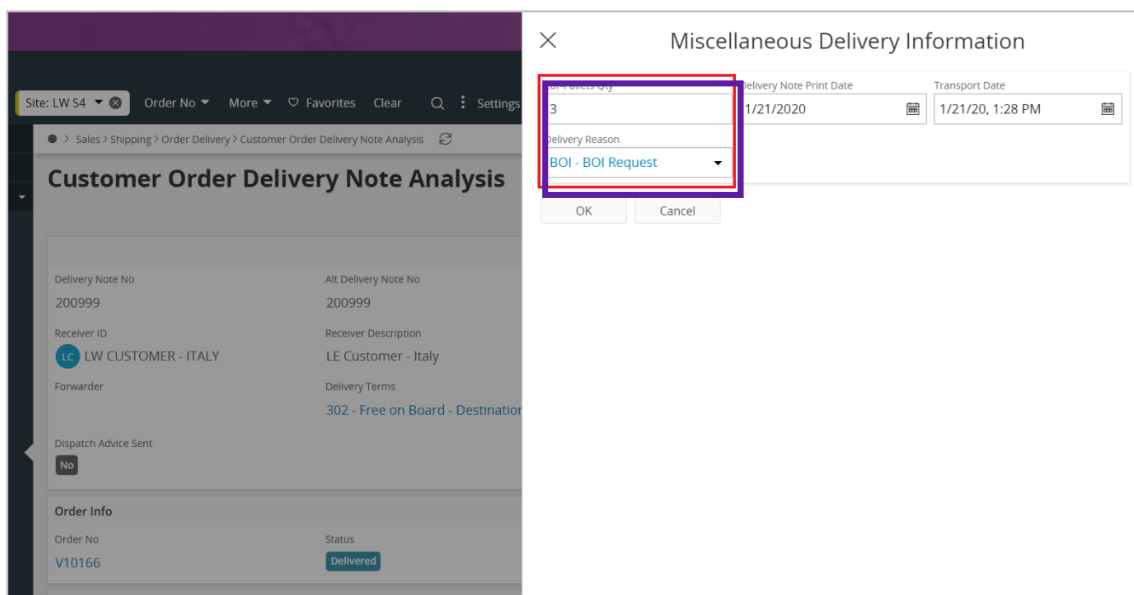
**Transport Delivery Note** 202097 - 202097 - LW S4

Created

Delivery Note No: 202097  
Alt Delivery Note No: 202097  
Coordinator: NILEFR - Nicolas Leclercq  
Site: LW S4  
Recipient Company: LW COM ITALY - LW Company Italy  
Supplier:   
Forwarder ID:   
Delivery Terms:   
Ship-Via Code:   
Delivery Reason: **BOI - BOI Request**  
Label Text:   
Date/Time:   
Create Date: 9/18/20, 2:46 PM  
Transport Date: 9/18/20, 2:46 PM  
Weight & Volume Totals:   
Gross Weight: 0  
Net Weight: 0  
Volume: 0  
Address Information:   
Delivery From Address:   
Address No: 1 - Venus  
Name: Venus  
Address Details: No 234 - Venciee  
Open Map  
Delivery To Address:

## Customer Order / Shipment Delivery Note Analysis

New editable fields **Eur-Pallets Qty**, **Delivery Reason** are added to *CO/ Shipment Delivery Note Analysis*, *Misc Delivery Info* button.



Site: LW S4 Order No: More Favorites Clear Q Settings

Sales > Shipping > Order Delivery > Customer Order Delivery Note Analysis

**Customer Order Delivery Note Analysis**

Delivery Note No: 200999  
Alt Delivery Note No: 200999  
Receiver ID: LW CUSTOMER - ITALY  
Receiver Description: LE Customer - Italy  
Forwarder:   
Delivery Terms: 302 - Free on Board - Destination  
Dispatch Advice Sent: No  
Order Info:   
Order No: V10166  
Status: Delivered

Miscellaneous Delivery Information

Delivery Reason: **BOI - BOI Request**  
OK Cancel

## 15.5 Print Customer Order/Shipment Delivery Note and Transport Delivery Note

- Print the delivery note using standard functionality, customer order creation releases the delivery note to be printed.
- Create the transport delivery note for the inventory movement transactions.
- Print the transport delivery note using the **Print** Button option in the **Transport Delivery Note** page. When printing additional information is fetched to the **Inventory Transactions History** page.

Following fields are added to the warehouse journal report and added to the **Inventory Transactions History** page.

- *Delivery Reason*
- *Delivery Reason Description*
- *Delivery Note Date*
- *Alternative Delivery Note Number*

Warehouse Management > Transaction History > Inventory Transactions History

### Inventory Transactions History

Transaction ID	Transaction Code	Part	Site	Configuration ID	Direction	Quantity	Alt Delivery Note No	Delivery Note Date	Delivery Reason ID	Delivery Reason Description	Date Applied Modified by User	Applied Date
216670	OESHIP - Ship Inventor...	LW USB - LW USB Drive	LW S4 - Venus	*	-	1 PCS						1/21/2020

## 15.6 Update Warehouse Journal Data

- Select the *Update Warehouse Journal Data* assistant to update the warehouse journal data.
- Select the company to be updated and all warehouse journal data for that company will be fetched and presented in the **Warehouse Journal Data** page.

The update will run the calculations for all the previous accounting periods. It's recommended to schedule the update as a background job once per accounting period.

Warehouse Management > Warehouse Journal > Update Warehouse Journal Data

### Update Warehouse Journal Data

Parameters — Schedule — Schedule Options

Process Option

☒ Online

☐ Schedule

Criteria Group

Company

LW COM ITALY

Previous Next Finish Cancel

## 15.7 Warehouse Journal Data

The *Warehouse Journal Data* assistance is added to view the warehouse journal data.

Closing balance per location for the period is calculated based on the inventory part, configuration ID, location and condition code.

In addition to information from inventory transaction history, the warehouse journal includes:

- Company
- Accounting period
- Opening balance
- Closing balance
- Delivery reason
- Condition code
- Delivery note date
- Alternative delivery note number

Warehouse Management > Warehouse Journal > Warehouse Journal Data

### Warehouse Journal Data

✓	:	Company	Site	Description	Part No	Accounting Year	Accounting Period	Location No	Configuration ID
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	<a href="#">LW USB - LW USB Drive</a>	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	<a href="#">LW USB - LW USB Drive</a>	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	<a href="#">LW USB - LW USB Drive</a>	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	<a href="#">LW USB - LW USB Drive</a>	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	<a href="#">LW USB - LW USB Drive</a>	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	<a href="#">LW USB - LW USB Drive</a>	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	<a href="#">LW USB - LW USB Drive</a>	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	<a href="#">LW USB - LW USB Drive</a>	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	<a href="#">LW USB - LW USB Drive</a>	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	<a href="#">LW USB - LW USB Drive</a>	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	<a href="#">LW USB - LW USB Drive</a>	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	<a href="#">LW USB - LW USB Drive</a>	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	<a href="#">LW USB - LW USB Drive</a>	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	<a href="#">LW USB - LW USB Drive</a>	2020	1	202087	*

Use the Export Records functionality in to output information to Excel, from which data may be modified/formatted and the report can be printed.

## 15.8 Delimitations

None.

## 16 Appendix

### 16.1 Specification for FatturaPA



Technical  
Specification FatturaPA